



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:
EE-25.

MEETING DATE	2019-11-06 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

Special Order Request <input type="radio"/> Yes <input checked="" type="radio"/> No
Time
Open Agenda <input checked="" type="radio"/> Yes <input type="radio"/> No

TITLE:
 Recommendation of \$500,000 or Greater - FY20-118 - Emergency Debris Clean Up and Removal Services

REQUESTED ACTION:
 Approve the recommendation to award the above Invitation to Bid (ITB). Contract term: December 1, 2019 through November 30, 2020, 1 Year; User Department: Physical Plant Operations (PPO); Award Amount: \$2,000,000; Awarded Vendor(s): Custom Tree Care, Inc.; Eastern Waste Systems, Inc.; TFR Enterprises, Inc.; Southern Disaster Recovery, LLC; Small/Minority/Women Business Enterprise: None.

SUMMARY EXPLANATION AND BACKGROUND:
 The School Board of Broward County, Florida, received four (4) bids for ITB FY20-118 - Emergency Debris Clean Up and Removal Services. This Bid is utilized by the PPO department for the cleanup and removal of hazardous debris from District-wide sites after a severe storm, natural disaster, or similar event. A copy of the bid documents are available online at:
http://www.broward.k12.fl.us/supply/agenda/ITB_FY20-118_EmergencyDebrisCleanUpandRemovalServices.pdf

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction Goal 2: Safe & Supportive Environment Goal 3: Effective Communication

FINANCIAL IMPACT:
 The estimated financial impact to the District will be \$2,000,000. In the event of a storm/natural disaster requiring use of this bid, funding will come from the Capital Reserve with the School Board's approval. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount. The District will work to seek reimbursements from FEMA, insurance carriers and any other appropriate sources.

EXHIBITS: (List)
 (1) Executive Summary (2) Financial Analysis Worksheet (3) Recommendation Tabulation

BOARD ACTION:
APPROVED
(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:	
Name: Sam Bays	Phone: 754-321-4600
Name: Mary C. Coker	Phone: 754-321-0501

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
 Senior Leader & Title
 Maurice L. Woods - Chief Strategy & Operations Officer

Approved In Open Board Meeting On: **NOV 06 2019**
 By: *Heather P. Brakewood*
 School Board Chair

Signature
Maurice Woods
10/25/2019, 10:58:17 AM

EXECUTIVE SUMMARY

Recommendation of \$500,000 or Greater FY20-118 – Emergency Debris Clean Up and Removal Services

Introduction

Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the recommendation to award Invitation to Bid (ITB) FY20-118 – Emergency Debris Clean Up and Removal Services for a period of one (1) year from December 1, 2019 through November 30, 2020, and may, by mutual agreement between The School Board of Broward County, Florida (SBBC), and the Awardee, be renewed for two (2) additional one (1) year periods. SBBC recognizes the need to perform efficient and timely cleanup of debris generated after a storm/natural disaster. Implementation of this Agreement will ensure SBBC's debris removal program will be in accordance with local, state, and federal guidelines. In an effort to help maximize eligible Federal Emergency Management Agency (FEMA) reimbursements, ensure a time-efficient cleanup of sites, and establish a pre-determined price, a pre-event debris hauler contract should save the District time and money. Physical Plant Operations (PPO) utilizes this Bid for the cleanup and removal of hazardous debris from District-wide sites after a severe storm, natural disaster, or similar event.

The requested spending authority being requested is \$2,000,000.

Goods/Services Description

Responsible: Physical Plant Operations (PPO)

This contract will be activated in the event debris generated from a disaster exceeds SBBC's capability to manage the clean-up internally. A successful debris removal operation requires a collaborative effort between SBBC, the chosen debris haulers, and external agencies. This Bid will help the District maximize eligible FEMA reimbursement dollars on future storm/debris removal costs. The disaster debris hauling contractors have a pre-negotiated contract and are on-call to SBBC following a natural disaster.

Funding following a natural disaster/hurricane will depend on the damage inflicted from the event. Hurricanes can range from a category one (1) (maximum wind speed is ninety-five (95) miles per hour) to a category five (5) (maximum wind speeds of over one hundred fifty-seven (157) miles per hour) storm. There is no guarantee that a higher category hurricane will inflict more damage than a lower category.

Payment for these Agreements may be reimbursed by federal grant programs under FEMA's Public Assistance Grant Program. FEMA encourages all governmental entities to identify disaster debris clearance and removal service providers prior to an emergency. The establishment of this contract should limit the District's exposure to potential non-reimbursement following a Presidential Disaster Declaration.

Debris removal operations are often time-consuming and costly. This Bid is a component of Risk Management's Emergency Management Plan (Debris Management), which evaluates the potential for large scale debris removal and disposal operations. This Bid also gives the District guidance in planning, organizing, mobilizing, and controlling removal and disposal of debris. A properly executed debris management plan will put the District in a better position as an applicant for public assistance.

Oversight, monitoring, and request for FEMA reimbursement of debris removal operations on this Bid will be provided by General Consultants working on Bid 17-142R Debris Monitoring Services for Natural Disasters.

Recommendation of \$500,000 or Greater
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Procurement Method
Responsible: PWS

The solicitation for this ITB ran from August 23, 2019 through September 16, 2019, where five-hundred and fifteen (515) vendors were notified, and seventeen (17) vendors downloaded the ITB documentation. Procurement & Warehousing Services received four (4) responses, and four (4) vendors are being recommended for the award. The bid has a primary and three (3) alternate vendors who met all specifications, terms, and conditions of the ITB. Including alternate awardees allows for the continuity of services in the event that the primary vendor cannot comply with delivery requirements, specifications, or in emergency cases.

The Affirmative Procurement Initiative implemented in this solicitation is the M/WBE Annual Aspirational Goals.

Financial Impact
Responsible: PWS and PPO

The total spending authority requested is \$2,000,000, based on almost \$1,500,000 incurred for Hurricane Irma.

In the event of a storm/natural disaster requiring the use of this Bid, funding for will come from the Capital Reserve with the School Board's approval. The amount requested was determined based on the Department's requirements to satisfy the needs of the District. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount. The District will work to seek reimbursements from FEMA, insurance carriers, and any other appropriate sources.

This Bid will only be used after a severe storm, natural disaster, or similar event. Since storm damages are not predictable, the District may request additional spending authority if impacted by a storm.



ITB #:	<u>FY20-118</u>	Tentative Board Meeting Date*:	<u>11/6/2019</u>
ITB Title:	<u>Emergency Debris Clean Up and Removal Services</u>	# Notified:	<u>515</u> # Downloaded: <u>17</u>
		# of Responses Rec'd:	<u>4</u> # of "No Bids": <u>0</u>
For:	<u>Physical Plant Operations</u>	RFP Opening Date :	<u>9/16/2019</u>
	(School/Department)		
Fund:	<u>Capital Reserve</u>	Advertised Date:	<u>8/23/2019</u>

POSTING OF Select One RECOMMENDATION/TABULATION: Select One Recommendations and Tabulations will be posted in the Procurement & Warehousing Services and www.Demandstar.com on **9/23/2019 @ 3:00 pm** and will remain posted for 72 hours. Any person who is adversely affected by the decision or intended decision shall file a notice of protest, in writing, within 72 hours after the posting of the notice of decision or intended decision. The formal written protest shall be filed within ten (10) days after the date the notice of protest is filed. Failure to file a notice of protest or failure to file a formal written protest shall constitute a waiver of proceedings under this chapter. Section 120.57(3)(b), Florida Statutes, states that "The formal written protest shall state with particularity the facts and law upon which the protest is based." Saturdays, Sundays, state holidays and days during which the District is closed shall be excluded in the computation of the 72-hour time period provided. Filings shall be at the office of the Director of Procurement & Warehousing Services, 7720 West Oakland Park Boulevard, Suite 323, Sunrise, Florida 33351. Any person who files an action protesting an intended decision shall post with the School Board, at the time of filing the formal written protest, a bond, payable to The School Board of Broward County, Florida, (SBBC), in an amount equal to one percent (1%) of the estimated value of the contract. Failure to post the bond required by SBBC Policy 3320, Part VIII, Purchasing Policies, Section N, within the time allowed for filing a bond shall constitute a waiver of the right to protest.

(*) The Cone of Silence, as stated in the ITB / RFP / RFQ / HARD BID, is in effect until it is approved by SBBC. The Board meeting date stated above is tentative. Confirm with the Purchasing Agent of record for the actual date the Cone of Silence has concluded.

RECOMMENDATION TABULATION

<u>VENDOR'S NAME</u>	<u>ITEM(S) AWARDED</u>
CUSTOM TREE CARE, INC.	1-20 PRIMARY VENDOR
EASTERN WASTE SYSTEMS, INC.	1-20 1ST ALTERNATE
TFR ENTERPRISES, INC.	1-20 2ND ALTERNATE
SOUTHERN DISASTER RECOVERY, LLC	1-20 3RD ALTERNATE

IN ORDER TO MEET THE NEEDS OF THE SCHOOL SYSTEM AND IN THE BEST INTEREST OF THE SCHOOL BOARD, THE ABOVE GROUPS ARE RECOMMENDED TO BE AWARDED TO THE BIDDERS LISTED

CONTRACT PERIOD: DECEMBER 1, 2019 THROUGH NOVEMBER 30, 2020

By: Edgar Lugo Date: 9/23/2019
(Purchasing Agent)

The School Board of Broward County, Florida, prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender expression, national origin, marital status, race, religion, sex or sexual orientation. Individuals who wish to file a discrimination complaint, may call the Executive Director, Benefits & EEO Compliance at 754-321-2150 or Teletype Machine (TTY) at 754-321-2158.

Individuals with disabilities requesting accommodations under the Americans with Disabilities Act (ADA) may call the Equal Educational Opportunities (EEO) at 754-321-2150 or Teletype Machine (TTY) at 754-321-2158.

 THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA BID TABULATION SHEET				Custom Tree Care, Inc.		Eastern Waste Systems, Inc.		Southern Disaster Recovery, LLC		TFR Enterprises, Inc.	
Item	Description	Quantity	Unit	Bid Unit Price	Bid Price Extension	Bid Unit Price	Bid Price Extension	Bid Unit Price	Bid Price Extension	Bid Unit Price	Bid Price Extension
GROUP 1 - Emergency Debris Clean Up and Removal Services											
Hazardous Limb Removal											
1	Trees with hangers / Limbs less than 2" diameter, all limbs	1,000	each	\$ 35.00	\$ 35,000.00	\$ 35.00	\$ 35,000.00	\$ 65.00	\$ 65,000.00	\$ 10.00	\$ 10,000.00
2	Trees with hangers / Limbs 2" diameter and greater, all limbs	1,000	each	\$ 75.00	\$ 75,000.00	\$ 35.00	\$ 35,000.00	\$ 75.00	\$ 75,000.00	\$ 125.00	\$ 125,000.00
Re-standing Leaning or Fallen Trees											
3	Less than 6" DBH	100	each	\$ 25.00	\$ 2,500.00	\$ 40.00	\$ 4,000.00	\$ 75.00	\$ 7,500.00	\$ 100.00	\$ 10,000.00
4	6" DBH and greater	100	each	\$ 50.00	\$ 5,000.00	\$ 55.00	\$ 5,500.00	\$ 150.00	\$ 15,000.00	\$ 250.00	\$ 25,000.00
Hazardous Tree Removal (Leaners)											
5	Less than 6" diameter	100	each	\$ 35.00	\$ 3,500.00	\$ 80.00	\$ 8,000.00	\$ 45.00	\$ 4,500.00	\$ 70.00	\$ 7,000.00
6	6" - 23.99" diameter	100	each	\$ 125.00	\$ 12,500.00	\$ 155.00	\$ 15,500.00	\$ 115.00	\$ 11,500.00	\$ 450.00	\$ 45,000.00
7	24" - 35.99" diameter	100	each	\$ 250.00	\$ 25,000.00	\$ 225.00	\$ 22,500.00	\$ 295.00	\$ 29,500.00	\$ 500.00	\$ 50,000.00
8	36" diameter and greater	50	each	\$ 3.00	\$ 150.00	\$ 250.00	\$ 12,500.00	\$ 450.00	\$ 22,500.00	\$ 900.00	\$ 45,000.00
Hazardous Stump Grinding (including backfill delivered and installed to grade - if needed)											
9	Less than 24" diameter	500	each	\$ 75.00	\$ 37,500.00	\$ 75.00	\$ 37,500.00	\$ 150.00	\$ 75,000.00	\$ 100.00	\$ 50,000.00
10	24" - 35.99" diameter	50	each	\$ 150.00	\$ 7,500.00	\$ 125.00	\$ 6,250.00	\$ 350.00	\$ 17,500.00	\$ 375.00	\$ 18,750.00
11	36" diameter and greater	25	each	\$ 225.00	\$ 5,625.00	\$ 175.00	\$ 4,375.00	\$ 500.00	\$ 12,500.00	\$ 475.00	\$ 11,875.00
Hazardous Stump Removal (Extraction - including backfill delivered and installed to grade)											
12	Less than 24" diameter	50	each	\$ 75.00	\$ 3,750.00	\$ 100.00	\$ 5,000.00	\$ 95.00	\$ 4,750.00	\$ 350.00	\$ 17,500.00
13	24" - 35.99" diameter	100	each	\$ 150.00	\$ 15,000.00	\$ 175.00	\$ 17,500.00	\$ 300.00	\$ 30,000.00	\$ 550.00	\$ 55,000.00
14	36" diameter and greater	50	each	\$ 225.00	\$ 11,250.00	\$ 300.00	\$ 15,000.00	\$ 450.00	\$ 22,500.00	\$ 650.00	\$ 32,500.00
Debris Hauling (0 - 25 one way miles from pickup location)											
15	Vegetative debris	60,000	cu yd	\$ 8.25	\$ 495,000.00	\$ 8.25	\$ 495,000.00	\$ 7.95	\$ 477,000.00	\$ 6.50	\$ 390,000.00
16	C&D debris	30,000	cu yd	\$ 6.25	\$ 187,500.00	\$ 8.75	\$ 262,500.00	\$ 8.25	\$ 247,500.00	\$ 7.90	\$ 237,000.00
17	Mixed vegetative and C & D debris	30,000	cu yd	\$ 6.25	\$ 187,500.00	\$ 8.75	\$ 262,500.00	\$ 8.25	\$ 247,500.00	\$ 7.90	\$ 237,000.00
Debris Hauling (25 - 50 one way miles from pickup location)											
18	Vegetative debris	60,000	cu yd	\$ 8.50	\$ 510,000.00	\$ 8.50	\$ 510,000.00	\$ 9.95	\$ 597,000.00	\$ 7.50	\$ 450,000.00
19	C&D debris	30,000	cu yd	\$ 6.50	\$ 195,000.00	\$ 9.00	\$ 270,000.00	\$ 11.50	\$ 345,000.00	\$ 8.90	\$ 267,000.00
20	Mixed vegetative and C & D debris	30,000	cu yd	\$ 6.50	\$ 195,000.00	\$ 9.00	\$ 270,000.00	\$ 11.50	\$ 345,000.00	\$ 8.90	\$ 267,000.00
Total					\$ 2,009,275.00		\$ 2,293,625.00		\$ 2,651,750.00		\$ 2,350,625.00

- Primary
- 1st Alternate
- 2nd Alternate
- 3rd Alternate

REMARKS:
BID DRAFT WAS APPROVED BY: David Mammel, PPO and Edgar Lugo, Purchasing agent III, Procurement and Warehousing Services
BIDS RECEIVED WERE EVALUATED BY: Edgar Lugo, Purchasing agent III, Procurement and Warehousing Services
RECOMMEND THE AWARD BE MADE TO THE ABOVE LOW BIDDER(S) MEETING SPECIFICATIONS TERMS AND CONDITIONS.