

EXECUTIVE SUMMARY

Recommendation to Approve First Amendment to Agreement FY20-188 – Mail Processing Equipment & Supplies

Introduction

Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the first amendment to the agreement. The School Board of Broward County, Florida (SBBC), is piggybacking the State Term Contract No. 44102100-17-1 under Invitation to Bid (ITB) FY20-188 – Mail Processing Equipment and Supplies. The vendor has requested to substitute the name from Neopost USA, Inc. to Quadient Inc. An amendment to the State Contract No. 44102100-17-1 has been issued by The Department of Management Services (DMS) as a name change only. Quadient Inc. will honor and agree to the terms of the State Contract #44102100-17-1. This Piggyback was originally approved by the School Board on March 3, 2020.

There is no additional financial impact to the District.

Goods/Services Description

Responsible: End User Department

This contract is used District-wide and provides a vehicle to acquire mail processing equipment, related supplies, and services from Quadient, Inc. and Pitney Bowes, Inc., which are the two (2) awarded vendors in the DMS contract. Core products offered under this contract are the maintenance and lease of equipment.

Procurement Method

Responsible: PWS

Pursuant to Purchasing Policy 3320 and the Department of Education, Rule 6A-1.012, 11(a), Florida Administrative Code as authorized by Section 1010.04(4)(a), Florida Statutes, and Purchasing Policy 3320, Section II, M, the requirement for requesting competitive solicitations from three (3) or more sources is hereby waived. SBBC may make purchases at or below the specified prices from contracts awarded by other City or County Governmental Agencies, other District School Boards, Community Colleges, Federal Agencies, the Public or Governmental Agencies of any State, or from State University System Cooperative bid agreements.

Financial Impact

Responsible: PWS and End User Department

There is no financial impact to the District.