

# COLLABORATION SIGN-OFF FORM

Item #/Title of Agenda Request Item: **EE-9/ Recommendation to Approve Agreement FY20-192 – Program Manager – Owner's Representative Services**

School Board Meeting **7/21/2020**

Annual Spending Summary

ITEM / YEARS	YEAR 1	YEAR 2	YEAR 3	TOTAL
Direct Labor	\$21,210,424	\$21,191,167	\$20,988,218	<b>\$63,389,808</b>
Reimbursables	\$165,000	\$150,000	\$125,000	<b>\$440,000</b>
Contingency one-point seventy-five (1.75) percent	\$374,070	\$373,470	\$369,481	<b>\$1,117,022</b>
<b>Totals</b>	<b>\$21,749,493</b>	<b>\$21,714,638</b>	<b>\$21,482,699</b>	<b>\$64,946,830</b>

The funding for this will come from the SMART Program project budgets. The Atkins risk assessment included a market analysis that took into account escalations in construction costs, change order contingencies and overhead that include Program Management for the period that the SMART program was scheduled for completion. The Atkins risk assessment did not include additional costs of staff augmentation nor some of the costs for Program Management associated with extending the program timeframe based on some of the constraints recently discovered surrounding the roofing projects.

Atkins worked with FC&M and finance staff to do an analysis of project contingencies and overhead costs and determined that there is funding available in the project budgets to offset some of these costs, however funding is needed to incorporate the additional costs of Program Management in order to deliver the SMART Program.

Below is a year-by-year analysis of the funding needed for these additional costs and program\_savings available to offset costs:

	FY-21	FY-22	FY-23	FY-24	FY-25
Program Management Costs	\$21,749,493	\$21,714,638	\$21,482,699		
Projected Overhead Balances	(\$17,732,000)	0	0		
<b>Additional Funding Needed</b>	<b>\$4,017,493</b>	<b>\$21,714,638</b>	<b>\$21,482,699</b>		

If this item is approved the additional funding needs of the SMART Program will be added to the District Educational Facilities Plan and will come from unallocated capital reserves. This will impact unallocated reserves and will be shown in the Adopted District Educational Facilities Plan as shown below.

	FY-21	FY-22	FY-23	FY-24	FY-25
Additional Funding Needed (above)	(\$4,017,493)	(\$21,714,638)	(\$21,482,699)		
TDEFP -Unallocated Capital Reserve	\$56,595,000	\$35,817,000	\$38,761,000	\$42,786,000	\$52,556,000
<b>ADEFP–Unallocated Capital Reserve</b>	<b>\$52,577,507</b>	<b>\$14,102,362</b>	<b>\$17,278,301</b>		

Department Name

Department Head

Department Head

Capital Budget

Omar Shim, Director

*Omar Shim*

Signature

7/13/2020

Date

Note: By signing this collaboration, the Capital Budget Department is acknowledging that the budget impact, as stated, is correct. Other aspects of the agenda item are the responsibility of the department submitting the item.