

EXECUTIVE SUMMARY

Recommendation for Piggyback Renewal and Additional Spending Authority 58-001R – Unleaded Gasoline and Diesel Fuel

Introduction

Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the piggyback renewal and additional spending authority for the piggyback Invitation to Bid (ITB) 58-001R – Unleaded Gasoline and Diesel Fuel. ITB 58-001R was approved by the School Board on March 17, 2017, as part of Agenda Item EE-17 for a term of three (3) years from April 1, 2017 through March 31, 2020, with an authorized spending authority of \$26,000,000. This is the first and only renewal for this ITB. The renewal period is for two years with a contract term of April 1, 2020 through March 31, 2022.

The additional spending authority being requested of \$11,000,000. The additional spending authority will provide for funding for the term of the renewal period. The new spending authority for this ITB will be \$37,000,000.

Goods/Services Description

Responsible: Student Transportation and Fleet Services (STFS)

This ITB is utilized by the Student Transportation & Fleet Services to purchase unleaded gasoline and diesel fuel for the usage of the District's owned buses and white fleet. The District has six (6) fuel site locations for in-house distribution. The fuel purchase supports the District's inventory of approximately 1,300 buses, nine hundred (900) white fleet vehicles, as well as the Physical Plant Operations heavy and light maintenance equipment.

Procurement Method

Responsible: PWS

Purchasing Policy 3320, Part 1, Rule M, allows for the purchase of items from contracts awarded by other city or county governmental agencies, other school boards, community colleges, the state university system, or cooperative agreements. The School Board of Broward County, Florida, is a participating agency member of the Southeast Florida Governmental Co-operative Purchasing Group and has included the District's anticipated unleaded gasoline and diesel fuel needs along with thirty-eight (38) other member agencies with the City of Pompano Beach acting as the lead agency for the solicitation.

Financial Impact

Responsible: PWS and STFS

The District is requesting an additional \$11,000,000 to cover the term of the contract renewal period of twenty-four (24) months, as demonstrated in the breakdown below:

Average monthly expenditure		\$ 616,495
Contract term	(X)	24
Forecasted spending	=	\$ 14,795,880
Plus two (2) months remaining on current contract term	(+)	\$ 1,232,990
Total		\$ 16,028,870
Minus unused spending authority	(-)	\$ 5,039,180
		\$ 10,989,690
Additional Spending authority request (rounded)		\$ 11,000,000

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Financial Impact Table:

Action	Term (years)	Amount
Original Spending Authority Request	3	\$26,000,000
Additional Spending Authority	2	\$11,000,000
New Total Contract amount	5	\$37,000,000

Procurement & Warehousing Services is responsible for the management of the District’s contract spending authority. This action is performed through the unique Bid ID issued per solicitation, which only has a new number assigned when a new solicitation is awarded. In a renewal, the original Bid ID assigned to the contract does not change, therefore spending authority analysis is performed in its totality.

The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.