

EXECUTIVE SUMMARY

Recommendation to Reject all Bids FY21-011 – Classroom and Office Supplies & Equipment

Introduction

Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the recommendation to reject all bids submitted in response to Invitation to Bid (ITB) FY21-011 – Classroom and Office Supplies & Equipment. This recommendation is presented in accordance with Section 6A-1.012(12)(c), Florida Administrative Code, and Part II, Section J of Purchasing Policy 3320 and Section 3, General Condition 6 of ITB 18-111V: “In the best interest of The School Board of Broward County, Florida (SBBC), SBBC reserves the right to: 2) reject any or all bids received when there are sound documented business reasons that serve the best interests of SBBC”.

Goods/Services Description

Responsible: District-wide

SBBC’s primary objective for this ITB was to help manage the District’s classroom and office supply requests. This Bid was exclusively for basic classroom and office supplies and equipment, which are the products generally used in a classroom and office environment.

The current Bid 17-050N expires on June 30, 2020, and has two (02) one-year renewals remaining. PWS will evaluate which option brings the best value to the District and will either renew the current Bid or re-advertise this solicitation with updated specifications and conditions.

Procurement Method

Responsible: PWS

SBBC released ITB FY21-011 on January 10, 2017, and was opened on January 27, 2020. Procurement & Warehousing Services received fifteen (15) bids, of which four (4) were certified Small/Minority/Women Business Enterprise vendors.

Financial Impact

Responsible: PWS and FNS

There is no financial impact to the District.