



**The School Board of Broward County, Florida**  
**Procurement & Warehousing Services Department**  
**7720 W. Oakland Park Blvd., Suite 323**  
**Sunrise, Florida 33351 (754) 321-0505**

**Document 00520: Agreement Form**

**THIS AGREEMENT** made and entered into this 21 day of July, 2020 by and between

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

(Hereinafter referred to as "**Owner**" and

**WEST CONSTRUCTION, INC.**

(Hereinafter referred to as "**Contractor**").

**WHEREAS**, Owner is the owner of certain real property located in Broward County and Owner desires to have:

Bid No.:	FY20-180
Project No.:	P.002037
Location No.:	0501
Project Title:	SMART Program Renovations
Facility Name:	Broward Estates Elementary School

Scope of Work: The project consists of interior and exterior renovations throughout the Broward Estates Elementary School campus. Generally, the work consists of but is not limited to:

- Re-roofing of buildings 1, 2, 3, 4, 5, 6, 7, 8, 10, 11, 12, 14, 15, 16, 18 & 75.
- Window replacement for buildings 1 through 7.
- Aluminum walkway canopy repairs.
- HVAC renovations throughout campus

Constructed pursuant to drawings, specifications and other design documents prepared by SONG & ASSOCIATES, INC. (Hereinafter referred to as **Project Consultant**).

**WHEREAS**, the Contractor is desirous of performing the Work in accordance with the Contract Documents and all applicable laws, codes and ordinances.

**NOW THEREFORE**, in exchange for the mutual covenants and promises set forth herein and the sums of money agreed to be paid by the Owner to Contractor, the parties agree as follows:

**ARTICLE 1. ENTIRE AGREEMENT**

1.01 This Construction Contract, along with the Contract Documents consisting of the Agreement Form, M/WBE Program Requirements, Documents contained in the Project Manual, General and Supplementary Conditions, Addenda, Drawings, Specifications,

and modifications issued after execution of the Contract embodies the entire agreement between Owner and Contractor and supersedes all other writings, oral agreements, or representations.

- 1.02 The parties shall not be bound by or be liable for any statement, representation, promise, inducement or understanding of any kind or nature not set forth herein.
- 1.03 NO CHANGES, AMENDMENTS OR MODIFICATIONS OF ANY OF THE TERMS OR CONDITIONS OF THE CONTRACT SHALL BE VALID UNLESS REDUCED TO WRITING AND SIGNED BY BOTH PARTIES.

**ARTICLE 2. ENUMERATION OF THE CONTRACT DOCUMENTS.**

2.01 The Contract Documents consisting of the Agreement Form, M/WBE Program Requirements, Documents contained in the Project Manual, General and Supplementary Conditions, Drawings, Specifications, and all Addenda and modifications issued after execution of the Contract thereto together form the Contract, and they are fully a part of the Contract as if written herein word for word. The following is an enumeration of the Drawings and Project Manual for this Project:

2.02 The Drawings:

<b>Drawing Number</b>	<b>Drawing Name</b>	<b>Revision No.</b>	<b>Revision Date</b>
		01	
00	COVER		02.20.19
G-100	ABBREVIATIONS, GENERAL NOTES & VICINITY MAP	01	02.20.19
G-101	INDEX	04	07.22.19
S-0	STRUCTURAL NOTES AND DESIGN INFORMATION	01	02.20.19
S-1	ROOF WIND ZONES		
S-2	ROOF WIND ZONES		
S-3	CHILLER PAD DETAILS AND DESIGN INFORMATION	02	03.22.19
A-100	SITE PLAN		
A-201	OVERALL FLOOR PLAN BLDGS 1-7		
AD-201	WINDOWS DEMO FLOOR PLAN		
A-202	FLOOR PLANS BLDGS 1, 3 & 5		
A-203	FLOOR PLANS BLDGS 2, 4 & 6		
A-204	FLOOR PLAN BUILDING 7		
A-301	OVERALL CANOPY RENOVATION ROOF PLAN		
A-302	CANOPY DETAILS		
A-401	OVERALL ROOF PLAN		
AD-401	BUILDINGS 1, 3 & 18 DEMO ROOF PLANS	01	02.20.19
AD-402	BUILDINGS 2 & 4 DEMO ROOF PLANS	01	02.20.19
AD-403	BUILDINGS 5, 7 & 14 DEMO ROOF PLANS	01	02.20.19
AD-404	BUILDINGS 6, 11 & 16 DEMO ROOF PLANS	01	02.20.19

AD-405	BUILDING 10 DEMO ROOF PLAN		
AD-406	BUILDINGS 12 & 15 DEMO ROOF PLANS	01	02.20.19
AD-407	BUILDING 8 DEMO ROOF PLAN	01	02.20.19
AD-408	BUILDING 75 DEMO ROOF PLAN	01	02.20.19
AD-409	PHOTOGRAPHS LOCATION PLAN		
AD-410	EXISTING CONDITIONS PHOTOGRAPHS		
AD-411	EXISTING CONDITIONS PHOTOGRAPHS		
AD-412	EXISTING CONDITIONS PHOTOGRAPHS		
AD-413	EXISTING CONDITIONS PHOTOGRAPHS		
AD-414	EXISTING CONDITIONS PHOTOGRAPHS		
A-402.1.1	ROOF DRAINAGE CALCULATIONS		
A-402.2	ROOF DRAINAGE CALCULATIONS		
A-403	BUILDINGS 1, 3 & 18 ROOF PLANS	01	02.20.19
A-404	BUILDINGS 2 & 4 ROOF PLANS	01	02.20.19
A-405	BUILDINGS 5 & 7 ROOF PLANS	01	02.20.19
A-406	BUILDING 6 ROOF PLAN	01	02.20.19
A-407	BUILDINGS 11, 14 & 16 ROOF PLANS	01	02.20.19
A-408	BUILDING 10 ROOF PLAN	01	02.20.19
A-409	BUILDINGS 12 & 15 ROOF PLANS	01	02.20.19
A-410	BUILDING 8 ROOF PLAN	01	02.20.19
A-411	BUILDING 75 ROOF PLAN	01	02.20.19
A-412	ROOF DETAILS		
A-413	ROOF DETAILS	01,02	03.22.19
A-414	ROOF DETAILS		
A-415	ROOF DETAILS	01	02.20.19
A-416	STANDING SEAM ROOF DETAILS		
A-500	EXTERIOR ELEVATIONS		
A-501	EXTERIOR ELEVATIONS		
A-502	EXTERIOR ELEVATIONS		
A-503	EXTERIOR ELEVATIONS		
A-504	EXTERIOR ELEVATIONS		
A-505	EXTERIOR ELEVATIONS		
A-506	TOWER DEMO AND PROPOSED ELEVATIONS		
A-800	WINDOW SCHEDULE	01	02.20.19
A-850	WINDOW DETAILS	01,02	03.22.19
M-001	MECHANICAL GENERAL NOTES AND LEGENDS		
M-002	MECHANICAL GENERAL NOTES		
M-101	MECHANICAL SITE PLAN		
MD-201	MECHANICAL DEMO BLDG - 1, 2, 3 & 4		
MD-202	MECHANICAL DEMO BLDG - 5, 6 & 7		
MD-203	MECHANICAL DEMO BLDG - 9, 10 & 11		
MD-204	MECHANICAL DEMO BLDG - 12, 16 & 75		
M-201	MECHANICAL RENO BLDG - 1, 2, 3 & 4		
M-202	MECHANICAL RENO BLDG - 5, 6 & 7		
M-203	MECHANICAL RENO BLDG - 9, 10 & 11	03	05.31.19
M-204	MECHANICAL RENO BLDG - 12, 16 & 75		
M-221	MECHANICAL ROOF PLAN BLDG - 1, 2, 3 & 4		
M-222	MECHANICAL ROOF PLAN BLDG - 5, 6 & 7		
M-223	MECHANICAL ROOF PLAN BLDG - 8		
M-224	MECHANICAL ROOF PLAN BLDG - 9, 10 & 11		
M-225	MECHANICAL ROOF PLAN BLDG - 12, 16 & 75		
M-226	MECHANICAL ROOF PLAN BLDG - 14, 15 & 18		
M-401	MECHANICAL ENLARGED PLANS		
M-402	MECHANICAL ENLARGED PLANS		

M-403	MECHANICAL ENLARGED PLANS	03	05.31.19
M-404	MECHANICAL ENLARGED PLANS	03	05.31.19
M-601	MECHANICAL CONTROLS	03	05.31.19
M-602	MECHANICAL CONTROLS	03, 04	07.22.19
M-603	MECHANICAL CONTROLS		
M-604	MECHANICAL CONTROLS		
M-605	MECHANICAL CONTROLS		
M-606	MECHANICAL CONTROLS		
M-607	MECHANICAL CONTROLS		
M-608	MECHANICAL CONTROLS		
M-609	MECHANICAL CONTROLS		
M-701	MECHANICAL SCHEDULES	01,02,03,04	07.22.19
M-702	MECHANICAL SCHEDULES	03	05.31.19
M-801	MECHANICAL DETAILS		
M-802	MECHANICAL DETAILS		
M-803	MECHANICAL DETAILS	01	02.20.19
M-804	MECHANICAL DETAILS		
E-001	ELECTRICAL GENERAL NOTES & LEGEND		
E-100	SITE PLAN	01	02.20.19
ED-201	ELECTRICAL DEMO BLDG - 1, 2, 3 & 4	01	02.20.19
ED-202	ELECTRICAL DEMO BLDG - 5, 6 & 7		
ED-203	ELECTRICAL DEMO BLDG - 8		
ED-204	ELECTRICAL DEMO BLDG - 9, 10 & 11	01	02.20.19
ED-205	ELECTRICAL DEMO BLDG - 12, 16 & 75	01	02.20.19
ED-223	ELECTRICAL DEMO ROOF PLAN BLDG - 8	01	02.20.19
E-201	ELECTRICAL RENO BLDG - 1, 2, 3 & 4	01	02.20.19
E-202	ELECTRICAL RENO BLDG - 5, 6 & 7		
E-203	ELECTRICAL RENO BLDG - 8		
E-204	ELECTRICAL RENO BLDG - 9, 10 & 11	01, 03	05.31.19
E-205	ELECTRICAL RENO BLDG - 12, 16 & 75	01	02.20.19
E-221	ELECTRICAL ROOF PLAN BLDG - 1, 2, 3 & 4		
E-222	ELECTRICAL ROOF PLAN BLDG - 5, 6 & 7		
E-223	ELECTRICAL ROOF PLAN BLDG - 8	01	02.20.19
E-225	ELECTRICAL ROOF PLAN BLDG - 12, 16 & 75		
E-601	ELECTRICAL DISTRIBUTION AND FEEDER SCHEDULES	01, 03	05.31.19
E-701	ELECTRICAL PANEL SCHEDULES	01, 03	05.31.19
E-702	ELECTRICAL PANEL SCHEDULES	01	02.20.19
E-801	ELECTRICAL DETAILS		

## 2.03 The Project Manual:

- Division 0 - Documents
- Division 1 - General Requirements
- Division 2 - Site Work
- Division 3 - Concrete
- Division 4 - Masonry
- Division 5 - Metals
- Division 7 - Thermal & Moisture Protection
- Division 8 - Doors and Windows
- Division 9 - Finishes

Division 13 - Special Construction  
Division 15 - Mechanical  
Division 16 - Electrical

**ARTICLE 3. CONTRACT SUM**

3.01 The Owner shall pay, and the Contractor shall accept, as full and complete payment for the Contractor's timely performance of its obligations hereunder, the lump-sum amount of:

Dollars \$5,556,516.96

This shall constitute the Contract Price, which shall not be modified except by Change Order or by Unit Prices, if any, as provided in the Contract Documents.

**ARTICLE 4. TIME FOR CONTRACTOR'S PERFORMANCE.**

4.01 Upon execution of the contract by both the successful Bidder and the Owner, submittal of the required performance and payment bonds, certificates of insurance, and receipt and approval of the required post-bid information, the Owner will issue **Document 00550, Notice to Proceed** which will stipulate the commencement date for the Work.

4.02 The Contractor shall commence the performance of the Work on the date stipulated on Document 00550, Notice to Proceed, and shall diligently continue its performance to and until final completion of the Project.

**4.03 Required date(s) of Substantial Completion**

4.03.01 The Contractor shall accomplish Substantial Completion of the Work on or before:

**340 Consecutive calendar days from the commencement date stipulated on Document 00550: Notice To Proceed**

4.03.02 Preceding Substantial Completion, the following Milestone Dates are required to commence and be completed as follows:

<b>Phase</b>	<b>Commencement Date:</b>	<b>Required Substantial Completion Date</b>
<b>N/A</b>		

**4.04 Liquidated Damages for Substantial Completion:**

4.04.01 Owner and Contractor acknowledge that any sums due and payable hereunder by the Contractor shall be payable, not as a penalty, but as liquidated damages representing a reasonable estimate of delay damages, inconvenience, additional overhead and costs, likely to be sustained by the Owner, estimated at the time of executing this Contract. If the Owner reasonably believes in its discretion that Substantial Completion will be delayed, the Owner shall be entitled, but not required, to withhold from any amounts otherwise due the Contractor an amount then believed by the Owner to be adequate to recover liquidated damages applicable to such delays. If and when in its discretion the

Contractor overcomes the delay in achieving Substantial Completion, or any part thereof, for which the Owner has withheld payment, the Owner shall promptly release to the Contractor those funds withheld, but no longer applicable, as liquidated damages.

4.04.02 In the event more than one Milestone is involved, then the liquidated damages due for each Milestone shall be as follows:

Each Milestone	Five Hundred Dollars \$500.00 per day
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4.04.03 Partial use or occupancy of the Work shall not result in the Work deemed substantially completed, and such partial use or occupancy shall not be evidence of Substantial Completion.

4.04.04 Substantial Completion, in the context of this Contract, does not refer to any prior dates wherein the Owner employs other contractors to work on the same site of the Project or Work.

**ARTICLE 5. SUBSTANTIAL COMPLETION AND FINAL PAYMENT.**

**5.01 Substantial Completion:**

5.01.01 When the Contractor believes that Substantial Completion has been achieved, the Contractor shall notify the Project Consultant in writing and shall provide to the Project Consultant a listing of those matters yet to be finished. The Project Consultant will determine whether the Work (or portion thereof) is appropriately ready for a Substantial Completion Inspection.

5.01.02 If the Work is determined to be ready for a Substantial Completion Inspection, the Project Consultant and Owner will thereupon conduct an inspection of the Work to determine if the Work is, in fact, substantially complete and establish a list of items necessary for the Contractor to correct or finish. When Substantial Completion has been granted as evidenced by the Substantial Completion Inspection, the Project Consultant will issue a letter formally establishing the Substantial Completion Date for the Work or portion thereof.

5.01.03 Upon Substantial Completion, the Owner shall pay the Contractor an amount sufficient to increase total payments to the Contractor to the Contract Price, less any amounts attributable to liquidated damages, together with two hundred percent (200%) of the reasonable costs (as determined by the Owner at its sole discretion), for completing all incomplete work, correcting and bringing into conformance all defective and nonconforming Work and handling any outstanding or threatened claims or any other matters which could cause the Owner damage, cost, expense or delay.

**5.02 Final Completion:**

5.02.01 When the Contractor believes that the Work or portion thereof, is finally complete and is ready for a final inspection, the Contractor shall notify the Project Consultant. in writing. The Project Consultant will then determine whether the Work (or portion thereof) is appropriately ready for a Final Completion Inspection.

- 5.02.02 If the Work is determined to be ready for a Final Completion Inspection, the Project Consultant and Owner will thereupon conduct an inspection of the Work to determine if the Work is, in fact, finally complete. When Final Completion has been granted as evidenced by the Final Completion Inspection, the Project Consultant will issue a letter formally establishing the Final Completion Date for the Work or portion thereof.
- 5.02.03 When the Project Consultant and Owner confirms that the Project is complete in full accordance with the Contract Documents and has passed all required inspections, including but not limited to those required by the State Department of Education, and/or from any and all governmental bodies, boards, entities, etc., and that the Contractor has performed all of its obligations to the Owner, the Project Consultant will provide a final Approval for Payment to the Owner certifying to the Owner that the Project is complete and the Contractor is entitled to the remainder of the unpaid Contract Price, less any amount withheld pursuant to Contract Documents.

5.03 **Liquidated Damages for Final Completion:**

- 5.03.01 If the Contractor fails to achieve final completion within 30 consecutive calendar days of the date of Substantial Completion, the Contractor shall pay the Owner the sum of:  

\$ 500  
Five Hundred Dollars

per day for each and every calendar day of unexcused delay in achieving final completion beyond the date set forth for final completion of the Work.

- 5.03.02 In the event the Project involves more than one Milestone Date; the final completion date and liquidated damages amount for each Milestone Date shall be as follows:

Each Milestone	Five Hundred Dollars \$500.00 per day
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- 5.03.03 Any sums due and payable hereunder by the Contractor shall be payable, not as a penalty, but as liquidated damages representing a reasonable estimate of delay damages, inconvenience, additional overhead and costs likely to be sustained by the Owner, estimated at or before the time of executing this Contract. When the Owner reasonably believes that final completion will be inexcusably delayed, the Owner shall be entitled, but not required, to withhold from any amounts otherwise due the Contractor an amount then believed by the Owner to be adequate to recover liquidated damages applicable to such delays.

- 5.04 Prior to being entitled to receive final payment and as a condition precedent thereto, the Contractor shall provide the Owner, in the form and manner required by Owner, if any, with a copy to the Project Consultant: of the following:

- 5.04.01 An affidavit that all of the Contractor's obligations to subcontractors, laborers, equipment or suppliers, or other third parties in connection with the Project, have been paid or otherwise satisfied;

- 5.04.02 Such other documents as required by the Owner from each subcontractor, lower tier subcontractor, laborer, supplier or other person or entity who has or might have a claim against the Owner;

- 5.04.03 All product warranties, operating manuals, instruction manuals and other things or documents customarily required of the Contractor, or reasonably required by Owner, including but not limited to those required elsewhere in the Contract Documents, as part of its Project Closeout procedures;
- 5.04.04 The Owner shall, subject to its rights set forth in the Contract Documents, make final payment of all sums due the Contractor within thirty (30) days of the final Approval for Payment.
- 5.04.05 The Owner and Project Consultant may acknowledge satisfactory completion and accept the Work notwithstanding the existence of certain items of Work which are incomplete. As set forth in Article 5.03.03 of Article 5 hereof, the Owner may, but is not obligated to guarantee completion of incomplete items of Work by escrowing funds equal to two hundred (200%) percent of the estimated cost of the incomplete Work and shall establish a reasonable date by which all incomplete Work must finally be complete.

**ARTICLE 6. TIME AND DELAYS.**

- 6.01 All time in the Contract Documents is calculated on a consecutive calendar day basis.
- 6.02 Time is of the essence in this Contract, and any breach of same shall go to the essence hereof, and Contractor, in agreeing to complete the Work within the time herein mentioned, has taken into consideration and made allowances for all reasonable hindrances and delays incident to his work.
- 6.03 Contractor agrees to commence the Work when directed by Owner and to diligently and continuously perform such Work and to coordinate the Work with other Work being performed on the Project by other trades so that the Owner shall not be delayed by any act or omission of Contractor in completion of the Project within the time specified above.
- 6.04 Contractor shall make payments promptly to its vendors, subcontractors, suppliers and for labor, material and equipment used by it in the performance of its work.
- 6.05 The Contractor shall not be entitled to any claim for damages or an extension of Time on account of hindrance or delays from any cause whatsoever, but if caused by any act of God or active interference on the part of the Owner, such act, hindrance, or delay may only entitle the Contractor to receive an extension of time as its sole and exclusive remedy.
  - 6.05.01 Adverse weather such as rain is not to be considered to be an Act of God unless it exceeds the ten (10) year average as published by the National Weather Service (or equivalent organization acceptable to the Owner at its sole discretion) for that time of year in Broward County.
  - 6.05.02 An extension of time to complete the Work shall be determined by the Owner provided that the Contractor provides the Owner with notice in writing of the cause of said act, hindrance or delay within twenty (20) days after its occurrence.

- 6.05.03 In the event the request for extension is not made in writing within that twenty (20) day time period, Contractor acknowledges and agrees it has forever waived any and all rights to such an extension.
- 6.05.04 All extensions of time shall be authorized only by a written change order executed by the Owner and Project Consultant.
- 6.05.05 This "no damage for delay" clause will encompass any damages for delay or disruption even if the Contractor completes construction of the Work in a timely fashion in accordance with this Contract.
- 6.05.06 Damages as referenced in this "no damage for delay" shall include any type of damages that are or could be awarded by any court or arbitration panel such as, by way of general example, but not limitation, tort, contract, strict liability, consequential damages, liquidated damages and/or punitive damages.
- 6.05.07 By way of specific example but not limitation, damages as referenced within this clause includes loss of use, loss of profits, labor inefficiency, loss of bonding capacity, overhead and repair costs, costs of capital replacement, loss of wages, pain and suffering, loss of production costs to replace facilities, equipment and/or product loss, increased and/or extended home office overhead, increased general conditions, costs of mobilization and demobilization, decrease in value, and/or any other damage or loss.
- 6.05.08 The Contractor recognizes and specifically acknowledges the terms and conditions of the "no damage for delay" clause upon execution of this Contract.

## **ARTICLE 7. CONTRACT BONDS**

- 7.01 The Contract shall become effective and in full force upon the execution of this agreement, concurrently with the delivery of a bond issued by a Surety Company acceptable to Owner in its sole discretion, such Surety being qualified and rated in accordance with Article 42.08 of Document 00700, General Conditions of the Contract, and approved by the United States Treasury Department and licensed to do business in the State of Florida.
- 7.02 This Agreement must be executed and signed by a resident agent having an office in Florida, representing such Surety Company, for one hundred per cent (100%) of the Contract price, said bond guaranteeing the performance of this Contract and as security for the payment of all persons performing labor and providing materials in connection with this Contract.
- 7.03 The form of Bonds required is included elsewhere in the Contract Documents. This is in addition to any bonds of subcontractors or others.
- 7.04 Insurance Provider and Surety: Refer to Document 00700 - General Conditions, Article 42.09 Contractor's Insurance.
  - 7.04.01 Contractor and Surety shall have a continuing obligation to insure that all insurance or surety requirements are satisfied throughout the construction of the project and until all post completion obligations, including punch list and warranty requirements, are completed or expire.

**ARTICLE 8. NOTICES**

8.01 Any notices provided for hereunder shall be in writing and may be served either personally on the authorized representative of the receiving party at the jobsite, with a copy via telecopy or facsimile to the addresses shown below, or by registered mail or overnight delivery/courier service (e.g., Federal Express) to that party at the addresses shown below:

<b>Party:</b>		<b>Address:</b>
Owner:	Superintendent of Schools The School Board of Broward County, Florida	600 SE Third Avenue Ft. Lauderdale, FL 33301 Attn: Robert W. Runcie
With Copies To:	Project Manager Office of Facilities and Construction The School Board of Broward County, Florida	2301 NW 26th Street Ft. Lauderdale, FL 33311 Attn: Herve Apollon
	AND Director Procurement & Warehousing Services The School Board of Broward County, Florida	Mary C. Coker Procurement & Warehousing Services Department 7720 W. Oakland Park Blvd. Suite 323 Sunrise, Florida 33351
Contractor:	West Construction, Inc.	820 North 4 <sup>th</sup> Street Lantana, FL 33462
Surety's Agent:	Berkeley Insurance Company	475 Steamboat Road Greenwich, CT 06830
Project Consultant:	SONG & ASSOCIATES, INC.	1545 Centrepark Drive North West Palm Beach, FL 33401

8.02 These addresses may be changed by either of the parties by written notice to the other party.

**ARTICLE 9. CONTRACTOR'S RESPONSIBILITIES**

9.01 The Contractor must comply with public records laws. Florida State Statute 119.0701 requires that the Contractor keep, maintain and provide public access to public records. The Contractor shall ensure that public records that are confidential and exempt from public records disclosure are not disclosed, except as authorized by law. The Contractor shall be responsible for retaining public records and transfer, at no cost to the public agency, all public records in their possession upon completion or termination of the contract. Electronically stored records must be provided in a format compatible with the information technology systems of the public agency.

Failure to comply with these provisions will constitute a breach of contract and will have financial consequences.

9.02 **e-Builder.** The Contractor shall use the Owner's Project Management software, e-Builder, as a conduit for all project management tasks, including, but not limited to: communications to, from and between Owner, Project Consultant and Contractor; pay applications/invoicing; requests for change orders and change orders; material, equipment and systems submittals; requests for information; Architect's Supplemental Instructions; SMWBE Monthly Utilization Reporting; periodic Project observations; Weekly Progress Reports and meeting minutes.

Licenses shall be provided to Contractor to permit access and use of e-Builder for all projects awarded by Owner. Such license(s) shall be valid throughout the duration of the project(s). See Article 9.02.05 below for license request instructions.

9.02.01 Forms Module. The e-Builder Forms Module shall be used as the exclusive method to create Action Items that require a response from another Project Construction Team member. The required use of the Forms Module includes ALL e-mailed communications.

9.02.02 Work Flows. Any and all responses or required responses to an open Action Item or to an initiated Work Flow process shall be input and managed through e-Builder. Work Flow processes that will be executed through e-Builder include but are not limited to those processes identified in Article 3.1.2 above.

9.02.03 Calendar Module. The identification of Project events and required deliverables shall be input and maintained in the Calendar Module. At a minimum, such events include bi-weekly design meetings (while in design), weekly construction meetings, public meetings for the project (ex. Project Charter Meetings, Big Three-Monthly Updates, etc.) and other design and/or construction milestones and deadlines.

9.02.04 Meetings. Information to be input into e-Agenda related to any meeting includes, but is not limited to an agenda, a reminder of the meeting (which must occur a minimum of two (2) days prior to the meeting), meeting minutes (using the approved meeting minutes' template) and confirmation of actual meeting attendees.

9.02.05 Access to e-Builder and Licensing. Vendor shall designate and identify the employee(s) that shall personally access e-Builder, the projects to which the employee(s) is assigned, and the employee(s)'s duties and responsibilities as it relates to e-Builder.

This information together with a request for licensing shall be sent to Programs Controls Support, telephone number (754) 321-1537, [eBuilderLicense@browardschools.com](mailto:eBuilderLicense@browardschools.com). Upon receipt, review and acceptance of the request, access information and logins shall be provided to Vendor.

Training shall be coordinated, scheduled and provided to those provided access and licenses with Programs Control Support. Additional training may be provided based on availability. The Contractor shall be required to use

Owner's Project Management software, e-Builder. One (1) license will be provided to the Contractor at no cost.

**In witness thereof**, the said Contractor, West Construction, Inc., and the Owner, The School Board of Broward County, Florida, have caused this contract to be executed and their corporate seals affixed by and through their proper officers, thereunto duly authorized, on this day and year first above written.

**OWNER**

(Corporate Seal)

THE SCHOOL BOARD OF BROWARD COUNTY,  
FLORIDA

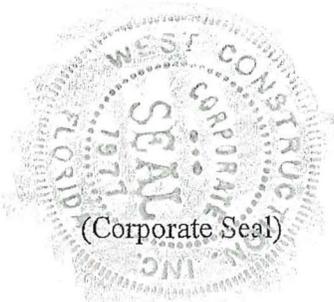
ATTEST:

\_\_\_\_\_  
Donna P. Korn, Chair

\_\_\_\_\_  
Robert W. Runcie, Superintendent of  
Schools

Approved as to form and legal content

  
\_\_\_\_\_  
Office of the General Counsel



**FOR CONTRACTOR**

**WEST CONSTRUCTION, INC.**

ATTEST:

*[Handwritten signature of Matthew F. West]*

MATTHEW F. WEST  
, Secretary

By *[Handwritten signature of Martha A. Morgan]*  
Martha A. Morgan, President

-or-

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness

STATE OF Florida )  
COUNTY OF Palm Beach )

The foregoing instrument was acknowledged before me, by means of  physical presence or  online notarization, this 10 day of June, 2020, by Martha A. Morgan of **WEST CONSTRUCTION, INC.** a Florida Corporation on behalf of the corporation or agency.

He/she is personally known to me or produced as Identification and did/did not first take an oath.

My commission expires:



*[Handwritten signature of Aurora Vega]*  
Signature, Notary Public

Aurora Vega  
Printed Name of Notary

GG 172827  
Notary's Commission No.

**SURETY ACKNOWLEDGMENT**

The Surety acknowledges that it has read the foregoing Construction Contract and has familiarized itself with the obligations of the Contractor and the Surety as stated therein, which obligations are agreed to by Surety and are incorporated, by reference to the Construction Contract, in the Payment and Performance Bonds.

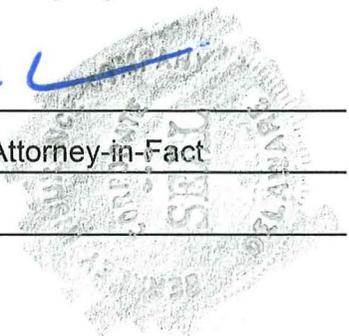
SURETY: Berkley Insurance Company

Lily Pappalardo  
Fran Green

By: 

Its: Warren M. Alter, Attorney-in-Fact

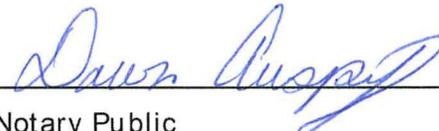
Date: June 15, 2020



STATE OF Florida

COUNTY OF Miami-Dade

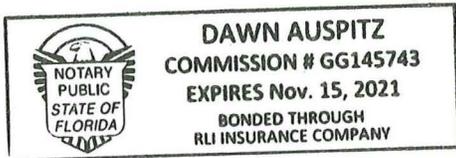
The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization, this June 15, 2020 (date) by Warren M. Alter (name of officer or agent, title of officer or agent) of Berkley Insurance Company (name of corporation acknowledging) , a Greenwich, CT (state or place of incorporation) corporation, on behalf of the corporation. He/ she is personally known to me or has produced personally known (type of identification) as identification.

  
Notary Public

[Notary Seal]

Dawn Auspitz

Name typed, printed or stamped



My Commission Expires: 11/15/2021

**END OF DOCUMENT**



PLEASE VERIFY THE AUTHENTICITY OF THE INSTRUMENT ATTACHED TO THIS

POWER BY:

Toll-Free Telephone: (866) 768-3534; or Electronic Mail:

[BSGInquiry@berkleysurety.com](mailto:BSGInquiry@berkleysurety.com)

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Any written notices, inquiries, claims or demands to the Surety on the bond attached to this power should be directed to:

Berkley Surety Group  
412 Mount Kemble Ave.  
Suite 310N  
Morristown, NJ07960  
Attention: Surety Claims Department

**h'n**

Email: [BSGClaim@berkleysurety.com](mailto:BSGClaim@berkleysurety.com)

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Please include with all communications the bond number and the name of the principal on the bond. Where a claim is being asserted, please set forth generally the basis of the claim. In the case of a payment or performance bond please also identify the project to which the bond pertains.

Berkley Surety Group is an operating unit of W. R. Berkley Corporation that underwrites surety business on behalf of Berkley Insurance Company and Berkley Regional Insurance Company