

**SUMMARY OF PROPOSED CHANGES
SCHOOL BOARD WORKSHOP
October 13, 2020**

**POLICY #: 5.5
POLICY TITLE: ATTENDANCE**

Page #	Recommended Change/Addition/Deletion	Rationale
9, 10	<p>Addition:</p> <p><u>VIII. DISTANCE LEARNING DUE TO EMERGENCY SCHOOL CLOSURES</u></p> <p><u>I. ATTENDANCE: During a time when school buildings must be closed due to environmental conditions related to public health and/or safety, schools may be required to operate instruction through distance learning. The rules listed below will apply for student attendance during distance learning.</u></p> <p><u>A. Recording student attendance during distance learning:</u></p> <ol style="list-style-type: none"> <u>1. Teachers will record student attendance in their online attendance book. Attendance will be based on the student's presence in the digital classroom.</u> <u>2. Students will be counted in attendance in the learning environment during their scheduled class time. Teachers should be flexible and consider any extenuating circumstances of individual students and may consider other evidence of attendance in these individual cases.</u> <u>3. Students will be counted as absent when no evidence of the student's online presence can be observed by the teacher during their scheduled class time.</u> <p><u>B. Excusing an absence:</u></p> <ol style="list-style-type: none"> <u>1. Parent Responsibility: Parents will be notified within 48 hours of a reported absence via automated notifications. It is the parent's responsibility to communicate a reason for absence by phone or through the online form available on the school's website or the BCPS Mobile App.</u> <u>2. School Responsibility: The attendance clerk, designated by the principal, is responsible for monitoring and updating excused absences reported to the school's attendance hotline and the online forms submitted by parents from the school's website.</u> <p><u>C. Excused Absence due to a Communicable Disease:</u></p> <p><u>Students who are participating in any model of instructional delivery (100% face-to-face, 100% eLearning, or a hybrid model) and have, or are suspected of having a communicable disease</u></p>	<p>Addition of language.</p> <p>Due to the COVID-19 pandemic that caused school closures in March 2020 through the beginning of the 2020/21 school year, additional rules were required for recording attendance during the distance learning phase for the pandemic.</p> <p>Language was modified from the emergency rule, Policy 5.5-E, to adapt to any future emergency school closures that may result in School Board approval of temporary distance learning.</p>

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	<p><u>should not attend school in the brick and mortar setting in-person until they no longer present a public health hazard (F.S. s. 1003.22). Students suspected of having a communicable disease or are quarantined due to a possible exposure to the communicable disease who are not experiencing a health-related barrier to participation are encouraged to engage in eLearning if it does not impede the child's health. Parents of students who are unable to connect online or attend school in-person due to having, or suspicion of having a communicable disease, should report the reason for absence to the child's school to be excused. Students and families are encouraged to observe precautions for communicable diseases outlined by local public health authorities and the Center for Disease Control (CDC) to protect the safety of their family members and the school community.</u></p> <p><u>D. Substitute Teacher:</u></p> <p><u>When a teacher is not available to perform their duties, the principal (or their designee) will assign a staff member to provide the continuity of instructional duties each day the teacher is not available, which includes recording student attendance.</u></p>	