

## EXECUTIVE SUMMARY

### Recommendation to Approve Fourth Amendment and Additional Spending Authority 58-102E – Instructure Canvas Learning Management System (LMS)

---

#### **Introduction**

##### **Responsible: Procurement & Warehousing Services (PWS)**

This request is to approve the recommendation for additional spending authority and the Fourth Amendment to the Agreement between Instructure, Inc. (Instructure) and The School Board of Broward County, Florida (SBBC), to add functionality to the Canvas LMS.

The Agreement was approved as item FF-2 on June 15, 2016, and the First Amendment was approved as item EE-7 on December 19, 2017, the Second Amendment was approved as item EE-12 on May 8, 2018, and the Third Amendment was approved as item EE-22 on May 7, 2019.

The additional spending authority requested is \$296,300, which will bring the new contract value to \$6,095,945.

#### **Goods/Services Description**

##### **Responsible: Student Assessment & Research (SAR)**

The K-12 Certica item bank for Social Studies, Science, Math, and ELA provides teachers with formative and interim assessment questions compatible with the curriculum in the Learning Management System (Mastery Connect and Canvas). The items are tagged to Florida standards and include multiple-choice as well as technology-enhanced questions. The item bank provides teachers with the flexibility to easily create their own formative assessments, which are fully integrated into the Mastery Connect and Canvas LMS.

#### **Goods/Services Description**

##### **Responsible: PWS and SAR**

Pursuant to Purchasing Policy 3320, Section II, H, and pursuant to the Department of Education, Rule 6A-1.012, 1 l(b), Florida Administrative Code as authorized by Section I010.04(4)(a), Florida Statutes, the requirement for requesting competitive solicitation for commodities or contractual services from three (3) or more sources is hereby waived for the purchase of computer software.

Staff determined that it is in the best interest of SBBC to utilize the Canvas platform for this need rather than pursuing a competitive solicitation because SBBC teachers are already familiar with the Canvas platform and the Certica item bank is a fully integrated product within the Canvas platform. SBBC teachers delivered online virtual instruction through the Canvas LMS, and the Certica item bank adds more functionality to the Canvas LMS.

#### **Financial Impact**

##### **Responsible: PWS and SAR**

The additional spending authority requested for the Fourth Amendment is \$296,300 and is funded by the Elementary and Secondary School Emergency Relief fund and Coronavirus Aid, Relief and

**Recommendation to Approve Fourth Amendment and Additional Spending Authority**  
**58-102E – Instructure Canvas Learning Management System (LMS)**  
**July 21, 2020 Board Agenda**  
**Page 2**

Economic Security (CARES) acts to address the impact of COVID-19 on elementary and secondary schools. The detailed breakdown of the spending authority request is as follows:

Description	Start Date	End Date	# of Users	Per User	Extended Amount
Formative Assessment Item Bank	7/1/2020	6/30/2021	227,890	\$1.30	\$296,257
Mastery Connection Subscription	7/1/2020	6/30/2021	227,890	\$0.00	\$0
Additional Spending Authority Total (rounded)					<b>\$296,300</b>

**Financial Impact Table**

Action	Date	Term (years)	Amount
Original award + Spending authority	6/15/2016	5	\$ 5,304,045
First Amendment + Additional spending authority	12/19/2017		\$ 73,900
Second Amendment + Additional spending authority	5/08/2018		\$ 248,500
Third Amendment + Additional spending authority	5/07/2019		\$ 173,200
Fourth Amendment + Additional spending authority	7/21/2020		\$ 296,300
<b>New Total Contract Amount</b>		<b>5</b>	<b>\$ 6,095,945</b>

The approval of this recommendation does not mean the authorized amount will be spent.