

**EXECUTIVE SUMMARY**  
**Amendments to the Agreements for**  
**Open End Services Roofing Consulting Services**  
**Multiple Consultants, Multiple Projects**  
**SMART Program Renovations**  
**RFQ 17-112C**

**PROJECT OVERVIEW:**

<b>Type of Contract:</b>	<b>Agreement for Open End Services for Roofing Consulting Services</b>
<b>Project Consultant:</b>	<b>Multiple Consultants</b>
<b>Notice to Proceed Date:</b>	<b>N/A</b>

**GENERAL OVERVIEW:**

The Agreement for Open End Services for Roofing Consulting Services were approved by the Board on August 7, 2018 (Agenda Item JJ-12) and will expire on August 7, 2021.

The purpose of these Amendments to the Agreements for Open End Services for Roofing Consulting Services is for the incorporation of terms of compliance in order to meet FEMA language requirements for reimbursement. These recommended additional clauses are required by the Super Circular, 2 C.F.R. 200.318-200.32b and other FEMA sources. In addition, it has been determined that it is in the best interest of the Owner to require the Consultants to use the Owner’s e-Builder Project Management software on each of their assigned projects. The following Consultants have agreed to revise the Agreements to incorporate the required FEMA language and the required use of e-Builder language:

- Alleguez Architecture, Inc.
- Terracon Consultants, Inc.

The FEMA and e-Builder language to be inserted into the Agreement for Open End Services can be found in Exhibit 2, Amendments. There is no financial impact to the District resulting from these Amendments.

These Amendments have been reviewed and approved as to form and legal content by the Office of the General Counsel.