



# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

<b>MEETING DATE</b>	2020-07-21 10:05 - Regular School Board Meeting
<b>AGENDA ITEM</b>	ITEMS
<b>CATEGORY</b>	JJ. OFFICE OF FACILITIES & CONSTRUCTION
<b>DEPARTMENT</b>	Facilities Pre-Construction

<b>Special Order Request</b>	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
<b>Time</b>	
<b>Open Agenda</b>	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

**ITEM No.:**  
JJ-23.

**TITLE:**  
Fourth Amendment and Fourth Renewal of Program Manager - Cost and Program Controls Services Agreement - Atkins North America, Inc. - RFQ 15-114C

**REQUESTED ACTION:**  
Approve the Fourth Amendment and Fourth Renewal of the Agreement for Program Manager Services Agreement, Cost and Program Controls, Atkins North America, Inc.

**SUMMARY EXPLANATION AND BACKGROUND:**  
See Executive Summary (Exhibit 1) for details.  
This Amendment has been reviewed and approved as to form and legal content by the Office of the General Counsel.

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction   
 Goal 2: Safe & Supportive Environment   
 Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
This Fourth Amendment and Fourth Renewal of the Program Manager Cost and Program Controls Services Agreement will result in a financial impact of a not-to-exceed amount of \$1,433,753. Funding for the Cost and Program Controls Services Agreement is included in the individual SMART Program construction project budgets and is included in the Adopted District Educational Facilities Plan (September 4, 2019).

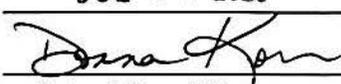
**EXHIBITS: (List)**  
(1) Executive Summary (2) Fourth Amendment (3) Previously Approved ARFs (4) Collaboration Form

**BOARD ACTION:**  
**APPROVED**  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Shelley N. Meloni, Director, Pre-Constr.	Phone: 754-321-1515
Name: Frank Girardi, Executive Director Cap. Prog.	Phone: 754-321-1525

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
Senior Leader & Title  
Frank Girardi - Executive Director

Approved In Open Board Meeting On: JUL 21 2020  
By:   
School Board Chair

Signature  
*Frank L. Girardi*  
7/14/2020, 6:12:07 PM

## EXHIBIT 1

### EXECUTIVE SUMMARY

#### Background

On September 16, 2015, the District negotiated and entered into a contract with Atkins North America, Inc. (Atkins) to provide Program Manager – Cost and Program Control Services (CPCM) for the District's SMART program. The original contract term was for a three-year period with the agreement allowing for extension of two additional one-year periods and, if needed, 180 days beyond the expiration date of the renewal period. The initial three-year period expired on September 16th, 2018, and Atkins received a 45-day extension for time only and an amendment for the remainder of the first additional extension year. Atkins then received an amendment for the second additional extension year. This Amendment is for the 180 days beyond the expiration date of the renewal period.

Atkins' Base Contract also included a commitment to 45% M/WBE participation in its original proposal and has committed to continue this commitment in this amendment.

Atkins' proposal for this Fourth Amendment is \$1,433,753 which includes \$1,111,826 of CPCM labor and \$321,927 for one year of e-Builder project management software with site licensing model, including \$50,000 of a supplemental allowance for potential API upgrades. This six (6) month extension will result in a total proposed, not-to-exceed amount of \$13,794,500 for Year 1 through Year 5 ½ of the Agreement.

#### Services

Since coming on board in September 2015, the Atkins team has supported moving the SMART Program forward with the following value add CPCM services that will continue through this fourth extension, Year 5 ½:

- Continue to provide the District with reviews on program cost risks and market conditions and work with District Capital staff on recommended Program reserves for cost risks
- Continue to provide the District with a monthly cost loaded Program Master Schedule for reporting, including project commitment and cash flow projection information based on Master Program Schedule and projected budgets; provide cash flow analyses to Chief Financial Officer to assist in identifying timelines for sale of bond tranches.
- Check and balance Cost Review/Validation for projects at design stages reporting on variances from original budgets as well as verifying that the ADEFP scope is what is being designed
- Continue to support negotiations for design fees and CMAR proposals
- Continue to analyze actual bids received to advise on reasonableness, collect data for future estimates and risk analysis
- Provide Change Order Reviews and construction claims support on District projects to ensure that they are in conformance with the contract and equitable.
- Provide development and support input to Bond Oversight Committee reports and meetings

- Continue to support the use of the e-Builder software on the program through development, training and customer support

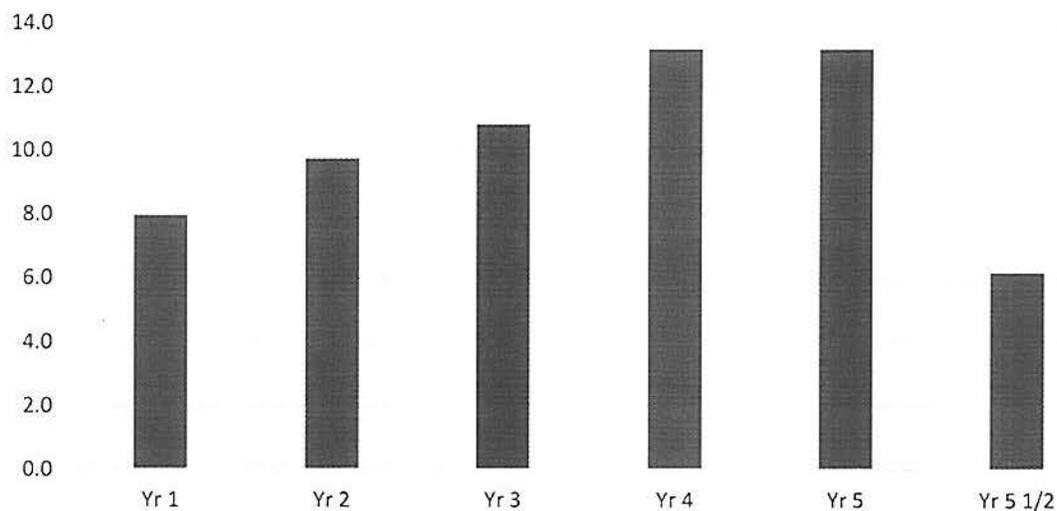
**CPCM Staffing**

Year 5 ½ proposed staffing includes extending the current staff positions to continue to perform the core services as well as meet the needs of a changing program. Atkins has streamlined its cost review / validation; reporting and analysis to provide the most efficient effort for these elements and has used non-core staff sparingly and only as needed to meet program deliverables.

Atkins’ proposed staffing plan includes the following changes for the upcoming contract year:

<b>Role</b>	<b>Current Staffing</b>	<b>Proposed Staffing</b>	<b>Justification</b>
Senior Staffing	1.1	1.1	Maintain Current Level
Scheduling/ Program Reporting	2.0	2.0	Maintain Current Level
Systems/ Software	3.0	3.0	Maintain Current Level
Cost and Change Order Review/ Validation	6.0	6.0	Maintain Current Level
Risk Management and Market Analysis	0.2	0.2	Maintain Current Level
Program Support	0.9	0.0	No Student Interns in this period

Effective Full Time Staff



**Conclusion**

Atkins has an experienced team of project controls professionals including the 45% M/WBE partners that will continue to provide SBBC critical services to manage scope, cost and schedule as the SMART Program continues.

At this stage in the SMART Program and based on current performance, it is recommended that Atkins continue to provide CPCM services for Year 5 ½ of the Agreement. This will continue to maintain clear accountability in execution and delivery of the program. Atkins is submitting this proposal of a not-to-exceed amount of \$1,433,753 for extension of the Agreement for six (6) months, and to formally incorporate supplemental services as outlined above.

The funding for this request for additional Program Manager – CPCM Services Agreement is included in the individual SMART Program construction project budgets and is included in the Adopted District Educational Facilities Plan.

## EXHIBIT 2

### FOURTH AMENDMENT TO AGREEMENT FOR PROGRAM MANAGER/COST and PROGRAM CONTROL SERVICES

between

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

and

ATKINS NORTH AMERICA, INC.

THIS FOURTH AMENDMENT to the Program Manager/Cost and Program Controls Services Agreement by and between The School Board of Broward County, Florida ("SBBC") and Atkins North America, Inc. ("Atkins") dated September 16, 2015 (the "Agreement"), is hereby entered into this 21<sup>st</sup> day of July 2020.

WHEREAS, the SBBC and Atkins acknowledge and agree that the Agreement is in full force and effect as revised by the First Amendment dated September 5, 2018, the Second Amendment dated October 16, 2018; the Third Amendment dated August 6, 2019 and this Fourth Amendment; and

WHEREAS, the First Amendment extended the term of the Agreement as follows: *First Renewal Period* – September 17, 2018 through and including November 1, 2018 (45 days), *Second Renewal Period* - November 2, 2018 through and including September 17, 2019 (320 days), *Third Renewal Period* - September 18, 2019 through and including September 17, 2020 (365 days), and a single, one hundred eighty (180) day period extension beyond the conclusion of the Third Renewal Period; and

WHEREAS, the parties mutually desire to extend the term of the Agreement by exercising a single, one hundred eighty (180) day period extension beyond the conclusion of the Third Renewal Period (hereinafter referred to as the "Fourth Renewal Period"), commencing on September 18, 2020 through and including March 17, 2021 at a fee referenced herein.

NOW THEREFORE, in exchange for the mutual covenants and promises set forth herein and other good and valuable consideration, the parties agree as follows:

1. The recitals contained herein are true and correct and are incorporated herein by reference.
2. **Exercise of Fourth Renewal Period.** The parties agree to exercise the final, 180-day Fourth Renewal Period extending the term of the Agreement from September 18, 2020 through and including March 17, 2021.
3. **Scope of Services and Fees.** Atkins's scope of services shall remain unchanged and Fees as defined in the Agreement are hereby increased to include the time frame of the Fourth Renewal Period identified within the "*Atkins Year 5-1/2 Staffing Plan*" (the "**Staffing Plan**"), attached hereto and incorporated herein as **Attachment "B."**

amount of **One Million Four Hundred Thirty-Three Thousand, Seven Hundred Fifty-Three Dollars and 00/100 Cents (\$1,433,753.00)** for the term of this Fourth Amendment. The total not-to-exceed amount for years one through five of the Agreement and all Amendments shall not exceed **Thirteen Million, Seven Hundred Ninety-Four Thousand, Five Hundred Dollars and 00/100 Cents (\$13,794,500.00)**.

5. Upon agreement between Atkins and the Executive Director, Capital Programs or his/her designee, and without further action by the SBBC, the fees set forth in the Staffing Plan may be adjusted by reallocating amounts amongst and between Staffing Groups and Contract Years as deemed appropriate.

6. **Amended Provision.** The following provision shall be added to the Agreement, by interlineation:

2.16 The SBBC and RSM US LLP shall conduct separate evaluations of Atkins on a quarterly basis to measure Atkins' performance. Said evaluations shall be communicated to Atkins to identify areas for betterment and shall be used as basis for continuous improvement.

7. **Other Provisions Remain in Force.** All other terms and conditions of the Agreement shall remain in full force and effect. Except as expressly provided herein and as may have been previously amended, all other portions of the Agreement remain in full force and effect.

8. **Order of Precedence among Agreement Documents.** In the event of conflict between the provisions of the Agreement and the provisions contained herein, the provisions of the following documents shall take precedence in this order:

- a) this Fourth Amendment to Agreement; then
- b) the Third Amendment to Agreement; then
- c) the Second Amendment to Agreement; then
- d) the First Amendment to the Agreement; then
- e) the Agreement.

9. **Authority:** Each person signing this Fourth Amendment on behalf of either party warrants that he or she has full legal power to execute this Fourth Amendment on behalf of the party for whom he or she is signing it to bind and obligate such party with respect to all provisions contained in this Fourth Amendment.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Fourth Amendment to Agreement on the day and year first above written.

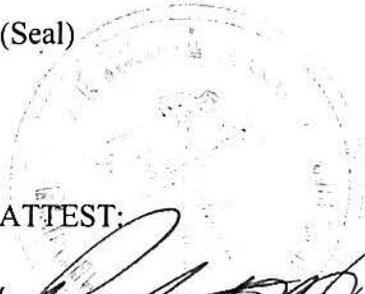
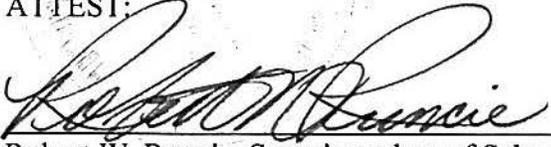
**[THIS SPACE INTENTIONALLY LEFT BLANK; SIGNATURE PAGES FOLLOW]**

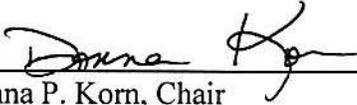
**FOR OWNER**

(Seal)

THE SCHOOL BOARD OF BROWARD  
COUNTY, FLORIDA

ATTEST:

  
  
Robert W. Runcie, Superintendent of Schools

By   
Donna P. Korn, Chair

Approved as to Form and Legal Content:

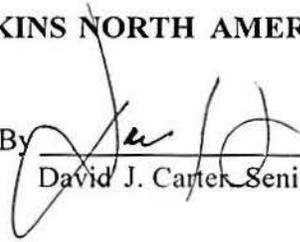
  
Office of the General Counsel

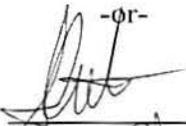
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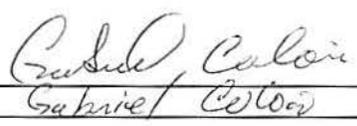
**FOR ATKINS NORTH AMERICA, INC.**

**ATKINS NORTH AMERICA, INC.**

\_\_\_\_\_  
Rene de los Rios, Assistant Secretary

By   
David J. Carter, Senior Vice President

-or-  
  
Witness Steven Castro

  
Witness Gabriel Colon

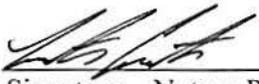
**The Following Notarization is Required for Every Agreement Without Regard to Whether the Party Chose to Use a Secretary's Attestation or Two (2) Witnesses.**

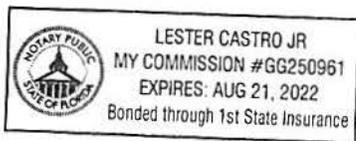
STATE OF FLORIDA

COUNTY OF Miami-Dade

The foregoing instrument was acknowledged by for me this 13th day of July, 2020, by David J. Carter of Atkins North America, Inc., on behalf of the corporation or agency, who is personally known to me and did/did not first take an oath.

My commission expires: \_\_\_\_\_

  
Signature – Notary Public



(SEAL)

Lester Castro  
Printed Name of Notary Public

School Board of Broward County  
 Program Manager - Cost and Program Control Services



Year 5-1/2 Services, Not to Exceed Proposal

Position	Contract Year 1	Contract Year 2	Contract Year 3	Contract Year 4	Contract Year 5	Year 5-1/2 Total
Senior Staffing	\$370,440	\$353,304	\$352,304	\$374,197	\$456,799	\$231,940
Scheduling	\$442,915	\$442,915	\$442,915	\$452,036	\$711,056	\$269,186
Systems/ Software	\$468,720	\$372,960	\$325,080	\$425,957	\$503,225	\$260,543
Cost Review/ Validation	\$553,643	\$553,643	\$553,643	\$830,181	\$893,007	\$548,251
Risk Mgmt & Market Analysis	\$87,066	\$65,646	\$44,982	\$58,311	\$46,683	\$32,130
Program Cost Analysis/ Misc	\$195,302	\$161,785	\$136,577	\$304,255	\$201,474	\$119,776
Summer Interns	\$20,286	\$20,286	\$20,286	\$16,632	\$18,900	\$0
<b>Subtotal Labor Cost</b>	<b>\$2,138,372</b>	<b>\$1,970,539</b>	<b>\$1,875,787</b>	<b>\$2,461,568</b>	<b>\$2,831,145</b>	<b>\$1,461,826</b>

Forecast Remaining Labor Funds in Year 5 -\$350,000

Reimbursable Expenses - sufficient remaining in Year 5 \$0

e-Builder, Year 5-1/2, Site License Model \$321,927

**Total: Year 5-1/2 Option, Not to Exceed Proposal** **\$1,433,753**

CONTRACT TOTALS TO DATE	
Total Contract Year 1-4	\$9,223,573
Total Contract Year 5	\$3,137,174

Cost Proposal Assumptions

Team staff will be supplied with Atkins (and subconsultants) provided computers and cell phone with industry standard scheduling and cost estimating software. Fee excludes lease and furniture costs, assumes SBBC will provide office space and furniture.

CMS staff will be housed in CMS offices in Broward County, and will be at all meetings and coordination required at District Offices (at no additional cost to the District). Free on-site parking provided by SBBC for staff located at SBBC offices.

e-Builder

Site license model will include unlimited licenses to allow for not only District Facilities staff, OR staff, CPCM staff, and other District departments, but also vendors. This allows for collaboration throughout the project lifecycle. There are currently over 550 licenses being used.

School Board of Broward County  
 Program Manager - Cost and Program Control Services (CPCM)



Year 5-1/2 Extension, Not to Exceed Proposal

Position	Firm	Year 5-1/2 Base Rate	Multiplier (no change)	Year 5-1/2 Billing Rate	Year 5-1/2 Hours	Year 5-1/2 Total
Program Executive	Atkins	\$102.00	2.52	\$257.04	80	\$20,563
Program Director	Atkins	\$76.00	2.52	\$191.52	980	\$187,689
Scheduling Lead	Atkins	\$62.00	2.52	\$156.24	980	\$153,115
Senior Scheduler II	Atkins	\$47.00	2.52	\$118.44	980	\$116,071
Lead Estimator	Atkins	\$48.50	2.52	\$122.22	980	\$119,776
Program Software Lead	Atkins	\$42.00	2.52	\$105.84	980	\$103,723
Program Software, Coordinator	ACES	\$32.00	2.52	\$80.64	980	\$79,027
Program Software Admin	Atkins	\$31.50	2.52	\$79.38	980	\$77,792
CMS Principal	CMS	\$94.00	2.52	\$236.88	100	\$23,688
Chief Estimator / Project Manager	CMS	\$48.50	2.52	\$122.22	980	\$119,776
Senior Estimator II	CMS	\$46.00	2.52	\$115.92	980	\$113,602
Senior Estimator II	CMS	\$46.00	2.52	\$115.92	980	\$113,602
Senior Estimator I	CMS	\$43.50	2.52	\$109.62	980	\$107,428
Estimator III	CMS	\$38.00	2.52	\$95.76	980	\$93,845
Interns	Atkins	\$10.00	2.52	\$25.20	0	\$0
Risk Mgmt & Market Analysis Senior Specialist	Atkins	\$75.00	2.52	\$189.00	170	\$32,130
<b>Subtotal Labor Cost</b>						<b>\$1,461,826</b>
<b>Forecast Remaining Labor Funds in Year 5</b>						<b>-\$350,000</b>
<b>Reimbursable Expenses - sufficient remaining in Year 5 contract</b>						<b>\$0</b>
<b>e-Builder, Year 5-1/2, Site License Model and Allowance</b>						<b>\$321,927</b>
<b>Total: Year 5-1/2 Option, Not to Exceed Proposal</b>						<b>\$1,433,753</b>



**AGENDA REQUEST FORM**  
THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Special Order Request <input type="radio"/> Yes <input checked="" type="radio"/> No
Time
Open Agenda <input checked="" type="radio"/> Yes <input type="radio"/> No

MEETING DATE	Sep 16 2015 10:15AM - Regular School Board Meeting
AGENDA ITEM	OPEN ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

ITEM No.:  
**EE-5.**

TITLE:  
Recommendation of \$500,000 or Greater - 15-114C - Program Manager/Cost and Program Controls Services

**REQUESTED ACTION:**  
Approve the recommendation to award the above RFP. Contract Term: September 17, 2015, through September 16, 2018, 3 Years;  
User Department: Facilities Office; Award Amount: \$6,456,073; Awarded Vendor(s): Atkins North America, Inc.; M/WBE Participation: (See page 3 of Executive Summary)

**SUMMARY EXPLANATION AND BACKGROUND:**  
The School Board of Broward County, Florida, received three (3) proposals in response to RFP 15-114C - Program Manager/Cost and Program Controls Services. This request is to recommend award to Atkins North America, Inc., to provide Cost and Program Controls Services. A copy of the RFP documents are available online at: <http://www.broward.k12.fl.us/supply/agenda/15-114C-Supporting-Documentation.pdf>  
A copy of the complete RFP documents are available at the School Board members' office on the 14th floor of the K.C. Wright Administration Center.  
  
This Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction  Goal 2: Continuous Improvement  Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
The estimated financial impact to the District will be \$6,456,073 for the initial three (3) year period. The funding source will come from Capital Funding. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

**EXHIBITS: (List)**  
(1) Executive Summary (2) Agreement (3) Supporting Documentation (4) Recommendation Tabulation

**BOARD ACTION:**  
**APPROVED**  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Jeffrey Moquin	Phone: 754-321-2650
Name: Ruby Crenshaw	Phone: 754-321-0501

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA  
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer  
  
Signature  
  
Maurice Woods  
Friday, September 04, 2015 6:53:19 PM

Approved in Open Board Meeting On: **SEP 16 2015**  
By: *Donna Kohn*  
School Board Clerk



ADDED ITEM

# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:  
JJ-8.

MEETING DATE	2018-09-05 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	JJ. OFFICE OF FACILITIES & CONSTRUCTION
DEPARTMENT	Facilities Pre-Construction

Special Order Request <input type="radio"/> Yes <input checked="" type="radio"/> No
Time
Open Agenda <input checked="" type="radio"/> Yes <input type="radio"/> No

TITLE:  
First Amendment and First Extension of Program Manager - Cost and Program Controls Services Agreement - Atkins North America, Inc.

REQUESTED ACTION:  
Approve the First Amendment and First Extension of the Agreement for Program Manager Services, RFQ No. 15-114C, previously awarded at the September 18, 2015 School Board meeting to Atkins North America, Inc.  
This Amendment has been reviewed and approved as to form and legal content by the Office of the General Counsel.

SUMMARY EXPLANATION AND BACKGROUND:  
See Exhibit 1.

SCHOOL BOARD GOALS:  
 Goal 1: High Quality Instruction  Goal 2: Continuous Improvement  Goal 3: Effective Communication

FINANCIAL IMPACT:  
There is no financial impact to the District.

EXHIBITS: (List)  
(1) Executive Summary (2) Amendment

BOARD ACTION:  
**APPROVED**  
(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:	
Name: Shelley N. Meloni, Director	Phone: 754-321-1515
Name:	Phone:

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Senior Leader & Title  
Leo Bobadilla - Chief Facilities Officer

Signature  
Leo Bobadilla Jr  
8/31/2018 2:59:09 PM

Approved In Open Board Meeting On: SEP 05 2018  
By: *Neelima P. Manjunath*  
School Board Chair



ADDED ITEM

# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:  
JJ-4.

MEETING DATE	2018-10-16 10:05 - Regular School Board Meeting
AGENDA ITEM	ITEMS
CATEGORY	JJ. OFFICE OF FACILITIES & CONSTRUCTION
DEPARTMENT	Facilities Pre-Construction

Special Order Request <input type="radio"/> Yes <input checked="" type="radio"/> No
Time
Open Agenda <input checked="" type="radio"/> Yes <input type="radio"/> No

**TITLE:**  
Second Amendment and Second Extension of Program Manager - Cost and Program Controls Services Agreement - Atkins North America, Inc.

**REQUESTED ACTION:**  
Approve the Second Amendment and Second Extension of the Agreement for Program Manager Services, Cost and Program Controls, Atkins North America, Inc.

**SUMMARY EXPLANATION AND BACKGROUND:**  
See Executive Summary (Exhibit 1) for details.  
This Amendment has been reviewed and approved as to form and legal content by the Office of the General Counsel.

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction  Goal 2: Continuous Improvement  Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
This Second Amendment and Second Extension of Program Manager Cost and Program Controls Services Agreement will result in a financial impact of a not-to-exceed amount of \$2,767,500. Funding for the Cost and Program Controls Services Agreement is included in the individual SMART Program construction project budgets and is included in the Adopted District Educational Facilities Plan (September 5, 2018).

**EXHIBITS: (List)**  
(1) Executive Summary (2) Second Amendment (3) Previously Approved ARFs (4) Staffing Plan (5) Collaboration Form

**BOARD ACTION:**  
**APPROVED**  
(For Official School Board Records Office Only)

<b>SOURCE OF ADDITIONAL INFORMATION:</b>	
Name: Shelley N. Meloni, Director	Phone: (754) 321-1515
Name:	Phone:

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA  
Senior Leader & Title  
Leo Bobadilla - Chief Facilities Officer

Approved In Open Board Meeting On: **OCT 16 2018**  
By: *Mona Ruppel*  
School Board Chair

Signature  
*Frank L. Girardi*  
10/11/2018, 4:21:30 PM



# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:  
JJ-6.

MEETING DATE	2019-08-06 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	JJ. OFFICE OF FACILITIES & CONSTRUCTION
DEPARTMENT	Facilities Pre-Construction

Special Order Request	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Time		
Open Agenda	<input checked="" type="radio"/> Yes	<input type="radio"/> No

**TITLE:**  
Third Amendment and Third Renewal of Program Manager - Cost and Program Controls Services Agreement - Atkins North America, Inc. - RFQ 15-114C

**REQUESTED ACTION:**  
Approve the Third Amendment and Third Renewal of the Agreement for Program Manager Services, Cost and Program Controls, Atkins North America, Inc.

**SUMMARY EXPLANATION AND BACKGROUND:**  
See Executive Summary (Exhibit 1) for details.  
This Amendment has been reviewed and approved as to form and legal content by the Office of the General Counsel.

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction     Goal 2: Safe & Supportive Environment     Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
This Third Amendment and Third Renewal of the Program Manager Cost and Program Controls Services Agreement will result in a financial impact of a not-to-exceed amount of \$3,137,174. Funding for the Cost and Program Controls Services Agreement is included in the individual SMART Program construction project budgets and is included in the Adopted District Educational Facilities Plan (September 5, 2018).

**EXHIBITS: (List)**  
(1) Executive Summary (2) Third Amendment (3) Previously Approved ARFs (4) Collaboration Form

**BOARD ACTION:**  
**APPROVED**  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Shelley N. Meloni, Director	Phone: 754-321-1515
Name: Frank Girardi, Executive Director Cap. Prog	Phone: 754-321-1525

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
Senior Leader & Title  
Frank Girardi - Executive Director

Approved In Open Board Meeting On: AUG 06 2019  
By: *Heather P. Brastwood*  
School Board Chair

Signature  
Frank L. Girardi  
7/29/2019, 10:50:16 AM

# COLLABORATION

## SIGN-OFF FORM

Item #/Title of Agenda Request Item: JJ-23./Fourth Amendment and Fourth Extension of Program Manager  
– Cost and Program Controls Services Agreement  
Atkins North America, Inc.  
RFQ 15-114C

School Board Meeting: 07/21/2020

The financial impact of this item is \$1,433,753

- ( ) This project has not been appropriated in the Adopted District Educational Facilities Plan (September 4, 2019). These funds in the amount of \$ \_\_\_\_\_ will come from the Capital Projects Reserve.
- ( ) This project has been appropriated in the Adopted District Educational Facilities Plan (September 4, 2019). There is no impact to the project budget.
- ( ) This project has been appropriated in the Adopted District Educational Facilities Plan (September 4, 2019). There is no current impact to the project budget. There is a potential future impact to the project budget based on the additional scope approved in this item.
- ( ) This project has been appropriated in the Adopted District Educational Facilities Plan (September 4, 2019). There is an additional impact to the project budget. These funds in the amount of \$ \_\_\_\_\_ will come from the Capital Projects Reserve.

OS  
(X)

Comments:

This Fourth Amendment and Fourth Extension of Program Manager Cost and Program Controls Services Agreement will result in a financial impact of a not-to-exceed amount of \$1,433,753. Funding for the Cost and Program Controls Services Agreement is included in the individual SMART Program project budgets and the Adopted District Educational Facilities Plan (September 4, 2019).

Department Name

Department Head

Department Head

Capital Budget

Omar Shim, Director

*Omar Shim*

7/14/2020

Signature

Date

Note: By signing this collaboration the Capital Budget Department is acknowledging that the budget impact as stated is correct. Other aspects of the agenda item are the responsibility of the department submitting the item.