

EXECUTIVE SUMMARY

Piggyback Recommendation of \$500,000 or Greater FY20-193 – Flooring Materials, with Related Supplies and Services

Introduction

Responsible: Procurement & Warehousing Services (PWS)

Approve the recommendation to make a piggyback award to the vendor(s) awarded by Sourcewell, a State of Minnesota local government agency, solicitation number RFP#080819. The contract term will be from the date of its approval by The School Board of Broward County, Florida (SBBC), through October 11, 2023. Physical Plant Operations (PPO) department will utilize this contract to purchase carpeting, vinyl tile, cove base, laminate flooring, related installation services, products, equipment, and supplies, as part of the Preventive/Routine Maintenance and Capital Improvement Programs.

Due to the COVID-19, the spending authority being requested is \$512,000, and covers the estimated amount projected for the first twelve (12) months; therefore, additional spending authority to cover the remaining term of the piggyback Agreement will be requested in a future date.

Goods/Services Description

Responsible: Physical Plant Operations (PPO)

PPO will use this contract as part of its Preventive/Routine Maintenance and Capital Improvements program to provide broadloom carpet, carpet tile, vinyl tile, cove base, and laminate flooring products and installation services throughout the District. These services are not provided in-house and are essential to PPO's maintenance operations.

Procurement Method

Responsible: PWS

Piggybacking on this large-scale contract represents pricing advantages, and as such, cost savings to the District. Through this 'not-to-exceed' contract, SBBC will receive mill-direct pricing based on nationwide volume discounts. The awardees selected are some of the best providers and manufacturers of flooring coverings who supply high-quality commercial products with a factory mill-direct warranty.

In accordance with Florida Administrative Code (F.A.C.), Rule 6A-1.012(6) and Purchasing Policies 3320, Part II, General Provisions, Item M states that: "In lieu of requesting competitive solicitations from three (3) or more sources, District School Boards may make purchases at or below the specified prices from contracts awarded by other city or county governmental agencies, other District School Boards, Community Colleges, Federal Agencies, the Public or Governmental Agencies of any State, or from State University system cooperative bid agreements, when the proposer awarded a contract by another entity defined herein will permit purchases by a district School Board at the same terms, conditions, and prices (or below such prices) awarded in such contract, and such purchases are to the economic advantage of the District School Board."

These services had been procured through a piggyback with the State of Florida, which expired in February 2020. Since the expiration date, Purchasing Policies 3320 has been followed for the procurement of these services.

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Financial Impact
Responsible: PWS and PPO

Due to the COVID-19, the spending authority being requested is \$512,000, and covers the estimated amount projected for the first twelve (12) months; therefore, additional spending authority to cover the remaining term of the piggyback Agreement will be requested in a future date.

Please see below breakdown for entire bid term:

Average monthly expenditures	\$	42,606
<u>Number of months</u>		<u>41</u>
Estimated forecasted spend	\$	1,746,846
<u>Total spend authority (rounded)</u>	\$	<u>1,747,000</u>

The piggyback 17-158B – Flooring with Related Equipment, Products, Supplies, Installation, and Services was based on 2015 economic conditions, and the prices for this new bid is based on 2019 economic conditions; therefore, the District is impacted by an eleven (11) percent price increase. Miami-Dade County Public Schools has an ITB with approved vendors (no pricing), and the School District of Palm Beach County does not have a comparable flooring contract. PWS performed a benchmark with the School District of Lee County and found their prices to be higher than this piggyback recommendation.

Funding for this Bid will come from PPO budget, Safety budget, School’s budget, and SMART. The amount requested was determined based on historical data, and on the department’s requirements to satisfy the needs of the District, no additional spending authority is being requested compare to the current bid.

The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.