

Broward County Public Schools (30000469) v2



Note: Go Live dates dependent on customer readiness

At Risk	Responsible Party	Task/Milestone	Project Status	Health Status	Baseline Start Date	Baseline Completion Date	Revised Start Date	Revised Completion Date	Actual Start Date	Actual Completion Date	Duration	% Complete	Notes
1		<input type="checkbox"/> Broward County Public Schools	In Process	●	11/04/19	06/09/20					157d	24%	
2	All	Official Kick-Off Meeting	Completed	●	11/18/19	11/22/19				12/18/19	5d	100%	
4		<input type="checkbox"/> Baseline and Portal	Completed	●	11/04/19	11/29/19					20d	100%	
22		<input type="checkbox"/> Contract Compliance	In Process	●	11/04/19	06/09/20	02/03/20	07/31/20			157d	12%	Baseline schedule delayed 4 weeks due to requested changes on the portal and configuration changes after survey review and initial customer feedback..
23	B2G-PM	Contract Compliance Survey Provided to Customer	Completed	●	11/04/19	11/05/19					2d	100%	
24	B2G-PM	Provide Contract Compliance Data Interface Guide and Data Interface Mapping or Migration Document	Completed	●	11/04/19	11/05/19					2d	100%	
25	Customer	Contract Compliance Survey Completed by Customer	Completed	●	02/03/20	02/07/20				01/31/20	5d	100%	
26	All	Contract Compliance Familiarization and Discovery Meeting	Completed	●	02/17/20	02/21/20					5d	100%	Second meeting required to continue the review of the survey
27	B2G-ICS	<input type="checkbox"/> Compliance Configuration with Survey and Standard Configuration Checklist	Completed	●	02/17/20	02/28/20					10d	100%	
28		Initial Configuration Setup	Completed	●	02/17/20	02/21/20					5d	100%	
29		Integrate customer feedback	Completed	●	02/24/20	02/28/20			02/28/20		5d	100%	
30	All	<input type="checkbox"/> Finalize last configuration request (if applicable)	Completed	●	03/02/20	03/04/20				03/09/20	3d	100%	
31	B2G-ICS	Finalize any updates	Completed	●	03/02/20	03/04/20				03/13/20	3d	100%	
32	Customer	Customer Sign off on Configuration	Not Started	●	03/05/20	03/09/20	04/09/20	04/13/20			3d		
33		<input type="checkbox"/> Data Migration	Not Started	●	03/02/20	06/09/20	04/13/20	07/21/20			72d		
34	B2G - DA	Data discussion for migration of open and active contracts	Not Started	●	03/02/20	03/06/20	04/13/20	04/17/20			5d		
35	Customer	Customer to Provide Production Ready Data File for Migration	Not Started	●	03/09/20	03/20/20	04/20/20	05/01/20			10d		
36	B2G - DA	Analyze data migration file for gaps	Not Started	●	03/23/20	03/27/20	05/04/20	05/08/20			5d		
37	All	If there is a data gap from the provided information, another data migration meeting will be held to determine next steps and solutions	Not Started	●	03/23/20	03/27/20	05/11/20	05/15/20			5d		
38	B2G-Config	Configuration Validation	Not Started	●	03/23/20	03/25/20	05/18/20	05/20/20			3d		
39	B2G - DA	Submit the final file to the data migration queue	Not Started	●	03/30/20	03/31/20	05/21/20	05/22/20			2d		
40	B2G	Data Migration/QA	In Process	●	04/01/20	05/29/20	05/25/20	07/10/20			43d		Migration time frame dependent on criteria and capacity. Final time frame MUST be quoted from the Data Team and adjusted in the schedule.
41	Customer	Customer validation	Not Started	●	06/01/20	06/05/20	07/13/20	07/17/20			5d		
42	All	Customer Signoff	Not Started	●	06/08/20	06/09/20	07/20/20	07/21/20			2d		

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43		Data Import	In Process		03/02/20	05/15/20					55d	5%	Data Imports time frame dependent on criteria and capacity. Final time frame MUST be quoted from the Data Team and adjusted in the schedule.
44	All	Data Discussion for Contract Header and Payments Imports (if both) of Open and Active Contracts	Completed		03/02/20	03/06/20				03/19/20	5d	100%	Data Discussion scheduled for 3/19/2020
45		Contract Header	Not Started		03/09/20	05/15/20					50d		
53		Contract Payment	Not Started		03/09/20	05/15/20					50d		
61		Compliance Letter Templates	Not Started		03/09/20	04/10/20					25d		
68	All	Discuss and Configure User Roles	Not Started		04/06/20	04/10/20					5d		
69	All	Initial Contract Roll-out Plan Discussion	Not Started		04/13/20	04/17/20					5d		
70	All	Final Roll-out Plan Discussion	Not Started		04/20/20	04/24/20					5d		
71	All	Staff Training - Compliance I	Not Started		04/13/20	04/17/20					5d		
72	Customer	Customer adds 5-10 pilot contracts for staff go live	Not Started		04/20/20	04/24/20					5d		
73	Customer	Staff Go Live	Not Started		05/01/20	05/01/20					1d		
74	All	Post Go Live Roll Out Activities	Not Started		05/04/20	05/08/20					5d		
75	Customer	Customer sends vendor outreach notification	Not Started		05/04/20	05/08/20					5d		
76	All	Staff Training Advanced - Compliance II	Not Started		04/13/20	04/17/20					5d		
77	Customer	Attend Customer Support Training (if applicable)	Not Started		05/04/20	05/08/20					5d		
78	B2G-PM	Submit/Update Customer Profile and Provide to Support	Not Started		05/04/20	05/08/20					5d		
79	Customer	Vendor Training	Not Started		05/11/20	05/15/20					5d		
80	Customer	Vendor Go Live	Not Started								1d		
81	All	Staff Training - Monthly Best Practices Meeting	Not Started		04/13/20	04/17/20					5d		
82	All	30-day follow up - Customer Close Out	Not Started		05/29/20	05/29/20					1d		
83		Outreach and Event Management	Completed		01/27/20	02/21/20					20d	100%	
90		Spend Analysis	Not Started		03/02/20	06/05/20					70d		
117													