



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

<b>MEETING DATE</b>	Jan 18 2017 10:35AM - Regular School Board Meeting
<b>AGENDA ITEM</b>	OPEN ITEMS
<b>CATEGORY</b>	EE. OFFICE OF STRATEGY & OPERATIONS
<b>DEPARTMENT</b>	Procurement & Warehousing Services

<b>Special Order Request</b>
<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>ITEM No.:</b>
EE-3.

<b>Time</b>
-------------

<b>Open Agenda</b>
<input checked="" type="radio"/> Yes <input type="radio"/> No

<b>TITLE:</b>
Recommendation of \$500,000 or Greater - 17-118R - Supply & Installation of Sod

<b>REQUESTED ACTION:</b>
Approve the recommendation to award for the above Invitation to Bid (ITB). Contract Term: January 19, 2017, through December 31, 2019, 3 Years; User Department: Physical Plant Operations; Award Amount: \$750,000; Awarded Vendor(s): Mullings Engineering Services - Landscp. Div. Inc., and Odums Sod, Inc.; Minority/Women Business Enterprise Vendor(s): Odums Sod, Inc.

<b>SUMMARY EXPLANATION AND BACKGROUND:</b>
The School Board of Broward County, Florida, received three (3) bids in response to ITB 17-118R. This Bid will be utilized by Physical Plant Operations to supply and install sod on athletic fields, trailer demolitions, and general areas. A copy of the ITB documents are available at: <a href="https://www.broward.k12.fl.us/supply/agenda/17-118R_Supply&amp;InstallOfSod.pdf">https://www.broward.k12.fl.us/supply/agenda/17-118R_Supply&amp;InstallOfSod.pdf</a>

<b>SCHOOL BOARD GOALS:</b>
<input type="radio"/> Goal 1: High Quality Instruction <input checked="" type="radio"/> Goal 2: Continuous Improvement <input type="radio"/> Goal 3: Effective Communication

<b>FINANCIAL IMPACT:</b>
The estimated financial impact to the District will be \$750,000. The funding source will come from Physical Plant Operations' operating budget. The financial impact represents an estimated contract value; however, the amount authorized will not exceed the contract award amount.

<b>EXHIBITS: (List)</b>
(1) Executive Summary (2) Recommendation Tabulation (3) Financial Analysis Worksheet (4) Exhibit 1

<b>BOARD ACTION:</b>
<b>APPROVED</b>
(For Official School Board Records Office Only)

<b>SOURCE OF ADDITIONAL INFORMATION:</b>	
Name: Sam Bays	Phone: 754-321-4634
Name: Mary C. Coker	Phone: 754-321-0501

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Approved In Open Board Meeting On: JAN 18 2017

Signature  

Maurice Woods  
 1/10/2017, 12:23:09 PM

By: Abby M. Freedman  
 School Board Chair

## EXECUTIVE SUMMARY

### **Recommendation of \$500,000 or Greater 17-118R - Supply & Installation of Sod**

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This request is to approve the recommendation to award 17-118R – Supply & Installation of Sod for a three (3) year contract from January 19, 2016, through December 31, 2019. The purpose of this contract is to have a comprehensive source to supply and install sod for athletic fields, playgrounds, and other areas. Types of sod included in this Bid are: St. Augustine Floratam and Palmetto, Augustine Bahia, Bermuda, and others. These items are ordered by Physical Plant Operations (PPO) and funding will come from PPO's budget.

The amount requested was determined based on PPO's requirements to satisfy the needs of the District and a comparison of prices from the previous bid and the new Bid PPO installs approximately 1,330,000 square feet of sod annually and over the past three (3) years, sod prices have increased 30.8 percent. Additionally, the current prices received for this Bid were benchmarked with other existing contracts for other municipalities, school districts, and cooperatives.

The current Bid 14-018R, was approved in the amount of \$350,000 as a Post Approval, with the contract period from November 1, 2013, through December 31, 2016. In June 2015, additional spending authority was approved for \$145,000. Furthermore, additional spending authority was approved for \$135,000 in August 2016. The total approved amount for Bid 14-018R was of \$630,000.

The solicitation for the new bid ran from October 26, 2016, through December 2, 2016. The bid was awarded to a primary and an alternate vendor who met all specifications, terms, and conditions of the bid. Including an alternate awardee allows for continuity of services in the event that the primary vendor cannot comply with delivery requirements, specifications, or in emergency cases.

We posted the Intention to Bid (ITB) in Demandstar, and reached out to over 20 sod farms and landscape companies, advertised in the newspaper, contacted companies such as the Construction Journal, Construct Connect, and the Bluebook of Building and Construction, with the purpose of them advertising to their vendor base, to get more proposals. Only three (3) bids were received and a "No Bid" statement was received. One of the bids received, Odums Sod, Inc. is a Minority/Women Business Enterprise vendor.

Over the past three (3) years, the prices for sod have increased from the previous bids we have put out in the market. For this Bid, we contacted multiple agencies and cooperatives to benchmark the prices we received. Most agencies do not carry all the line items for which we requested prices. Throughout our benchmark, we found the bid closest in similarity to ITB 17-118R is Bid No.: 066-2730-16/JMA from National Institute of Government Procurement (NIGP), Southeast Florida Chapter of NIGP, Inc. The same awarded vendors for ITB 17-118R are in the NIGP's bid. NIGP's bid comes close in price to our bid, but it does not cover all of the line items we requested price on.

In support of the District-wide goal of continuous improvement, PPO is revamping the Standard Operating Procedures for all our business groups. The invoicing procedure is being standardized and includes the requirement of staff completing verification and certification forms upon completion of work and a minimum of three (3) signatures on final invoices. In addition, Procurement & Warehousing Services has added special conditions in this Bid in which the vendor is responsible for sending usage reports on a monthly basis as well as before/after pictures of the jobs performed on the athletic fields.

The School Board of Broward County, Florida  
Procurement & Warehousing Services

ITB / RFP No.: 17-118R Tentative Board Meeting Date\*: JANUARY 18, 2016  
Description: SUPPLY & INSTALLATION OF SOD Notified: 802 Downloaded: 21  
ITB / RFP Rec'd: 3 No. Bids: 1  
For: PHYSICAL PLANT OPERATIONS ITB / RFP Opening: DECEMBER 2, 2016  
Fund: PHYSICAL PLANT OPERATIONS Advertised Date: OCTOBER 27, 2016

**POSTING OF ITB / RFP RECOMMENDATION/TABULATION:** ITB / RFP Recommendations and Tabulations will be posted in the Procurement & Warehousing Services and [www.Demandstar.com](http://www.Demandstar.com) on **December 13, 2016 @ 3:00 pm** and will remain posted for 72 hours. Any person who is adversely affected by the decision or intended decision shall file a notice of protest, in writing, within 72 hours after the posting of the notice of decision or intended decision. The formal written protest shall be filed within ten (10) days after the date the notice of protest is filed. Failure to file a notice of protest or failure to file a formal written protest shall constitute a waiver of proceedings under this chapter. Section 120.57(3)(b), Florida Statutes, states that "The formal written protest shall state with particularity the facts and law upon which the protest is based." Saturdays, Sundays, state holidays and days during which the District is closed shall be excluded in the computation of the 72-hour time period provided. Filings shall be at the office of the Director of Procurement & Warehousing Services, 7720 West Oakland Park Boulevard, Suite 323, Sunrise, Florida 33351. Any person who files an action protesting an intended decision shall post with the School Board, at the time of filing the formal written protest, a bond, payable to The School Board of Broward County, Florida, (SBBC), in an amount equal to one percent (1%) of the estimated value of the contract. Failure to post the bond required by SBBC Policy 3320, Part VIII, Purchasing Policies, Section N, within the time allowed for filing a bond shall constitute a waiver of the right to protest.

(\*) The Cone of Silence, as stated in the ITB / RFP, is in effect until this ITB / RFP is approved by SBBC. The Board meeting date stated above is tentative. Confirm with the Purchasing Agent of record for the actual date the Cone of Silence has concluded.

**RECOMMENDATION TABULATION**

**VENDOR NAME(s)**

**ITEM(S) AWARDED**

MULLINGS ENGINEERING SERVICES – LANSCP. DIV. INC.

GROUP 1 – PRIMARY  
GROUP 2 – PRIMARY

\*ODUMS SOD, INC.

GROUP 1 - SECONDARY

IT IS RECOMMENDED THAT THE AWARD BE MADE TO THE ABOVE LOW BIDDERS MEETING SPECIFICATIONS, TERMS, AND CONDITIONS.

CONTRACT PERIOD: JANUARY 19, 2017, THROUGH DECEMBER 31, 2019.

\* CERTIFIED MINORITY/WOMEN BUSINESS ENTERPRISE VENDOR

By: Al Shelton Date: DECEMBER 13, 2016  
Al Shelton

The School Board of Broward County, Florida, prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender expression, national origin, marital status, race, religion, sex or sexual orientation. Individuals who wish to file a discrimination complaint, may call the Executive Director, Benefits & EEO Compliance at 754-321-2150 or Teletype Machine (TTY) at 754-321-2158.

Individuals with disabilities requesting accommodations under the Americans with Disabilities Act (ADA) may call the Equal Educational Opportunities (EEO) at 754-321-2150 or Teletype Machine (TTY) at 754-321-2158.

Bidder Info			
<b>Company Name</b>	Mullings Engineering Services - Landscp. Div. Inc.	Odums Sod, Inc.	Sunset Sod, Inc.
<b>Company Representative</b>	Sheldon Mullings	James W. Hammond	Kathy Hernandez
<b>Email Address</b>	<a href="mailto:mullingseng@hotmail.com">mullingseng@hotmail.com</a>	<a href="mailto:odumssod@yahoo.com">odumssod@yahoo.com</a>	<a href="mailto:Sod@gate.net">Sod@gate.net</a>
<b>Phone Number</b>	954-583-2441	561-333-7416	305-253-2002
<b>Fax Number</b>	866-558-0486	561-333-7455	786-242-9988
<b>Website Address</b>	N/A	N/A	N/A
<b>Street Address</b>	6289 West Sunrise Blvd. #122	13961 Okeechobee Blvd.	13100 SW 124 Ave
<b>City</b>	Sunrise	Loxahatchee	Miami
<b>State</b>	FL	FL	FL
<b>Zip Code</b>	33313	33470	33186
<b>After Hours Contact</b>	754-367-6122	561-722-0589	305-253-2002
<b>M/WBE Certification*</b>	N/A	Yes	N/A
<b>Agency Issuer*</b>	N/A	SBBC	N/A

Group 1 - Supply & Installation of Sod							
Item #	Type of Sod	Estimated Quantity	Unit of Measure	Price Per UoM. - Mullings Engineering Services	Price Per UoM. - Odums Sod	Price Per UoM. - Sunset Sod	
A-1	St. Augustine Floratam	180,000	Square Foot	\$ 0.36	\$ 0.34	\$ 0.65	
A-2	St. Augustine Palmetto	10,000	Square Foot	\$ 0.38	\$ 0.35	\$ 0.69	
A-3	Argentine Bahia	1,200,000	Square Foot	\$ 0.23	\$ 0.24	\$ 0.52	
A-4	Seadwarf Seashore Paspalum	10,000	Square Foot	\$ 1.00	\$ 0.50	\$ 2.00	
A-5	Seadwarf Seashore Paspalum, Rolled, 42" x 100" x Roll	10,000	Square Foot	\$ 1.00	\$ 0.75	\$ 2.10	
A-6	Certified Tifway 419 Bermuda	10,000	Square Foot	\$ 0.42	\$ 0.42	\$ 0.75	
A-7	Certified Tifway 419 Bermuda, Rolled, 42" x 100" x Roll	36,000	Square Foot	\$ 0.45	\$ 0.42	\$ 0.79	
A-8	Certified Celebration Bermuda	10,000	Square Foot	\$ 0.43	\$ 0.43	\$ 0.75	
A-9	Certified Celebration Bermuda, Rolled, 42" x 100" x Roll	1,300,000	Square Foot	\$ 0.43	\$ 0.43	\$ 0.79	
				<b>\$ 948,300.00</b>	<b>\$ 947,820.00</b>	<b>\$ 1,859,340.00</b>	

Group 1 - Supply & Installation of Sod							
Item #	Additional Service	Estimated Quantity	Unit of Measure	Price Per UoM. - Mullings Engineering Services	Price Per UoM. - Odums Sod	Price Per UoM. - Sunset Sod	
B-1	Cutting, Cultivating to a 2" Depth of Vegetation, and Removal of Bermuda Sod Fields (Excluding Disposal)	300,000	Square Foot	\$ 0.09	\$ 0.22	\$ 0.50	
B-2	Cutting, Cultivating to a 2" Depth of Vegetation, and Removal of Bermuda Sod Fields (Including Disposal)	300,000	Square Foot	\$ 0.16	\$ 0.28	\$ 0.70	
B-3	Rolling of Sod (Per Special Conditions - Section 6, Bid Specifications, Item 3.6)	300,000	Square Foot	\$ 0.08	\$ 0.08	\$ 0.15	
B-4	Laser Grading of Bermuda Sod Fields	300,000	Square Foot	\$ 0.12	\$ 0.12	\$ 0.50	
				<b>\$ 135,000.00</b>	<b>\$ 210,000.00</b>	<b>\$ 555,000.00</b>	

**Group 1 - Supply & Installation of Sod - Total Lowest Bidder! \$ 1,083,300.00 \$ 1,157,820.00 \$ 2,414,340.00**

Group 2 - Local Broward County Pickup (Excludes Installation)							
Item #	Type of Sod	Estimated Quantity	Unit of Measure	Price Per UoM. - Mullings Engineering Services	Price Per UoM. - Odums Sod	Price Per UoM. - Sunset Sod	
F-1	St. Augustine Floratam	10,000	sq. ft.	\$ 0.30	No Bid	No Bid	
F-2	Argentine Bahia	10,000	sq. ft.	\$ 0.17	No Bid	No Bid	
				<b>\$ 4,700.00</b>			

Group 2 - Local Broward County Pickup - Total Lowest Bidder! **\$ 4,700.00** \$ - \$ -

Additional Information & Services					
Description	Unit of Measure	Price Per UoM. - Mullings Engineering Services	Price Per UoM. - Odums Sod	Price Per UoM. - Sunset Sod	
Additional services, including labor to install sod-related materials MAY be purchased under this Bid. Documentation with a detailed price quote must be provided for review if the PPO Department elects to have the Awardee replace any type of sod-related materials necessary to complete a scheduled work project in a timely manner. Labor rates will be per Individual assigned to a project.	Hourly	\$ 250.00	\$ 37.50	N/A	
Additional sod-related materials without the requirement of installation MAY be purchased under this Bid at the discretion of the PPO Department on a strictly cost-plus basis. Materials purchased in this manner must be documented with a detailed price quote, listing the materials proposed for purchase, the Awardee’s unit price from the source, total cost and the cost-plus mark-up. The PPO Department is under no obligation to purchase materials under this Bid if these sod-related materials can be purchased using other SBBC Bids.	Percentage	30%	35%	N/A	



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:  
**EE-11.**

MEETING DATE	2019-10-02 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

Special Order Request <input type="radio"/> Yes <input checked="" type="radio"/> No
Time
Open Agenda <input checked="" type="radio"/> Yes <input type="radio"/> No

**TITLE:**

Recommendation for Renewal and Additional Spending Authority - 17-118R - Supply and Installation of Sod

**REQUESTED ACTION:**

Approve the first renewal and additional spending authority for the above Invitation to Bid (ITB). Contract Term: January 19, 2017 through December 31, 2020, 4 Years; User Department: Physical Plant Operations (PPO); Additional Requested Amount: \$268,000; New Award Amount: \$1,018,000; Awarded Vendor(s): Mullings Engineering Service; Landscaping Div., Inc.; Odums Sod, Inc.; Small/Minority/Women Enterprise vendor(s): Odums Sod, Inc.

**SUMMARY EXPLANATION AND BACKGROUND:**

This request is to renew ITB 17-118R - Supply and Installation of Sod for one (1) additional year, January 1, 2020 through December 31, 2020, and request additional spending authority of \$268,000. Per Bid Special Condition 6 which states that: "The Term of the bid shall be for three (3) year(s), and may, by mutual agreement between The School Board of Broward County, Florida, and the Awardee, be renewed for two (2) additional one (1) year periods".

A copy of bid documents are available online at: [http://www.broward.k12.fl.us/supply/agenda/OriginalInvitationtoBid\\_17-118R.pdf](http://www.broward.k12.fl.us/supply/agenda/OriginalInvitationtoBid_17-118R.pdf)

**SCHOOL BOARD GOALS:**

Goal 1: High Quality Instruction  Goal 2: Safe & Supportive Environment  Goal 3: Effective Communication

**FINANCIAL IMPACT:**

The financial impact to the District will be \$268,000. The contract award amount was \$750,000. The request is to increase the spending authority by \$268,000, bringing the new contract value to \$1,018,000. The funding source will come from the PPO's operating budget and the Athletics and Student Activities capital budget. The financial impact amount represents an estimate contract value; however, the amount authorized will not exceed the contract award amount

**EXHIBITS: (List)**

(1) Executive Summary (2) Financial Anaysis Worksheet (3) Original Executed Documents\_17-118R (4) Renewal Letters-2 (5) Vendor Evaluations-4

**BOARD ACTION:**

APPROVED

(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Sam Bays	Phone: 754-321-4634
Name: Mary c. Coker	Phone: 754-321-0501

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature

*Maurice Woods*  
9/20/2019, 9:19:11 AM

Approved In Open Board Meeting On:

**OCT 02 2019**

By: *Heather P. Brinkworth*

School Board Chair

## EXECUTIVE SUMMARY

### Recommendation for Renewal and Additional Spending Authority 17-118R – Supply and Installation of Sod

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#### Introduction

##### Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the first renewal through December 31, 2020, and additional spending authority for Invitation to Bid (ITB) 17-118R – Supply and Installation of Sod. The term of this Bid is January 19, 2017 through December 31, 2019, and may, by mutual agreement between The School Board of Broward County, Florida (SBBC), and the Awardee, be renewed for two (2) additional one (1) year periods. This Bid is being used by Physical Plant Operations Department (PPO) to satisfy the needs of the District. The scope of this Bid is to supply and install sod for athletic fields, playgrounds, and common grounds areas.

The additional spending authority requested is \$268,000.

#### Goods/Services Description

##### Responsible: Physical Plant Operations (PPO)

The purpose of this ITB is for PPO to have a comprehensive source and firm unit pricing to supply and install sod for athletic fields, playgrounds, and common grounds areas throughout the District. Specific sod types specified and included in this Bid are St. Augustine Floratam and Palmetto, Argentine Bahia, Bermuda, and Paspalum. The Bermuda Sod used for the athletic fields has strict requirements and must be certified by the “Southern Seed Certification Association.”

#### Procurement Method

##### Responsible: PWS

The solicitation was advertised from October 27, 2016, through December 2, 2016. The bid was awarded to a primary and an alternate vendor who met all specifications, terms, and conditions of the bid. Including an alternate awardee allows for continuity of services in the event that the primary vendor cannot comply with delivery requirements, specifications, or in emergency cases. Staff has indicated that the vendors’ performance is satisfactory and recommend the extension and continuation of services with the current vendors.

#### Financial Impact

##### Responsible: PWS and PPO

The total requested additional spending authority for the renewal period is \$268,000, as demonstrated in the breakdown below:

Historical Average Monthly Expenditures	\$	21,206
<u>Number of months remaining on the current contract</u>		<u>4</u>
Estimated expenditure for four months remaining in current contract (A)	\$	84,824
Plus (+)		
Historical Average Monthly Expenditures	\$	21,206
<u>Number of months for renewal period</u>		<u>12</u>
Projected expenditures for renewal (1/1/2020 through 12/31/2020) (B)	\$	254,472
Total projected expenditures (A + B)	\$	339,296
Minus (-)		
<u>Current Unused authorized spending</u>	\$	<u>71,417</u>
Total estimated additional spending authority	\$	267,879
<b><u>Total requested additional spending authority (rounded)</u></b>	<b>\$</b>	<b><u>268,000</u></b>

**Recommendation for Renewal and additional Spending Authority**  
**17-118R – Supply and Install of Sod**  
**October 2, 2019 Board Agenda**  
**Page 2**

Procurement & Warehousing Services is responsible for the management of the District contracts’ spending authority. This action is performed through the unique Bid ID issued per solicitation, which only has a new number assigned when a new solicitation is awarded. In a renewal, the original Bid ID assigned to the contract does not change, therefore spending authority analysis is performed in its totality.

**Financial Impact Table:**

Action	Date	Term (years)	Amount
Original Spending Authority Request	1/19/2017	3	\$ 750,000
1st Renewal + Additional Spending Authority (rounded)	10/2/2019	1	\$ 268,000
<b>New Total Contract amount</b>		<b>4</b>	<b>\$ 1,018,000</b>

The current contract award amount is \$750,000. The request will increase the spending authority by \$268,000, bringing the new contract value to \$1,018,000.

Funding for this Bid will come from PPO’s operating budget and the Athletics and Student Activities capital budget. The amount requested was determined based on PPO Department’s requirements to satisfy the needs of the District, and a comparison of expenditures from the previous bid term. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.



# THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

7720 WEST OAKLAND PARK BOULEVARD, SUITE 323, SUNRISE, FLORIDA 33351 · TEL 754-321-0505 · FAX 754-321-0936

## PROCUREMENT & WAREHOUSING SERVICES

MARY CATHERINE COKER, DIRECTOR

[www.BrowardSchools.com/PWS](http://www.BrowardSchools.com/PWS)

The School Board of  
Broward County, Florida

Heather P. Brinkworth, Chair  
Donna P. Korn, Vice Chair

Lori Alhadeff  
Robin Bartleman  
Patricia Good  
Laurie Rich Levinson  
Ann Murray  
Dr. Rosalind Osgood  
Nora Rupert

Robert W. Runcie  
Superintendent of Schools

7/9/2019

Mullings Engineering Service, Landscaping Div., Inc.  
6289 West Sunrise Blvd. #122  
Sunrise, FL 33313

Reference: 17-118R – Supply and Installation of Sod  
Subject: Renewal of Contract

Dear: Mr. Mullings

The above-referenced contract expires on 12/31/2019. In accordance with Special Condition 6 – contract Renewal of the ITB, this contract may, by mutual agreement and upon School Board approval, be renewed for an additional year from 1/1/2020 Through 12/31/2020. This letter does not constitute the actual renewal or contract offer.

Please indicate below your willingness to renew this ITB award, which shall be considered by the School District for renewal of your award premised upon your combined agreement to all terms and conditions of the awarded ITB and your agreement to maintain (or reduce) the current awarded price(s)/discount.

- Yes, I offer to renew the current contract award at the current awarded price(s).
- Yes, I offer to renew the current contract award at the lower price(s) contained on the attached page(s).
- No, I do not wish to renew the current contract award.

For informational purposes, when going to our Board for approval of this renewal, if this is not renewed and SBBC goes out for a new ITB please indicate below whether your price/discount would remain the same, be lowered, or increase?

- If this ITB is not renewed, price/discount in the new ITB would stay the same
- If this ITB is not renewed, price/discount in the new ITB would be lower
- If this ITB is not renewed, price/discount in the new ITB would be higher

If you indicated that there would be a pricing increase in a new ITB, please indicate the percentage that the price(s) would be increased by in comparison to our current ITB 17-118R

Percent of increase: Insert % Number Here

Please sign and date this document in the space provided and return it to my attention no later than 7/15/2019. If you fail to respond by this date, the School District will not consider renewal of your award. The School District will notify you if, and when, your contract is renewed by the School Board. Thank you for your prompt attention to this matter.

Sincerely,

*Edgar Lugo*

Edgar Lugo  
Purchasing Agent III

### VENDOR RESPONSE

  
\_\_\_\_\_  
Signature/Date - Authorized Representative

Sheldon Mullings  
\_\_\_\_\_  
Printed Name - Authorized Representative



# THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

7720 WEST OAKLAND PARK BOULEVARD, SUITE 323, SUNRISE, FLORIDA 33351 · TEL 754-321-0505 · FAX 754-321-0936

## PROCUREMENT & WAREHOUSING SERVICES

MARY CATHERINE COKER, DIRECTOR

[www.BrowardSchools.com/PWS](http://www.BrowardSchools.com/PWS)

The School Board of Broward County, Florida

Heather P. Brinkworth, Chair  
Donna P. Korn, Vice Chair

Lori Alhadeff  
Robin Bartleman  
Patricia Good  
Laurie Rich Levinson  
Ann Murray  
Dr. Rosalind Osgood  
Nora Rupert

Robert W. Runcie  
Superintendent of Schools

7/9/2019  
Odums' Sod, Inc.  
13961 Okeechobee Blvd.  
Loxahatchee, FL 33470

Reference: 17-118R – Supply and Installation of Sod  
Subject: Renewal of Contract

Dear: Mr. Hammond

The above-referenced contract expires on 12/31/2019. In accordance with Special Condition 6 – contract Renewal of the ITB, this contract may, by mutual agreement and upon School Board approval, be renewed for an additional year from 1/1/2020 Through 12/31/2020. This letter does not constitute the actual renewal or contract offer.

Please indicate below your willingness to renew this ITB award, which shall be considered by the School District for renewal of your award premised upon your combined agreement to all terms and conditions of the awarded ITB and your agreement to maintain (or reduce) the current awarded price(s)/discount.

- Yes, I offer to renew the current contract award at the current awarded price(s).
- Yes, I offer to renew the current contract award at the lower price(s) contained on the attached page(s).
- No, I do not wish to renew the current contract award.

For informational purposes, when going to our Board for approval of this renewal, if this is not renewed and SBBC goes out for a new ITB please indicate below whether your price/discount would remain the same, be lowered, or increase?

- If this ITB is not renewed, price/discount in the new ITB would stay the same
- If this ITB is not renewed, price/discount in the new ITB would be lower
- If this ITB is not renewed, price/discount in the new ITB would be higher

If you indicated that there would be a pricing increase in a new ITB, please indicate the percentage that the price(s) would be increased by in comparison to our current ITB 17-118R

Percent of increase: Insert % Number Here

Please sign and date this document in the space provided and return it to my attention no later than 7/15/2019. If you fail to respond by this date, the School District will not consider renewal of your award. The School District will notify you if, and when, your contract is renewed by the School Board. Thank you for your prompt attention to this matter.

Sincerely,

*Edgar Lugo*

Edgar Lugo  
Purchasing Agent III

### VENDOR RESPONSE

Amanda Wood 7/15/19  
Signature/Date - Authorized Representative

Amanda Wood  
Printed Name - Authorized Representative



The purpose of this evaluation form is to rate a supplier's performance. This form will aid the Procurement & Warehousing Services Department in determining the quality of goods and/or services purchased for the District. Your input will be used in the evaluation of future bids or proposals submitted by this supplier.

**Please return completed evaluation forms to:**

Procurement & Warehousing Services Department (TSSC Building)  
7720 West Oakland Park Boulevard, Suite 323  
Sunrise, Florida 33351

For assistance with this form contact us at  
(754) 321-0505 or [CLICK HERE](#) to send us an email (include the words **Supplier/Product Evaluation Form** in the subject)

GENERAL INFORMATION																															
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Please share any additional information regarding this supplier or the products / services provided. <u>If this supplier's performance is unsatisfactory, please tell us why.</u> You may attach an additional sheet if necessary.																															
Mullings Engineering Service is performing well on this bid and has been very responsive to our needs.																															
EVALUATION FORM COMPLETED BY:																															
Name: David Mammel	Title: Supervisor II																														
Contact Phone #: (954) 778 - 9981																															
School/Department: PPO - Custodial/Grounds Dept.																															
Participant's Signature:	Date: 07/11/2019																														



The purpose of this evaluation form is to rate a supplier's performance. This form will aid the Procurement & Warehousing Services Department in determining the quality of goods and/or services purchased for the District. Your input will be used in the evaluation of future bids or proposals submitted by this supplier.

**Please return completed evaluation forms to:**

Procurement & Warehousing Services Department (TSSC Building)  
7720 West Oakland Park Boulevard, Suite 323  
Sunrise, Florida 33351

For assistance with this form contact us at (754) 321-0505 or [CLICK HERE](#) to send us an email (include the words **Supplier/Product Evaluation Form** in the subject)

### GENERAL INFORMATION

<b>Bid #:</b> 17-118R	<b>Bid Title:</b> Supply and Installation of Sod
<b>Purchase Order #:</b>	<b>Product/Service Provided:</b>
<b>Supplier (Company) Name:</b> Mullings Engineering Service, Landscaping Div., Inc.	
<b>Contact Name:</b>	<b>Contact Phone #:</b> ( ) -

### SECTION 1: SUPPLIER EVALUATION

1.) How would you rate the supplier in the following areas?

	1 Poor	2 Fair	3 Good	4 Very Good	5 Excellent
Overall customer service	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Delivery as scheduled or promised	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2.) How satisfied are you with the supplier?

	1 Not Satisfied	2 Somewhat Satisfied	3 Satisfied	4 Very Satisfied
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3.) Will you use this supplier again?

Yes     No

### SECTION 2: PRODUCT / SERVICE EVALUATION

4.) Based on the areas below, how would you rate the products/services provided with this Bid?

	1 Poor	2 Fair	3 Good	4 Very Good	5 Excellent
Compliance with specifications	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Quality as compared to similar products/services	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prices as compared to similar products/services	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5.) Would you purchase this product/service again?

	1 Very Unlikely	2 Unlikely	3 Probably	4 Definitely
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### SECTION 3: END USER COMMENTS

Please share any additional information regarding this supplier or the products / services provided. **If this supplier's performance is unsatisfactory, please tell us why.** You may attach an additional sheet if necessary.

### EVALUATION FORM COMPLETED BY:

<b>Name:</b> Rich Ellis	<b>Title:</b> Supervisor II	<b>Contact Phone #:</b> ( ) -
<b>School/Department:</b> Custodial / Grounds Dept.		
<b>Participant's Signature:</b> R. Ellis	<b>Date:</b> 7/11/2019	



# PROCUREMENT & WAREHOUSING SERVICES

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

# Supplier/Product Evaluation Form

The purpose of this evaluation form is to rate a supplier's performance. This form will aid the Procurement & Warehousing Services Department in determining the quality of goods and/or services purchased for the District. Your input will be used in the evaluation of future bids or proposals submitted by this supplier.

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7720 West Oakland Park Boulevard, Suite 323  
Sunrise, Florida 33351

For assistance with this form contact us at

(754) 321-0505 or [CLICK HERE](#) to send us an email (include the words **Supplier/Product Evaluation Form** in the subject)

### GENERAL INFORMATION

<b>Bid #:</b> 17-118R	<b>Bid Title:</b> Supply and Installation of Sod
<b>Purchase Order #:</b>	<b>Product/Service Provided:</b>
<b>Supplier (Company) Name:</b> Mullings Engineering Service, Landscaping Div., Inc.	
<b>Contact Name:</b>	<b>Contact Phone #:</b> ( ) -

### SECTION 1: SUPPLIER EVALUATION

1.) How would you rate the supplier in the following areas?

	1	2	3	4	5
	Poor	Fair	Good	Very Good	Excellent
Overall customer service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Delivery as scheduled or promised	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

2.) How satisfied are you with the supplier?

	1	2	3	4
	Not Satisfied	Somewhat Satisfied	Satisfied	Very Satisfied
2.) How satisfied are you with the supplier?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

3.) Will you use this supplier again?

Yes     No

### SECTION 2: PRODUCT / SERVICE EVALUATION

4.) Based on the areas below, how would you rate the products/services provided with this Bid?

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5.) Would you purchase this product/service again?

	1	2	3	4
	Very Unlikely	Unlikely	Probably	Definitely
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### SECTION 3: END USER COMMENTS

Please share any additional information regarding this supplier or the products / services provided. **If this supplier's performance is unsatisfactory, please tell us why.** You may attach an additional sheet if necessary.

### EVALUATION FORM COMPLETED BY:

<b>Name:</b> Ron Eggenberger	<b>Title:</b> Grounds Manager	<b>Contact Phone #:</b> (754) 321 - 4317
<b>School/Department:</b> Custodial/Grounds Physical Plant Operation		
<b>Participant's Signature:</b>		<b>Date:</b> 07/11/2019



**PROCUREMENT & WAREHOUSING SERVICES**  
THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

**Supplier/Product Evaluation Form**

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**Purchase Order #:** \_\_\_\_\_      **Product/Service Provided:** \_\_\_\_\_

**Supplier (Company) Name:** Mullings Engineering Service, Landscaping Div., Inc.

**Contact Name:** \_\_\_\_\_      **Contact Phone #:** (    ) -    -

**SECTION 1: SUPPLIER EVALUATION**

1.) How would you rate the supplier in the following areas?

	1	2	3	4	5
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Overall customer service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Delivery as scheduled or promised	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

  

	1	2	3	4
	Not Satisfied	Somewhat Satisfied	Satisfied	Very Satisfied
2.) How satisfied are you with the supplier?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.) Will you use this supplier again?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		

**SECTION 2: PRODUCT / SERVICE EVALUATION**

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Prices as compared to similar products/services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

  

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**SECTION 3: END USER COMMENTS**

Please share any additional information regarding this supplier or the products / services provided. If this supplier's performance is unsatisfactory, please tell us why. You may attach an additional sheet if necessary.

**EVALUATION FORM COMPLETED BY:**

**Name:** Steve King      **Title:** Irrigation Foreman      **Contact Phone #:** (754) 321 - 4341

**School/Department:** Grounds DTIS

**Participant's Signature:** Steve King *Steve King*      **Date:** \_\_\_\_\_