



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

<b>MEETING DATE</b>	2020-09-15 10:05 - Regular School Board Meeting
<b>AGENDA ITEM</b>	ITEMS
<b>CATEGORY</b>	E. OFFICE OF STRATEGY & OPERATIONS
<b>DEPARTMENT</b>	Procurement & Warehousing Services

<b>Special Order Request</b>	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
<b>Time</b>	
<b>Open Agenda</b>	
<input type="radio"/> Yes	<input checked="" type="radio"/> No

**ITEM No.:**  
E-5.

**TITLE:**  
Recommendation to Approve First Amendment to Agreement - FY20-188 - Mail Processing Equipment & Supplies

**REQUESTED ACTION:**  
This request is to approve the First Amendment to the above agreement. Contract Term: March 22, 2020 through February 19, 2022, Two (2) Years; User Department: District-wide; Award Amount \$245,000; Awarded Vendor(s): Pitney Bowes Inc.; Neopost USA, Inc.; Small/Minority/Women Business Enterprise Vendor(s): None.

**SUMMARY EXPLANATION AND BACKGROUND:**  
The School Board of Broward County, Florida, is piggybacking the State Term Contract No. 44102100-17-1 under Bid ID FY20-188 - Mail Processing Equipment and Supplies. The vendor has requested to change the name Neopost USA, Inc. to Quadient, Inc. An amendment to the State Contract No. 44102100-17-1 has been issued by The Department of Management Services as a name change only. Quadient Inc. will honor and agree to the terms of the State Contract #44102100-17-1. Therefore, an amendment to Bid ID FY20-188 is being presented to the School Board to make this change.  
This First Amendment to Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction   
 Goal 2: Safe & Supportive Environment   
 Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
There is no financial impact to the District.

**EXHIBITS: (List)**  
(1) Memo to Withdraw (2) Executive Summary (3) Financial Analysis Worksheet (4) First Amendment to Agreement (5) Contract Amendment (6) Original Executed Documents

**BOARD ACTION:**  
  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Mary C. Coker	Phone: 754-321-0501
Name:	Phone:

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Senior Leader & Title**

Maurice L. Woods - Chief Strategy & Operations Officer

Signature  
  
Electronic Signature

Approved In Open Board Meeting On: \_\_\_\_\_

By: \_\_\_\_\_  
School Board Chair