

EXECUTIVE SUMMARY
Amendments to the Professional Services Agreement
Continuing Contracts Mechanical, Electrical, and Plumbing (MEP) Services
Multiple Consultants, Multiple Projects
SMART Program Renovations
RFQ 16-101F

PROJECT OVERVIEW:

Type of Contract:	Continuing Contract for MEP Services
Project Consultant:	Multiple Consultants
Notice to Proceed Date:	N/A

GENERAL OVERVIEW:

The Professional Services Agreement Continuing Contracts for MEP Services was approved by the Board on May 3, 2016 (Agenda Item JJ-2). The Contracts were automatically renewed for one (1) additional year starting May 3, 2019 as stated in the renewal letter dated April 3, 2019.

The purpose of these Amendments to the Professional Services Agreement (PSA) Continuing Contracts for MEP Services is for the incorporation of terms of compliance in order to meet FEMA language requirements for reimbursement. These recommended additional clauses are required by the Super Circular, 2 C.F.R. 200.318-200.32b, and other FEMA sources. In addition, it has been determined that it is in the best interest of the Owner to require the Consultants to use the Owner’s e-Builder Project Management software on each of their assigned projects. The following Consultants have agreed to revise the Agreements to incorporate the required FEMA language and the required use of e-Builder language:

- GLE Associates, Inc.
- Hammond Associates, Inc.
- SMG Engineering, Inc.

The FEMA and e-Builder language to be inserted into the PSA’s can be found in Exhibit 2, Amendments. There is no financial impact to the District resulting from these Amendments to the PSA’s.

These Amendments have been reviewed and approved as to form and legal content by the Office of the General Counsel.