



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

|                     |   |
|---------------------|---|
| <b>MEETING DATE</b> | 2020-09-15 10:05 - Regular School Board Meeting |
| <b>AGENDA ITEM</b>  | ITEMS   |
| <b>CATEGORY</b>     | E. OFFICE OF STRATEGY & OPERATIONS              |
| <b>DEPARTMENT</b>   | Procurement & Warehousing Services              |

|                              |                                     |
|------------------------------|-------------------------------------|
| <b>Special Order Request</b> |                                     |
| <input type="radio"/> Yes    | <input checked="" type="radio"/> No |
| <b>Time</b>                  |                                     |
| <b>Open Agenda</b>           |                                     |
| <input type="radio"/> Yes    | <input checked="" type="radio"/> No |

**ITEM No.:**  
E-4.

**TITLE:**  
Recommendation to Approve Agreement - RFQ20-010 - Third Party Administrator for Tax Sheltered Annuities for School Board Employees

**REQUESTED ACTION:**  
Approve the Agreement for TSA Consulting Group, Inc. Contract Term: January 1, 2021 through December 31, 2023, Three (3) Years with two (2), one (1) year renewal options; User Department: Benefits; Award Amount: None; Awarded Vendor(s): TSA Consulting Group, Inc.; Small/Minority/Women Business Enterprise Vendor(s): None.

**SUMMARY EXPLANATION AND BACKGROUND:**  
The Single-Source Notice Solicitation RFQ20-010 - Third Party Administrator for Tax Sheltered Annuities for School Board Employees was released on February 11, 2020. This Request for Quotation was released to search for additional vendors who have the qualifications to provide this service. The District received one (1) response from TSA Consulting Group, Inc. This request is to approve the Agreement with TSA Consulting Group, Inc. for the Third Party Administrator for Tax Sheltered Annuities.  
This Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction   
 Goal 2: Safe & Supportive Environment   
 Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
There is no financial impact to the District. Administrative Fees are paid by the contracted TSA vendors directly to TSA Consulting Group, Inc.

**EXHIBITS: (List)**  
(1) Executive Summary (2) Financial Analysis Worksheet (3) Agreement (4) Recommendation Tabulation (5) Q20-010-Third Party Administrator for Tax Sheltered Annuities (6) Results Memo

**BOARD ACTION:**  
  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

|                                |                     |
|--------------------------------|---------------------|
| Name: Dr. Dildra Martin-Ogburn | Phone: 754-321-3100 |
| Name: Mary C. Coker            | Phone: 754-321-0501 |

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Senior Leader & Title**

Maurice L. Woods - Chief Strategy & Operations Officer

Signature

Approved In Open Board Meeting On: \_\_\_\_\_

By: \_\_\_\_\_  
School Board Chair