

## EXECUTIVE SUMMARY

### Recommendation for Termination of Agreement 18-209T - Tree Removal & Pruning Services

---

#### **Introduction**

##### **Responsible: Procurement & Warehousing Services (PWS)**

This recommendation is for the termination of Request for Proposal (RFP) 18-209T - Tree Removal & Pruning Services by the District without cause, as of March 5, 2020.

Based on Section 3.05 Termination of the Agreement, which states, “This Agreement may be canceled with or without cause by The School Board of Broward County, Florida (SBBC), during the term hereof upon thirty (30) days written notice to the other parties of its desire to terminate this Agreement. In the event of such termination, SBBC shall be entitled to a pro-rata refund of any pre-paid amounts for any services scheduled to be delivered after the effective date of such termination. SBBC shall have no liability for any property left on SBBC’s property by any party to this Agreement after the termination of this Agreement. Any party contracting with SBBC under this Agreement agrees that any of its property placed upon SBBC’s facilities pursuant to this Agreement shall be removed within ten (10) business days following the termination, conclusion or cancellation of this Agreement and that any such property remaining upon SBBC’s facilities after that time shall be deemed to be abandoned, title to such property shall pass to SBBC, and SBBC may use or dispose of such property as SBBC deems fit and appropriate.”

The District will continue to procure these services getting three written quotes pursuant to Purchasing Policy 3320.

#### **Goods/Services Description**

##### **Responsible: Physical Plant Operations (PPO)**

This Bid is mainly utilized by Physical Plant Operations to trim, remove, relocate, and replace trees located on School Board-owned properties. This Bid is divided into two (2) groups. The first group is for miscellaneous work, which includes tree pruning, fence line clearing, stumps removal, replacement of trees, relocation of trees, standing and staking trees, as well as additional services related to landscape maintenance and debris removal. The second group is for the tree pruning off all trees per site, and all the District locations are included.

#### **Procurement Method**

##### **Responsible: PWS**

RFP 18-209T - Tree Removal & Pruning Services was advertised on March 1, 2018, and opened on April 20, 2018. The RFP was awarded to two (2) Vendors who received a minimum of seventy (70) points or higher from the Evaluation Committee members.

#### **Financial Impact**

##### **Responsible: PWS and PPO**

There is no financial impact to the District.