



# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:  
**EE-3.**

MEETING DATE	2019-05-07 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

Special Order Request <input type="radio"/> Yes <input checked="" type="radio"/> No
Time
Open Agenda <input checked="" type="radio"/> Yes <input type="radio"/> No

**TITLE:**  
Recommendation for Renewal and Additional Spending Authority - 16-122B - Foam Hand Soap with Dispensers

**REQUESTED ACTION:**  
Approve the first renewal and additional spending authority for the above Invitation to Bid (ITB). Contract Term: May 18, 2016 through May 31, 2020, 4 Years; User Department: Procurement & Warehousing Services; Additional Requested Amount: \$138,000; New Award Amount: \$1,085,000; Awarded Vendor(s); South Florida Janitorial & Pool Supply, Inc.; Dade Paper & Bag Co.; Small/Minority/Women Business Enterprise Vendor(s): None.

**SUMMARY EXPLANATION AND BACKGROUND:**  
This request is to renew ITB 16-122B - Foam Hand Soap with Dispensers for one (1) additional year, June 1, 2019 through May 31, 2020, as per Bid Special Condition 5 which states that: "The Term of the bid shall be for three (3) year(s), and may, by mutual agreement between The School Board of Broward County, Florida, and the Awardee, be renewed for two (2) additional one (1) year periods", and additional spending authority of \$138,000. A copy of the bid documents are available online at: [http://www.broward.k12.fl.us/supply/agenda/16-122B\\_FoamHandSoapwithDispensers.pdf](http://www.broward.k12.fl.us/supply/agenda/16-122B_FoamHandSoapwithDispensers.pdf)

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction  Goal 2: Continuous Improvement  Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
The financial impact to the District will be \$138,000. The contract award amount was \$947,000. The request is to increase the spending authority by \$138,000, bringing the new contract value to \$1,085,000. The funding source will come from schools and departments budgets. The financial impact amount represents an estimate contract value; however, the amount authorized will not exceed the contract award amount.

**EXHIBITS: (List)**  
(1) Executive Summary (2) Recommendation Tabulation 5-17-2016 (3) Financial Analysis Worksheet (4) Renewal Letters-2 (5) Vendor Evaluations-4

**BOARD ACTION:**  
**APPROVED**  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Sam Bays	Phone: 754-321-4725
Name: Mary C. Coker	Phone: 754-321-0501

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature  
Maurice Woods  
4/25/2019, 2:38:06 PM

Approved In Open Board Meeting On: **MAY 07 2019**  
By: *Heather P. Burkhardt*  
School Board Chair



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

<b>MEETING DATE</b>	Mar 21 2017 10:35AM - Regular School Board Meeting
<b>AGENDA ITEM</b>	ITEMS
<b>CATEGORY</b>	EE. OFFICE OF STRATEGY & OPERATIONS
<b>DEPARTMENT</b>	Procurement & Warehousing Services

<b>Special Order Request</b>	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
<b>Time</b>	
<b>Open Agenda</b>	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

**ITEM No.:**  
EE-4.

**TITLE:**  
Recommendation for Additional Spending Authority - 16-122B - Foam Soap with Dispensers

**REQUESTED ACTION:**  
Approve an increase in spending authority for the above Invitation to Bid (ITB). Contract Term: May 18, 2016, through May 31, 2019, 3 Years; User Department: Procurement & Warehousing Services; New Award Amount: \$947,000; Awarded Vendors: South Florida Janitorial & Pool Supply, Inc.; Dade Paper & Bag Co.; Minority/Women Business Enterprise Vendor(s): None

**SUMMARY EXPLANATION AND BACKGROUND:**  
ITB 16-122B - Foam Hand Soap with Dispensers was a Post Board Approval on May 16, 2016. The current spending authority has not been exceeded; however, additional spending is required to cover the remaining contract period. This recommendation of an additional \$572,000 will allow the Central Warehouse to continue purchasing the foam hand soap and its corresponding dispensers for the District's bathrooms and hand washing areas through May 31, 2019, and will provide a total expenditure of \$947,000 for the award period.  
A copy of the bid documents are available online at:  
[http://www.broward.k12.fl.us/supply/agenda/16-122B\\_FoamHandSoapwithDispensers.pdf](http://www.broward.k12.fl.us/supply/agenda/16-122B_FoamHandSoapwithDispensers.pdf)

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction   
 Goal 2: Continuous Improvement   
 Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
The estimated financial impact to the District will be \$572,000. The contract award amount was for \$375,000. The request is to increase the spending authority by \$572,000, bringing the new contract value to \$947,000. The funding source will come from the Central Warehouse's operating budget. The financial impact represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

**EXHIBITS: (List)**  
(1) Executive Summary (2) Approved Post Approval Memo 5-16-2016 (3) Financial Analysis Worksheet

**BOARD ACTION:**  
**APPROVED**  
(For Official School Board Records Office Only)

<b>SOURCE OF ADDITIONAL INFORMATION:</b>	
Name: Brian Little	Phone: 754-321-4724
Name: Mary C. Coker	Phone: 754-321-0501

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Approved In Open Board Meeting On: MAR 21 2017

Signature  
Maurice Woods  
3/10/2017, 2:49:48 PM

By: *Abby M. Freedman*  
School Board Chair

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA  
OFFICE OF THE SUPERINTENDENT

ROBERT W. RUNCIE  
SUPERINTENDENT OF SCHOOLS

Telephone: 754-321-2600

Facsimile: 754-321-2701

May 16, 2016

TO: School Board Members

FROM: Maurice L. Woods *MW.*  
Chief Strategy & Operations Officer

VIA: Robert W. Runcie *ROR*  
Superintendent of Schools

SUBJECT: **NOTIFICATION OF BIDS AND RFPS AWARDED FOR LESS THAN \$500,000  
AND SURPLUS PROPERTY LIST UNDER \$500,000**

In accordance with School Board Policy 3320, Part II, Rules (D), (P), (S) please find listed below those bids, RFPS, and awards for the utilization of state contracts or piggyback of other governmental agency contracts less than \$500,000.

Notification to the Board of these amounts does not mean that the amounts shown will be spent. These amounts represent the estimated contract value for purchases that may be made from available funds in various school/department/center budgets and do not require any changes to the District's budget.

**New Bid/RFP Award**

<u>Bid/RFP</u>	<u>TITLE</u>	<u>LOCATION</u>	<u>AMOUNT</u>
16-122B	Foam Hand Soap with Dispensers Contract Period: May 18, 2016, through May 31, 2019	Material Logistics	\$375,000
 56-108E	Net App Storage System Expansion Contract Period: May 18, 2016, through May 31, 2017	Information & Technology	\$171,661
16-090E	Video Surveillance and Access Control System Repair Contract Period: May 18, 2016, through June 30, 2017	Information & Technology	\$495,000

There are four Surplus Reports to dispose of property under \$500,000. The Net Book Value of the items to be disposed of is \$0. The Net Book Value is an accounting term used to describe the cost of an asset, less accumulated depreciation or amortization. The items will be disposed of as prescribed by law. Attached are Surplus Reports dated:

- December 29, 2015
- January 29, 2016
- February 29, 2016
- March 30, 2016

If you have any questions or require additional information, **please contact Director, Ms. Mary C. Coker, Procurement & Warehousing Services at 754-321-0501.**

RWR/MLW/MCC:dm  
Attachments

cc: Senior Leadership Team