



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

MEETING DATE	2020-05-19 10:05 - Regular School Board Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

Special Order Request	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
Time	
Open Agenda	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

ITEM No.:
EE-16.

TITLE:
Recommendation for Renewal and Reduction of Spending Authority - FY20-074 - Locksmith Services and Window Hardware & Shutter Services

REQUESTED ACTION:
Approve the recommendation for the first renewal and reduction of spending authority of the above Invitation to Bid (ITB). Contract Term: September 4, 2019 through July 31, 2021, One (1) Year, Eleven (11) Months; User Department: Physical Plant Operations (PPO); Reduced Amount: \$154,000; New Award Amount: \$146,000; Awarded Vendor(s): Miami Downtown Locksmith, Inc.; JMY Investments, LLC d/b/a The Flying Locksmiths - Miami South; Small/Minority/Women Business Enterprise Vendor(s): None.

SUMMARY EXPLANATION AND BACKGROUND:
This request is to renew ITB FY20-074 - Locksmith Services and Window Hardware & Shutter Services for one (1) additional year, August 1, 2020 through July 31, 2021, as per Bid Special Condition 5, Contract Renewal which states that: "The term of bid shall be for one (1) year and may, by mutual agreement between The School Board of Broward County, Florida, and the awardee, be renewed for two (2) additional one (1) year periods", and to reduce the spending authority by \$154,000.
A copy of the ITB documents are available online at: http://www.broward.k12.fl.us/supply/agenda/ITB_FY20-074_LocksmithServicesandWindowHardware&ShutterServices.pdf

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction
 Goal 2: Safe & Supportive Environment
 Goal 3: Effective Communication

FINANCIAL IMPACT:
The reduction of the spending authority being requested is \$154,000. The new spending authority will be \$146,000. Due to the COVID-19, the reduction of the spending authority requested covers the estimated amount projected for the first twelve (12) months renewal period; therefore, additional spending authority, to cover the remaining term of the ITB will be requested in a future date.

EXHIBITS: (List)
(1) Executive Summary (2) Financial Analysis Worksheet (3) Original Executed Document (4) Recommendation Tabulation 9-4-2019 (5) Renewal Letter-1 (6) Renewal Letter-2 (7) Vendor Evaluations-3

BOARD ACTION:

(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:	
Name: Sam Bays	Phone: 754-321-4634
Name: Mary C. Coker	Phone: 754-321-0501

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature

Electronic Signature

Approved In Open Board Meeting On: _____

By: _____
School Board Chair