

EXECUTIVE SUMMARY

Recommendation to Approve Additional Spending Authority 19-054N – Art Equipment

Introduction

Responsible: Procurement & Warehousing (PWS)

This request is to approve the Additional Spending Authority for Invitation to Bid (ITB) 19-054N – Art Equipment that facilitates the purchase of art equipment throughout the District in various capacities. The School Board approved the ITB at the School Board Operational Meeting (SBOM) on August 7, 2018, under item EE-13, for three (3) years, beginning September 1, 2018 through September 30, 2021, with a renewal option for two (2) additional one (1) year periods, and approved spending authority of \$180,000. The second release of the ITB was approved by the School Board at the SBOM on December 4, 2018, under item E-2, for the award of specific items, such as electric kilns, kiln furniture sets, and ceramic toolsets, that were disqualified when the ITB was originally approved on August 7, 2018. Therefore, no additional spending authority was requested.

The additional spending authority being requested is \$232,195.

Goods/Services Description

Responsible: Applied Learning

This is a very specialized bid which provides equipment, such as mat cutters, rotary cutters, drying racks, kilns, electric potter's wheels, storage/drying cabinets, lightboxes and art tables used to deliver instruction aligning with the Next Generation Sunshine State Standards and Florida's B.E.S.T. Standards.

Procurement Method

Responsible: PWS

The solicitation ran from June 12, 2018 through July 5, 2018. There were three hundred fifty-five (355) vendors notified, nineteen (19) vendors downloaded the ITB, and three (3) bids were received before bid opening. The bid is awarded by item or by group, to the lowest responsive and responsible bidder(s) meeting all specifications, terms, and conditions.

The second solicitation ran from October 19, 2018 through November 13, 2018. There were five hundred thirty (530) vendors notified, eighteen (18) vendors downloaded the ITB, and one (1) bid was received before bid opening. The bid is awarded by item or by group, to the lowest responsive and responsible bidder(s) meeting all specifications, terms, and conditions.

Financial Impact

Responsible: PWS and Applied Learning

The additional requested spending authority for the eighteen (18) months through the expiration of the bid will be \$232,195 for Art Room renovations, see **Attachment A** for further details.

Art Tables	\$172,795
Drying Racks	\$ 59,400
Total	\$232,195

The original funds requested for the three (3) year period on the Art Equipment bid have been utilized in meeting the needs of art programs throughout the District and their need for kilns as part of the SMART Kiln Program. During this time, no orders were submitted for equipment other than kilns and kiln furniture kits; however, there are currently thirty-three (33) art room renovations in process and in working with FF&E, Applied Learning has created an estimate for potential purchases.

Recommendation to Approve Additional Spending Authority
19-054N – Art Equipment
June 9, 2020 Board Agenda
Page 2

The original funds requested for the three (3) year period on the Art Equipment bid has been depleted due to spending funds to accommodate completing the SMART kiln program in the last two years. The SMART kiln project budget was to be spent within five (5) years. With the SMART kiln project spending completed, additional funds will be needed to be available for the purchase of equipment for individual art room renovations.

Financial Impact Table:

Action	Date	Term (Months)	Amount
Original spending authority request	8/7/2018	36	\$ 180,000
Award specific items to School Specialty Inc.	12/4/2018		
Additional spending authority	6/9/2020		\$ 232,195
New Total Contract Amount		36	\$ 412,195

The funding will come from various school, SMART funding, and department operating budgets. Upon approval of this item, the approved spending authority will be \$412,195. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.