



# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:  
**CC-2.**

MEETING DATE	2020-01-14 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	CC. BOARD POLICIES
DEPARTMENT	Compensation (Human Resources)

Special Order Request <input type="radio"/> Yes <input checked="" type="radio"/> No
Time
Open Agenda <input checked="" type="radio"/> Yes <input type="radio"/> No

**TITLE:**  
Proposed Revised Job Description for the Bilingual Intake Facilitator Position

**REQUESTED ACTION:**  
Approve the Proposed Revised Job Description for the Bilingual Intake Facilitator Position. This is the First Reading.

**SUMMARY EXPLANATION AND BACKGROUND:**  
The job description for the Bilingual Intake Facilitator position has been revised to better align the qualifications of the position, based upon the expected scope of work. The job description was publicized for rule adoption in compliance with Florida Statutes on December 13, 2019. See attached Executive Summary.  
Copies of all supporting documents are available at the Board Members' Office on the 14th floor of the K.C. Wright Administration Center.

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction  Goal 2: Safe & Supportive Environment  Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
There is no financial impact associated with this School Board item.

**EXHIBITS: (List)**  
(1) Executive Summary (2) Job Description

**BOARD ACTION:**  
**APPROVED**  
(For Official School Board Records Office Only)

<b>SOURCE OF ADDITIONAL INFORMATION:</b>	
Name: Debbie-Ann Scott	Phone: 754-321-0144
Name: Daniel Gohl	Phone: 754-321-2618

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
Senior Leader & Title  
Alan Strauss - Chief Human Resources & Equity Officer

Signature  
*Alan I. Strauss*  
12/19/2019, 2:51:10 PM

Approved In Open Board Meeting On: **JAN 14 2020**  
By: *Dana Kern*  
School Board Chair