



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

|                     |   |
|---------------------|---|
| <b>MEETING DATE</b> | 2020-08-19 10:05 - Regular School Board Meeting |
| <b>AGENDA ITEM</b>  | ITEMS   |
| <b>CATEGORY</b>     | EE. OFFICE OF STRATEGY & OPERATIONS             |
| <b>DEPARTMENT</b>   | Procurement & Warehousing Services              |

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|---|
| <b>Special Order Request</b>                                  |
| <input type="radio"/> Yes <input checked="" type="radio"/> No |
| <b>Time</b>   |
| <b>Open Agenda</b>  |
| <input checked="" type="radio"/> Yes <input type="radio"/> No |

**ITEM No.:**  
EE-17.

**TITLE:**  
Recommendation of \$500,000 or Less - FY21-083 - Construction Printing Services

**REQUESTED ACTION:**  
Approve the recommendation to award the above Invitation to Bid (ITB). Contract Term: November 1, 2020 through October 31, 2023, Three (3) Years; User Department: The Office of Facilities & Construction (OFC); Award Amount: \$333,000; Awarded Vendor(s): Five (5); Small/Minority/Women Business Enterprise Vendor(s): One (1).  
See Supporting Docs for Continuation of Requested Action.

**SUMMARY EXPLANATION AND BACKGROUND:**  
This ITB will be utilized by OFC to procure printing services for SMART construction projects related to the copying services of architectural blueprints, bonds, and engineered drawings, as well as for optical character recognition and binding services.  
A copy of the ITB documents are available online at: [http://www.broward.k12.fl.us/supply/agenda/ITB\\_FY21-083\\_ConstructionPrintingServices.pdf](http://www.broward.k12.fl.us/supply/agenda/ITB_FY21-083_ConstructionPrintingServices.pdf)

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction   
  Goal 2: Safe & Supportive Environment   
  Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
The financial impact to the District will be \$333,000. The funding source will come from the OFC operating budget. The financial impact represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

**EXHIBITS: (List)**  
(1) Continuation of Requested Action (2) Executive Summary (3) Financial Analysis Worksheet (4) Recommendation Tabulation (5) Supplier Evaluations-2

**BOARD ACTION:**  
  
(For Official School Board Records Office Only)

|  |                     |
|--|---------------------|
| <b>SOURCE OF ADDITIONAL INFORMATION:</b> |                     |
| Name: Philip Kaufold                     | Phone: 754-321-1512 |
| Name: Mary C. Coker                      | Phone: 754-321-0501 |

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Senior Leader & Title**

Maurice L. Woods - Chief Strategy & Operations Officer

Signature  
  
Electronic Signature

Approved In Open Board Meeting On: \_\_\_\_\_

By: \_\_\_\_\_  
School Board Chair