



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:

EE-21.

MEETING DATE	2019-12-10 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

Special Order Request
 Yes No

Time

Open Agenda
 Yes No

TITLE:

Recommendation for Fourth Amendment and Additional Spending Authority - 58-132E - Electronic Management System Agreement with Public Consulting Group

REQUESTED ACTION:

Approve the recommendation to award the Fourth Amendment to the Agreement with additional spending authority. Contract Term: June 29, 2016 through June 30, 2021, 5 Years; User Department: Exceptional Student Learning Support; Additional Requested Amount: \$983,515; New Award Amount: \$5,302,265; Awarded Vendor(s): Public Consulting Group, Inc.; Small/Minority/Women Business Enterprise Vendor(s): None.

SUMMARY EXPLANATION AND BACKGROUND:

This Amendment will enhance the Student Threat Assessment module to add Self-harm Identifiers and additional features. This Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

SCHOOL BOARD GOALS:

Goal 1: High Quality Instruction
 Goal 2: Safe & Supportive Environment
 Goal 3: Effective Communication

FINANCIAL IMPACT:

The estimated financial impact to the District will be \$983,515. The contract award amount was for \$4,318,750. The request is to increase the spending authority by \$983,515, bringing the new contract value to \$5,302,265. The funding source will come from CTACE and the general fund balance. The financial amount represents an estimated contract value; however, the amount authorized will not exceed \$5,302,265.

EXHIBITS: (List)

(1) Executive Summary (2) Financial Analysis Worksheet (3) Fourth Amendment Agreement (4) Original Executed Documents

BOARD ACTION:

APPROVED

(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Daniel F. Gohl	Phone: 754-321-2618
Name: Mary C. Coker	Phone: 754-321-0501

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
 Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature

Maurice Woods
 12/6/2019, 2:38:48 PM

Electronic Signature

Form #4189 Revised 07/25/2019
 RWR/ MLW/MCC/DFG:hdc

Approved In Open Board Meeting On:

DEC 10 2019

By:

[Signature]
 School Board Chair

EXECUTIVE SUMMARY

Recommendation for Fourth Amendment and Additional Spending Authority 58-132E – Electronic Management System Agreement with Public Consulting Group

Introduction

Responsible: Procurement and Warehousing Services (PWS)

This request is to approve the Fourth Amendment to the Agreement between Public Consulting Group, Inc. (PCG), and The School Board of Broward County, Florida (SBBC), with an increase in the spending authority. This Amendment to the Agreement is requesting an increase of \$983,515, bringing the total spending authority to \$5,302,265.

The Agreement was approved on June 28, 2016, Item-8, with a contract term of June 29, 2016 through June 30, 2021, and spending authority of \$2,845,000. The First Amendment to the Agreement was approved on May 8, 2018, SBOM Item EE-13, with an approved spending authority of \$269,000. The Second Amendment to the Agreement was approved on October 16, 2018, RSBM Item EE-1, with an approved spending authority of \$598,750. The Third Amendment to the Agreement was approved on February 20, 2019, RSBM Item EE-1, with an approved spending authority of \$606,000.

Goods/Services Description

Responsible: Exceptional Student Learning Support (ESLS)

- Threat to Self - Student suicide prevention is an at-risk situation which can be mitigated through a comprehensive approach that uses multiple strategies and guided by a systemic data-driven planning process. The new process, as implemented in EdPlan will help by engaging students, establishing partnerships and collaboration among the District and community, with safe and effective reporting, so that evidence-based preventions with culturally competent approaches are used. This scope of work adds a separate but related suicide process to EdPlan and BTA.
- Teach Every Child Connector (TECC) - This Phase III work will create a secure link with the EdPlan platform, Canvas, and other Broward County Public Schools (BCPS) applications to close security gaps in historical processes which date back more than a decade. The SII/TECC application will now integrate IEP & BTA information into Canvas Learning Management System securely and will make it easily accessible to the classroom teacher for instructional and behavior management purposes. In this phase, teachers will be given the ability to write instructional and behavioral notes about students to increase awareness of individual student needs among the teaching community. For instance, if Ms. Smith observes her student having a down day, she notes her observations in the lesson, which is then shared with the student's other teachers — making others aware in real-time of a student's unique need. This phase of work will also give teachers the ability to document the delivery of the service or strategy as specified in the Individualized Education Program (IEP). Students benefit from the delivery of services, which improves a student's ability to achieve self-sufficiency and eventual independence after graduation. Parents benefit through the information shared with them about what IEP specified services have been delivered and woven into the instructional delivery to their child. And finally, the District benefits by having compliance-oriented records of what the District has legally committed to and subsequently shown to deliver.
- Zendesk is a SOC 2 Type II compliant ticketing system that allows for highly sensitive student information to be secured in a single location that is accessible to the necessary Broward and PCG

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support agents. This allows the user to send screenshots and attachments of their problems, questions, and issues. The addition of these advanced features in this product has significantly shortened the time that issues and questions are being solved. Two (2) additional licenses are included with this Statement of Work.

- Open CLR - Too many BCPS students continue to struggle to complete their high school program of studies and successfully transition to post-secondary and workforce success due to failure to evidence mastery of Algebra 1 and English 10 skills. Computational thinking and related skills are increasingly acquired through non-traditional settings such as Code.org. New competency-based, blended learning approaches have demonstrated success in both remediation and acceleration. Open technical standards enable these new learning models to exist at the scale of the Internet across systems while preserving private data access control.
- A detailed description of all aspects of this amendment can be found in the appendix to the contract amendment, attachment G.

The table below provides a timeline and description of all current and historical actions related to this item:

Document	Presented to Board	Purpose
Agreement	June 2016	Acquisition of EdPlan / EasyIEP used to write Individual Education Plans (IEPs), Education Plans and Private School Service Plans. Included Advanced Reporting, EasyFax, SmartScan, and PaperClip.
First Amendment	May 2018	One (1) time payment for enhancements to the Gifted module and for the addition of the Teach Every Child Connector (TECC) and Student Education Plans & Accommodations (SEPA) application that facilitates integration of the student's accommodation(s) in EdPlan into the Teacher's classes in Canvas.
Second Amendment	October 2018	Provided a secure parent portal for parents to access their child's records in EdPlan and included accommodations to align with Information Technology (IT) Security.
Third Amendment	February 2019	Addition of the Behavioral Threat Assessment module, including the necessary licensing, data integration and uploading of documents.
Fourth Amendment	December 2019	Addition of Suicide Risk Assessment to the Behavioral Threat Assessment Module, which is the final phase of the TECC/SEPA module to add five hundred four (504) accommodations, gifted and English Speakers of Other Language strategies integration into the Teacher's classes in Canvas.

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**Procurement Method
Responsible: PWS**

The negotiation was performed in accordance with Purchasing Policy 3320, VI (C)(5)(c), and Section 6A-1.012(14), F.A.C., permit the acquisitions of Information Technology as defined in Section 282.0041(14), Florida Statutes.

**Financial Impact
Responsible: PWS and ESLS**

The additional spending authority requested is \$983,515. The funding source will come from the Career, Technical, Adult and Community Education (CTACE \$91,000) budget and the remainder will come from the General Fund balance. The new spending authority will be \$5,302,265.

The spending authority request breakdown is as follows:

One-time costs	
Self-harm enhancements	\$ 90,625
Safety-security & integration	\$ 378,000
Learner record PoC	\$ 35,000
Learner system	\$ 32,000
Sub-total one-time fees (A)	\$ 535,625
Recurring annual costs	
Self-harm hosting and support	
Data integration with Clever	\$ 31,520
(4) Zendesk licenses	\$ 6,000
PaperClip document pages	\$ 50,000
Notifier	\$ 40,000
Subtotal self-harm recurring (B)	\$ 127,520
Safety-security hosting and support	
TECC base subscription	\$ 52,533
Data feeds of EdPlan	\$ 15,760
Data feeds of third-parties	\$ 78,780
Subtotal safety-security recurring (C)	\$ 147,073
OpenSALT hosting and support (D)	\$ 24,000
Sub-total annual recurring costs (B+C+D)	\$ 298,593
Monthly recurring costs (annual / 12 months)	\$ 24,882.75
Number of months remaining in contract	x 18
Recurring costs for remainder of contract (E)	\$ 447,890
Grand total (A+E)	\$ 983,515

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Financial Impact Table:

Action	Date	Term (years)	Amount
Original spending authority request	06/28/2016	5	\$ 2,845,000
1st Amendment + additional spending authority	05/08/2018		\$ 269,000
2nd Amendment + additional spending authority	10/16/2018		\$ 598,750
3rd Amendment + additional spending authority	02/20/2019		\$ 606,000
4th Amendment + additional spending authority	12/10/2019		\$ 983,515
New total contract amount		5	\$ 5,302,265

The approval of this recommendation does not mean the authorized amount will be spent.

FOURTH AMENDMENT TO AGREEMENT

THIS FOURTH AMENDMENT TO AGREEMENT is made and entered into as of this 10th day of December 2019, by and between

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
(hereinafter referred to as "SBBC"),
a body corporate and political subdivision of the State of Florida,
whose principal place of business is
600 Southeast Third Avenue, Fort Lauderdale, Florida 33301

and

PUBLIC CONSULTING GROUP, INC.
(hereinafter referred to as "PCG"),
having its principal place of business at
148 State Street, 10th Floor, Boston, Massachusetts 02109

WHEREAS, SBBC and PCG entered into an Agreement with a term that commenced on June 28, 2016 and concludes on June 30, 2021 (hereafter "Agreement"); and

WHEREAS, the Agreement provides licensing for an internet-based Electronic Management System ("EMS Computer Software") for Individual Education Plans, Gifted Education Plans and Service Plans for Private School students. In addition, it assists administrators and teachers with the reporting requirements of the Individuals with Disabilities Education Act of 2004, (9PL 105-17) ("IDEA"), and the license to access PCG's related proprietary systems and documentation including, but not necessarily limited to EasyFAX, SmartScan, the Gifted Module, Paperclip, Advanced Reporting, Behavior Plus, and EDPlan Connect; and

WHEREAS, SBBC and PCG entered into a First Amendment to Agreement dated May 8, 2018 (hereafter "First Amendment to the Agreement"); and

WHEREAS, SBBC and PCG entered into a Second Amendment dated October 16, 2018 (hereafter "Second Amendment to the Agreement"); and

WHEREAS, SBBC and PCG entered into a Third Amendment dated February 20, 2019 (hereafter "Third Amendment to the Agreement"); and

WHEREAS, the parties mutually desire amend the Agreement to enhance the EMS by adding a Security and Safety Enhancement: Threat-to-Self and Student Instructional Impacts; and

WHEREAS, the parties mutually desire to amend certain provisions of the Agreement through this Fourth Amendment to Agreement (hereafter "Fourth Amendment").

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

1.01 **Recitals**. The Parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.

1.02 **Amended Provisions**. The parties hereby agree to the following amended provisions to the Agreement:

The following provisions shall replace Sections 2.03 (subsections 2.03.1, 2.03.2) and 3.17 as amended in the Third Amendment to the Agreement, by interlineation, as follows:

2.03 Pricing and Payment

2.03.1 **Pricing**. The pricing as detailed in **Attachment A**, constitutes a fixed cost for all licensed software, implementation, customization services, maintenance, support services, materials and services, instructional end-user and administrator training costs and any PCG or third party products for the Initial Term. The Parties agree that the firm fixed costs (a/k/a “Fixed Cost”) shall not include any products, services or expenses not specified in **Attachment A** and is dependent upon both Parties fulfilling their respective obligations hereunder. In the event the Parties elect to extend the Term of this Agreement, the Parties agree that the pricing for Annual Support and Maintenance (**on Attachment A**) shall not be increased. The pricing as detailed in **Attachment C**, constitutes a one-time fee for the development of an Interim EP for the Gifted Development Plan and is dependent upon both Parties fulfilling their respective obligations hereunder. The pricing as detailed in **Attachment D**, constitutes the costs associated with the project development and ongoing hosting and support for the Student Impacts Information (SII) Application and is dependent upon both Parties fulfilling their respective obligations hereunder. The pricing as detailed in **Attachment E**, constitutes the costs associated with the project development and ongoing hosting and support for the EDPlan Connect Parent Portal and is dependent upon both Parties fulfilling their respective obligations hereunder. The pricing as detailed in **Attachment F**, constitutes the costs associated with the project development and ongoing hosting and support for the Student Threat Assessment module and is dependent upon both Parties fulfilling their respective obligations hereunder. The pricing as detailed in **Attachment G**, constitutes the costs associated with the project development and ongoing hosting and support for the Threat-to-Self and Student Instructional Impacts module and is dependent upon both Parties fulfilling their respective obligations hereunder.

2.03.2 **Payment**.

2.03.2.1 In consideration of the licenses granted by PCG to SBBC under this Agreement, SBBC shall pay the fee of \$569,000.00 (set forth in **Attachment A**) in four (4) installments of \$142,250.00 due to PCG on a quarterly basis for satisfactory service under the terms of this Agreement.

2.03.2.2 SBBC shall pay the fee of \$44,000.00 within thirty (30) days of receipt of appropriate invoice, upon commencement of the First Amendment to Agreement (See **Attachment C**). SBBC shall pay the fee of \$225,000.00 in two (2) installments of \$150,000.00 within thirty (30) days of receipt of an appropriate invoice, upon commencement of the First Amendment to Agreement and \$75,000.00 shall be paid on or after July 1, 2018 (See **Attachment D**).

2.03.2.3 SBBC shall pay the fee of \$166,250.00 in four (4) installments of \$41,562.50 due to PCG on a quarterly basis for satisfactory service under the terms of the Second Amendment (See **Attachment E**).

2.03.2.4 SBBC shall pay the fee of \$164,500.00 for the Student Threat Assessment module (See **Attachment F**) in the Third Amendment in two (2) installments of \$82,250.00 in April and June 2019. SBBC shall pay the fee of \$144,500.00 in four (4) installments of \$36,125.00 each, due to PCG in July 2019, October 2019, January 2020 and April 2020. SBBC will provide student count to PCG on December 1, 2019 and SBBC shall pay \$1.00 per student. PCG will calculate quarterly payment amount by dividing the calculated total by four (4) with installment payment due in the months of July 2020, October 2020, January 2021 and April 2021.

2.03.2.5 In this Fourth Amendment (See **Attachment G**), within thirty (30) days of receipt of an appropriate invoice from PCG, SBBC shall:

2.03.2.5.1 pay the fee of \$90,625.00 to PCG for satisfactory delivery of the Self-Harm/Threat-to-Self system pathway program. This is an addition to the Behavioral Threat Assessment module to address Threat to Self.

2.03.2.5.2 pay the fee of \$378,000.00 to PCG in four (4) installments of \$94,500.00 for satisfactorily providing SBBC the safety, security, and instructional data integration to SII/TECC (approximately in December 2019, February 2020, April 2020, and June 2020).

2.03.2.5.3 pay the annual fee of \$147,073.00 in four (4) installments of \$36,768.25 per year through the term of the contract (approximately in January 2020, April 2020, July 2020, October 2020, January 2021, April 2021) for satisfactorily providing SBBC with SII hosting (final year pro-rated to co-term with end of contract).

2.03.2.5.4 pay the annual fee of \$127,520.00 to PCG in four (4) installments per year of \$31,880.00 (approximately in January 2020, April 2020, July 2020, and October 2020, January 2021, April 2021), for satisfactorily providing SBBC with hosting of additional Self-Harm and BTA services (final year pro-rated to co-term with end of contract).

2.03.2.5.5 pay the fee of \$24,000.00 to PCG for designing and implementing an OpenSALT instance to manage Competencies and Academic Standards Exchange ("CASE") data encoding. To renew annually from the date of implementation (final year pro-rated to co-term with end of contract).

2.03.2.5.6 pay the fee of \$35,000.00 to PCG for satisfactory performance of PCG for satisfactory delivery of the Florida Leaner Record Proof of Concept ("PoC").

2.03.2.5.7 pay the fee of \$32,000.00 to PCG for satisfactory set-up, completion of development and delivery of the Florida Leaner Record Point system inventory, solution architecture, and roadmap.

2.03.2.6 Should this Agreement be terminated prior to the expiration of the term of this Agreement, such pre-paid fees shall be pro-rated and refundable for the remaining unused term of this Agreement.

3.17 **Incorporation by Reference.** Attachments A, B, C, D, E, F, and G, the latter of which is attached to the Fourth Amendment, and referenced herein shall be deemed to be incorporated into this Agreement by reference.

1.03 **Order of Precedence Among Agreement Documents.** In the event of conflict between the provisions of the Agreement and the provisions contained herein, the provisions of the following documents shall take precedence in this order:

- a) This Fourth Amendment to Agreement; then
- b) the Third Amendment to Agreement; then
- c) the Second Amendment to Agreement; then
- d) the First Amendment to Agreement; and then
- e) the Agreement.

1.04 **Other Provisions Remain in Force.** Except as expressly provided herein, all other portions of the Agreement remain in full force and effect.

1.05 **Authority.** Each person signing this Fourth Amendment to Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Fourth Amendment to Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Fourth Amendment to Agreement.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Fourth Amendment to Agreement on the date first above written.

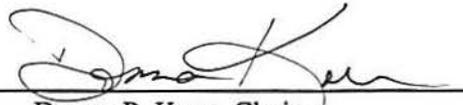
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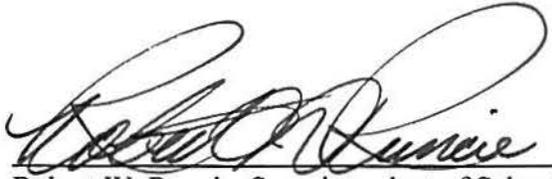
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FOR SBBC

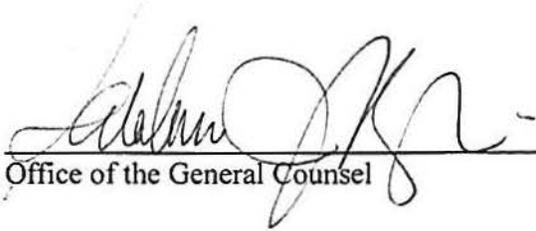
THE SCHOOL BOARD OF BROWARD
COUNTY, FLORIDA

By 
Donna P. Korn, Chair

ATTEST:


Robert W. Runcie, Superintendent of Schools

Approved as to Form and Legal Content:


Office of the General Counsel

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FOR PCG:

(Corporate Seal)

PUBLIC CONSULTING GROUP, INC.

ATTEST:

By *Diana J. Joseph*
Signature

_____, Secretary

Printed Name: _____

-or-

Title: *President*

Molly McDonald
Witness

Rachel Moran
Witness

STATE OF MA

COUNTY OF Suffolk

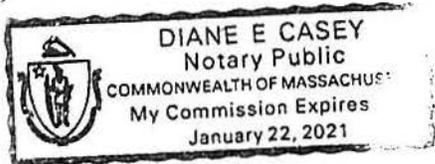
The foregoing instrument was acknowledged before me this 2 day of Dec, 2019 by William S Mosakowski of PLC on behalf of the corporation/agency. He/She is personally known to me or produced _____ as identification and did/did not first take an oath.
Type of Identification

My Commission Expires: Jan 22, 2021

Diane E. Casey
Signature - Notary Public

Diane E. Casey
Printed Name of Notary

(SEAL)



Notary's Commission No.

ATTACHMENT G – SCOPE OF WORK

Costs described below are the implementation and annual fees for the Security and Safety Enhancements: Threat-to-Self and Student Instructional Impacts.

VENDOR sets forth the scope for key security and safety enhancements to the functionality and interoperability of the SBBC EDPlan infrastructure (note: EDPlan is the web-based case management platform from the VENDOR upon which the threat assessment solution is based). Functionality includes connecting student behavioral threat assessment (BTA) and special education Individualized Education Plan (IEP) information to the teacher workspace in Canvas securely through an industry standard IMS-Global LTI 1.3 (Learning Tools Interoperability) connection. It also addresses the FL 7030 statutory requirement for school-based teams to assess for self-harm/threat-to-self and to manage these related processes in the threat assessment module.

Behavior Threat Assessment Integration

SBBC is integrating VENDOR's BTA module to establish repeatable processes for identification and management of student behavioral threat assessments, and where warranted, the student monitoring plans subsequently put in place.

Student suicide prevention is an at-risk situation which can be mitigated through a comprehensive approach which uses multiple strategies and guided by a systemic data-driven planning process. The new process as implemented in EDPlan will help by engaging students, establishing partnerships and collaboration among the district and community, with safe and effective reporting, so that evidence-based preventions with culturally competent approaches are used. This scope of work adds a separate but related suicide process to EDPlan and BTA.

This Phase III (prior phases established baseline integration) work will create a secure link with the EDPlan platform, Canvas, and other SBBC applications to close security gaps in historical processes which date back more than a decade. The Student Instructional Impacts/Teach Every Child Connector (SII/TECC) application will now integrate IEP & BTA information into Canvas learning management system securely and will make it easily accessible to the classroom teacher for instructional and behavior management purposes. In this phase, we will give teachers the ability to write instructional and behavioral notes about students to increase awareness of individual student needs among the teaching community. For instance, if Ms. Smith observes her student having a down day, she notes her observations in the lesson which is then shared with the student's other teachers. Making others aware in real-time of a student's unique need.

This phase of work will also give teachers the ability to document the delivery of the service or strategy as specified in the IEP. Student benefit by delivery of services which improve a student's ability to achieve self-sufficiency and eventual independence after graduation. Parents benefit through the information shared with them about what IEP specified services have been delivered and woven into the instructional delivery to their child. And finally, the district benefits by having compliance-oriented records of what the district has legally committed to, and subsequently shown to deliver.

One Year of Support and Maintenance

VENDOR will include application support and warranty for one calendar (1) year following user acceptance testing (UAT) acceptance. Post implementation adoption analysis performed within ninety (90) days of major release.

Timeframe

Timing of specific enhancements depends on TECC and EDPlan Product Roadmap release cycles. VENDOR will work with SBBC to prioritize a feature schedule to meet SBBC's needs within the constraints of the VENDOR Roadmap Release Schedule.

In general, these functional additions for Phase III are core changes and are targeted for VENDOR's December and February 2020 releases. Work may be staggered to prevent longer quality assurance (QA) cycles, and to allow for staged delivery of components for review – and integration with EDPlan and other 3rd party providers of Student Impacts. The actual timeline may vary depending on deliveries of 3rd party Student Impacts files, or school calendar impacts of SBBC.

Costs**Feature Costs**

The implementation and integration of the application is scheduled to occur with FY 2019-2020 school year.

VENDOR recognizes the importance of these feature enhancements and is making a \$297,167 investment (39%). This investment reduces the cost to SBBC from \$ 765,792 to \$ 468,625. The following table lists the costs to SBBC, after subtracting VENDOR's investment, of the Phase III Safety and Self-Harm features:

Feature Costs Table	Original Cost	VENDOR Participation	Net Cost
Self-Harm/Threat-to-Self system pathway enhancements including data integration of roster information	\$130,625	\$40,000	\$90,625
Safety, security and instructionally relevant information integrated into SII/TECC	\$635,167	\$257,167	\$378,000
Totals	\$765,792	\$297,167	\$468,625

Hosting and Support

Hosting and technical support begins immediately following contract execution and replaces SII Phase II Hosting and Support. Costs for infrastructure and technical support are shown below:

Annual Hosting Table	Detail Cost	Cost
SII Secure Hosting and program data feeds with technical support		
TECC Base Subscription @ 265,000 students	\$52,533	
Data Feeds of EDPlan (Gifted, & Student Monitoring Plan)	\$15,760	
Data Feeds of Third Parties (504, ELL, MTSS-A/B, Health & MTSS Progress)	\$78,780	
Subtotal SII Hosting		\$147,073
Additional Self-Harm and BTA annual services		
BTA Annual Roster and User Integration with Clever	\$31,520	

Licenses (2) of Zendesk at cost (PCG is absorbing 2 additional licenses)	\$6,000	
SmartScan/PaperClip Document Pages for IEP, BTA and Self-Harm (note,increased from \$25,000 level to accommodate anticipated rise in volume)*; \$70,000 discount from normal \$120,000	\$50,000	
Notifier: Phone Text Alerts -up to 200,000 per year (35 cents per text over base level)**; \$5000 discount from normal \$45,000	\$40,000	
Subtotal Additional Self-Harm and BTA annual services***		\$127,520
Total annually		\$ 274,613

* SmartScan volume is currently set to 60,000 per month and is presently maxed out. Volume shall be doubled for BTA and Self-Harm.

** Notifier text estimate is based on 20 texts per BTA and 10 texts per self-harm assessment.

*** VENDOR is providing \$81,000 in discounts for these three services or 46% off of standard pricing.

NOTE: Annual Hosting and Support begins immediately upon contract execution. Any SII Phase II Support and Maintenance balances will be prorated to the portion of the year used, unused portion will be credited to the 2019-2020 Support and Maintenance.

Annual support and maintenance include enhancements made as a course of implementing the Teach Every Child Connector (TECC) Product Roadmap (the foundation of SII). SBBC is eligible to participate on the TECC Product Advisory Board for the duration of this contract amendment.

Secure Systems Administration Tool

Zendesk is a SOC 2 Type II compliant ticketing system - which allows for highly sensitive student information to be secured in a single location that is accessible to the necessary SBBC and VENDOR support agents. Two additional licenses are included with this Statement of Work.

Scope of Deliverables

SII Student Program UX Integration

- Secured access to a student's plan (EDPlan IEP at a Glance) via LTI 1.3 and oAuth2
- EDPlan display IEP at a Glance for a student
- Instructional impact guidance for a program
- Simple indication of the student's program when no URL is provided or configured
- Update security of Canvas to SII integration with LTI 1.3 and oAuth2

SII Student Program Student Impacts Integration

- Provide an automatic mechanism to generate these StudentImpacts from EDPlan
 - Gifted Student Plans
 - Threat Assessments
 - Student Support Action Plans
- Add new impact types of participation and of student plans
- Alter Class and Student views to display participation and student plan type impacts
- Provide views of the EDPlan student monitoring plans and threat assessments from SII

Data Integration

This amendment addresses only StudentImpacts integration directly between VENDOR applications and 3rd party applications, using TECC defined interfaces. This amendment does not include data integrations with any 3rd party data integrators, which are subject to additional change order if required.

Roster Integration

OneRoster Integration with Clever for the following components:

- OneRoster CSV Files
- Users (Students & Teachers)
- Academic Session
- Class
- Course
- Enrollments
- Org
- EDPlan Import Type Conversions:
 - Users
 - Schools

TECC Roadmap Requests

The following items have been identified as a priority for SBBC and will be considered for the TECC Roadmap. While the timing, delivery and eventual scope are not guaranteed for this amendment, VENDOR commits to including them on the TECC Roadmap and giving them the highest consideration for prioritizing them against other requests.

SII Teacher Selected Impacts

- Manage custom student impacts and notes:
 - to select impacts for a student from a master list for the program
 - to select impacts for a student from Master Impacts
 - to select one or more courses of the teacher/student combination to apply the impacts to
 - to write-in notes about the student to share with other educators
- Change Class & Student views to display only teacher selected impacts the teacher themselves made
- Change Class and Student views to display educator notes about a student to all teachers to which the student is rostered
- Modify Student Impacts Report to include teacher selected notes

SII Reporting

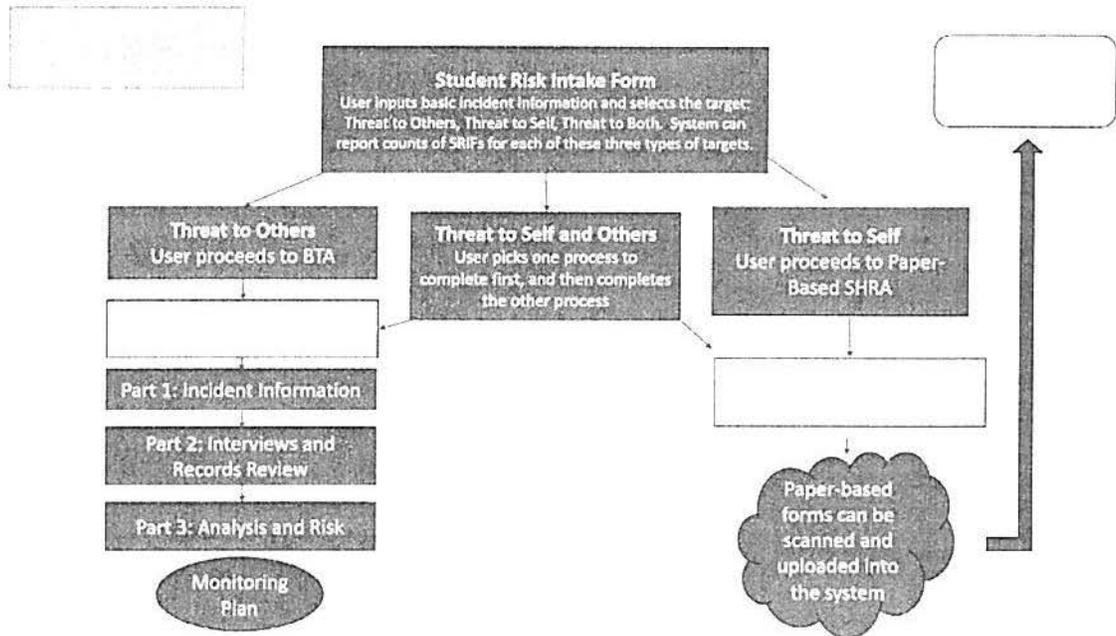
- Improve the ability to target and filter Student Impacts Report:
 - Filter by date range
 - Specific Canvas class activity
 - Current versus historical class info
- Create ability to open Class and Student views within the summary context
- Create analytic platform for performing analytics against:
 - User adoption
 - Crosswalk rules
 - Student Program StudentImpacts

Behavioral Threat Assessment Enhancements

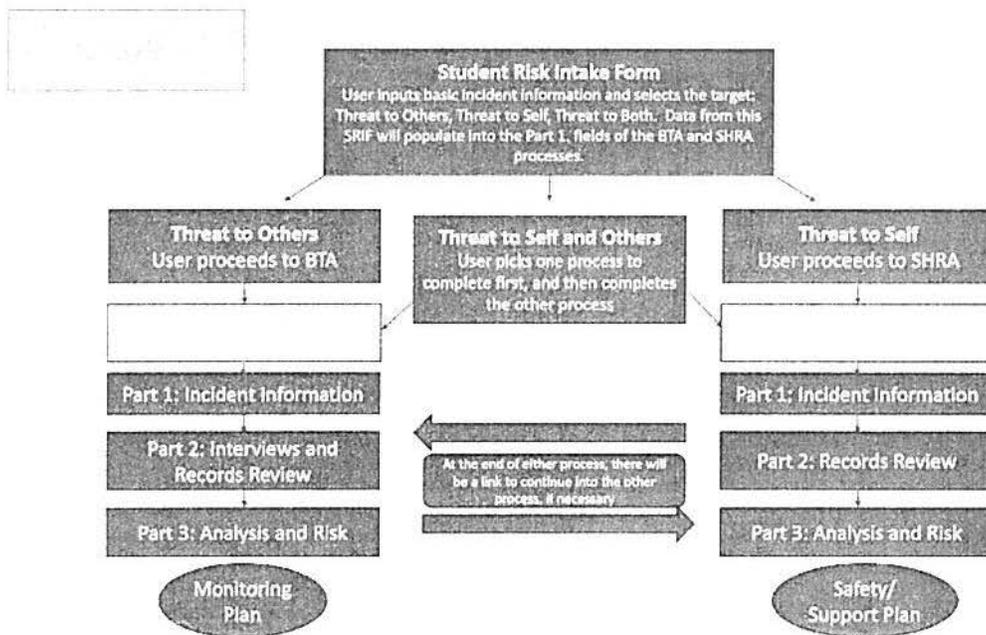
Self-Harm Risk Assessment Process

In August 2019, the EDPlan system will allow for electronic documentation of a 'Student Risk Intake Form',

as well as the full Behavioral Threat Assessment process. If a Self-Harm Risk Assessment is warranted, this process will be completed externally, but the document can be scanned and attached to the student's record in the EDPlan system.



In January 2020, the EDPlan system will incorporate an electronic process for capturing the Self-Harm Risk Assessment process. External documents can still be uploaded as necessary, but a user will be able to navigate both the BTA and SHRA processes within the EDPlan system.



In August 2019, clients will be able to use EDPlan's flexible Advanced Reporting (AR) tool to create customized reports based on any of the fields in the Behavioral Threat Assessment (BTA) process. In January

2020, clients will be able to create AR reports based on any of the fields in the updated BTA process and the new Self-Harm Risk Assessment (SHRA) process. This module also comes with a dashboard widget displaying district, area, school, and student level data including:

- # of open BTAs
- # of finalized BTAs by Risk Level
- # of open Monitoring Plans
- # of closed Monitoring Plans

In January 2020 a similar widget will be released with data from the SHRA process including:

- # of open SHRAs
- # of finalized SHRAs
- # of open Safety and Support Plans
- # of closed Safety and Support Plans

Behavioral Threat Assessment Enhancements

The following list of enhancements will be made to the BTA module:

- Add a field for 'Location' and 'Time' of threat in the Incident Information section
- Add a field for 'Name' if Yes is selected for Law Enforcement was contacted on Incident Information
- Make the label for the question 'Has the student previously posed a threat?' field configurable
- Remove the requirement for an Interview and add a configurable checkbox next to the student interview for the user to indicate "Student not available for interview at this time", which would bypass the error checks
- Add a section for 'Parent Notification' below the Risk Levels on Part 3; include Parent Name, Date Notified, Time, and Outcome
- On Part 3, make the 'Basis for Determination' text box under the risk levels an optional field to show on the page
- Add the ability to link a DMS Incident Form to a threat - similar to the way you can associate the interviews to a specific threat, this will be another page/document in the system that is created after the threat is completed, but then needs to be associated to a specific threat
- Add the ability to attach files (paperclip) to a Monitoring Plan
- Add fields for each action step in the monitoring plan for a Person Responsible and Date; when a plan is reviewed, need to be able to note that actions have been completed
- Create an alert that will be sent to users if a student transfers into their school and has a threat assessment completed in the system
- Create a dashboard for Self-Harm Risk Assessments and Support Plans (mirror BTA structure)
- Create an 'Intake/Triage Form' page that will become the first step in the process - on this page, the user will determine if the threat is to SELF, OTHERS, or BOTH
- if it is a threat to SELF, the Triage form will take them into the Self-Harm Risk Assessment
- If it is a threat to OTHERS, the Triage form will take them into the Behavioral Threat Assessment
- At the end of EITHER process, there will be an option to proceed into the other assessment if the threat was to BOTH (i.e. at the end of Behavioral Threat Assessment, there is an option to proceed to the Self-Harm Risk Assessment) - if both are created, they will be linked in the system

Open Comprehensive Learner Record (CLR) Project Background

Too many SBBC students continue to struggle to complete their high school program of studies and successfully transition to post-secondary and workforce success due to failure to evidence mastery of Algebra 1 and English 10 skills. Computational thinking and related skills are increasingly acquired through non-traditional settings such as Code.org.

New competency-based, blended learning approaches have demonstrated success in both remediation and acceleration. Open technical standards enable these new learning models to exist at the scale of the Internet across systems while preserving private data access control.

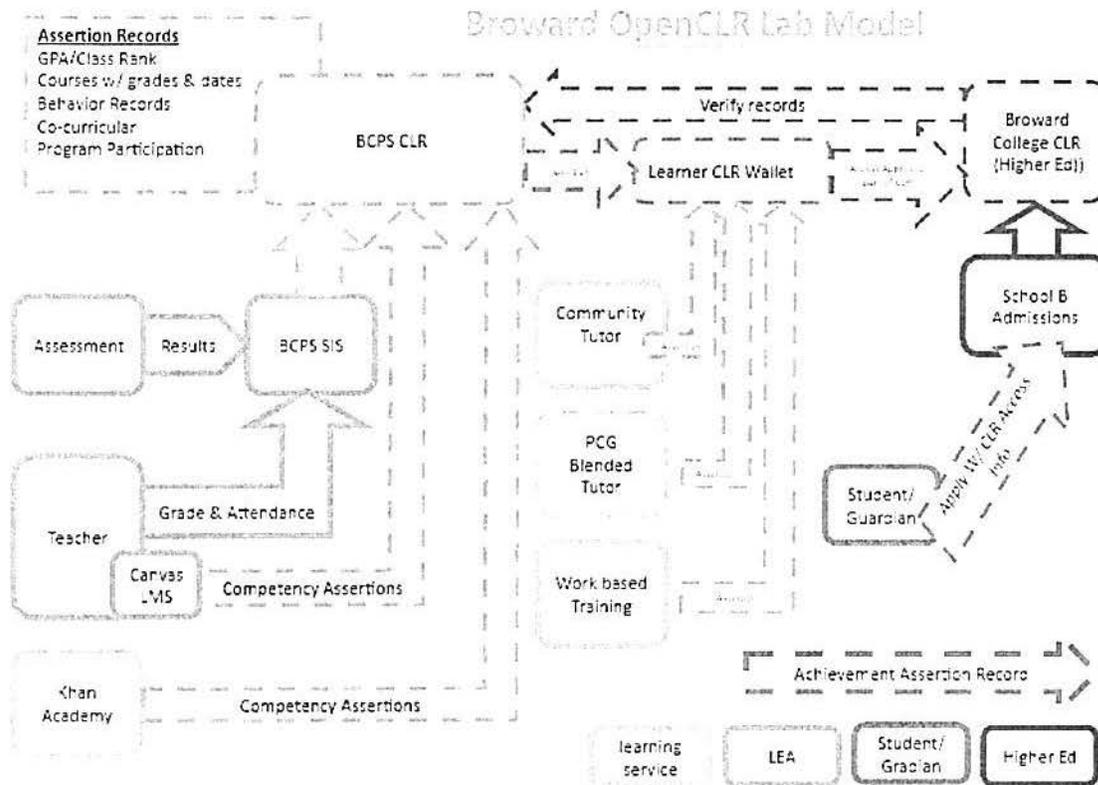
Project Goals

VENDOR, Amazon Web Services (AWS), and IMS Global, in partnership with SBBC, seek to demonstrate how personalized, competency-based, blended learning can support SBBC graduates as they transition into post-secondary degree completion, industry certifications, NCAA athletics, and other professional licensure fields.

Specific Project Objectives

Objective by Priority	Work Breakdown
<p>1. SBBC CASE Server. Stand-up a dedicated OpenSALT server with mirrored Competencies and Academic Standards Exchange (CASE) data from the IMS Global CASE Network and encoded CASE data related to FL Course objectives, Kahn Academy reporting categories, and Accuplacer frameworks.</p>	<p>A. Configure and deploy SBBC OpenSALT at AWS B. Load and mirror FL CASE data C. Encode and crosswalk SBBC/FL additional CASE data D. Encode and crosswalk Kahn CASE Data E. Encode and crosswalk Accuplacer F. PD framework</p>
<p>2. Florida Comprehensive Learning Record. Demonstrate a proof-of-concept digital transcript based on IMS Global's CASE and CLR specifications with blockchain verification.</p>	<p>A. Elaborate PoC design B. Execute PoC C. Document PoC</p>
<p>3. Roadmap. Document an inventory of SBBC systems and create an overall architecture and roadmap to leverage interoperability standards to enable competency-based, blended learning.</p>	<p>A. Inventory primary SBBC systems B. Create current state data flow C. Create target state data flow D. Document gap analysis</p>

High Level Design



Assumptions General

1. SBBC, VENDOR, AWS, and IMS Global and other key team members will participate in weekly calls and be accountable for assigned tasks.
2. Preparation for professional learning and teacher adoption will be designed in from the beginning.
3. Learners need to be part of the pathway analysis and creation.

SBBC CASE Server

4. AWS will provide hosting credits for OpenCLR services
5. Kahn skills reporting categories can be accessed
6. Accuplacer reporting categories and test blueprint can be accessed

OpenCLR PoC

7. IMS Global will provide a functioning, open source, minimal viable product (MVP) to manage creation, consuming, curation, and control access to CLR data.
8. VENDOR will work with Kahn to instrument application program interface API of skills achievements that can be crosswalked to CASE data
9. Greenlight will parse SBBC Postsecondary Electronic Standards Council PESC data and publish as CLR assertions about achievements.

Open CLR Roadmap

10. VENDOR will have access to relevant SBBC staff to conduct Webex interviews

Project Deliverables

Deliverable	Target Date
Dedicated SBBC OpenSALT v2.x server	9/15/19
OpenCLR PoC	10/15/19
OpenCLR Roadmap	12/15/19

OPEN-CLR COSTS

Item	Cost/Unit	# Units	Total
12 months OpenSALT hosting, support, and maintenance	\$2,000	12	\$24,000
On-boarding	\$3,000	1	\$3,000
CASE Data Encoding	\$200	100	\$20,000
Broward Learning Architecture Consulting	\$200	60	\$12,000
Florida Learner Record PoC	\$200	160	\$32,000
Total			\$91,000

Adoption Analysis

VENDOR wants systems to work, and to be used. To support this objective, VENDOR's Annual support and hosting includes post implementation adoption analysis and feedback. Typically, 4 to 6 months after implementation, VENDOR will administer a simple survey to stakeholders, consolidate the results and provide feedback as to rates of adoption and recommendations, if any.

Warranty

VENDOR warrants all software to be free from major defects for the duration of this amendment.



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

MEETING DATE	Jun 28 2016 9:00AM - Special Meeting	Special Order Request	<input type="radio"/> Yes <input checked="" type="radio"/> No
ITEM No.:	AGENDA ITEM	Time	
8.	SUPERINTENDENT'S RECOMMENDATION		
	CATEGORY		
	Superintendent's Recommendation		
	DEPARTMENT		
	Support Services		
TITLE:			

Continuation agreement between The School Board of Broward County, Florida and Public Consulting Group

REQUESTED ACTION:
 Approve the continuation between The School Board of Broward County, Florida and Public Consulting Group (PCG).

SUMMARY EXPLANATION AND BACKGROUND:
 PCG agrees to continue to provide The School Board of Broward County, Florida the Internet-based Electronic Management System (EMS) currently implemented in the district for the writing of Individual Educational Plans (IEPs), Educational Plans (EPs) and Private School Service Plans (PSSPs), as well as assisting administrators and teachers with the reporting requirement of the Individual with Disabilities Educational Improvement Act of 2004 (P.L. 108-446) (IDEA). This agreement also includes the request to renew the license to access PCG's related proprietary systems including, but not limited to, EasyIEP, EasyFax, Paperclip, Gifted Module, Advanced Reporting and Behavior Plus modules. The SBBC agrees to continue to provide EMS to its schools and administrative employees, contractors, and authorized users for their use in preparing IEPs, EPs, and PSSPs, for compliance with IDEA. This agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction Goal 2: Continuous Improvement Goal 3: Effective Communication

FINANCIAL IMPACT:
 There is a financial impact of \$569,000 paid for with Medicaid Reimbursement funds. There is no additional financial impact to the District.

EXHIBITS: (List)
 (1) PCG Contract Executive Summary (2) PCG Contract Agreement (3) Department Prior Approval Sign-Off Sheet for Agreements

BOARD ACTION:	SOURCE OF ADDITIONAL INFORMATION:	
APPROVED	Name: Antoine Hickman, Executive Director	Phone: 754-321-3436
(For Official School Board Records Office Only)	Name: Mary Claire Mucenic, Director	Phone: 754-321-3415

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
 Senior Leader & Title

Daniel Gohl - Chief Academics Officer
 Signature
Daniel F. Gohl
 Monday, June 20, 2016 1:46:18 PM

Approved In Open Board Meeting On: JUN 28 2016
 By: *Daniel Gohl*
 School Board Chair

AGREEMENT

THIS AGREEMENT is made and entered into as of this ^{28th} ^{June} day of July, 2016, by and between

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

(hereinafter referred to as "SBBC"),
a body corporate and political subdivision of the State of Florida,
whose principal place of business is
600 Southeast Third Avenue, Fort Lauderdale, Florida 33301

and

Public Consulting Group, Inc.

(hereinafter referred to as "PCG"),
whose principal place of business is
148 State Street, 10th Floor, Boston, Massachusetts 02109.

WHEREAS, PCG desires to provide to SBBC the Internet-based Electronic Management system ("EMS computer software") for Individual Educational Plans, Gifted Education Plans and Service Plans for Private School students and to assist administrators and teachers with the reporting requirements of the Individuals with Disabilities Education Act of 2004, (9PL 105-17) ("IDEA"), and the license to access PCG's related proprietary systems and documentation including, but not necessarily limited to EasyFAX, SmartScan, the Gifted Module, Paperclip, Advanced Reporting and Behavior Plus. And

WHEREAS, pursuant to School Board Policy 3320, Section II, H, and the Department of Education, Rule 6A-1.012, 11(b), Florida Administrative Code as authorized by Section 1010.04(4)(a), Florida Statutes, the requirement for requesting competitive solicitation for commodities or contractual services from three or more sources is hereby waived as for the SBBC's purchase of computer software; And

WHEREAS, The vendor will not regularly be reviewing student records, said records are stored on their system, so they may need to access or view it to resolve system issues.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

ARTICLE 1 - RECITALS

1.01 **Recitals.** The parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.

ARTICLE 2 – SPECIAL CONDITIONS

2.01 **Term of Agreement.** Unless terminated earlier pursuant to Section 3.05 of this Agreement, the term of this Agreement shall commence on July, 1 2016 and conclude on June, 30, 2021.

2.02 **Definitions.** In addition to the terms defined elsewhere in the Agreement, terms appearing in capital letters shall have the following meaning:

(a) **ANNUAL FEE** means the license fee that is to be paid by SBBC to PCG for twelve (12) consecutive months of access to the EMS Service, calculated and payable in accordance with Attachment A which is attached to this agreement.

(b) **DOCUMENTATION** means all technical information, training materials, instructions, manuals and diagrams (in printed, electronic, or other media) pertaining to the EMS Service.

(c) **EMS SERVICE** means (a) the Internet-based services identified in the Agreement; (b) all products related to such services; (c) all New Releases, Updates and Upgrades applicable to the foregoing and generally released by PCG; and (d) the Documentation developed by PCG for distribution and use in combination with the foregoing.

(d) **INTELLECTUAL PROPERTY RIGHTS** means patent right, copyrights (including but not limited to copyrights in audiovisual works and applicable Moral Rights), trade secrets rights, trademark rights, and any other intellectual property rights recognized by the law of each applicable jurisdiction in which licenses for the EMS Service are marketed and licensed by PCG.

(e) **MORAL RIGHTS** means any right to claim authorship of a work, any right to object to any distortion or other modification of a work, and any similar right existing under the law of any country in the world or under treaty.

(f) **NEW RELEASES** means any new revision of EMS Service that includes significant enhancements which add new features to the EMS Service and which generally will be designated by a new version number either to the left of the decimal point (e.g., from v2.03 to v3.00) or one decimal place to the right of the decimal point (e.g., v2.03 to v2.10).

(g) **PERMITTED USE** means use of the EMS Service by employees, contractors and others affiliated with or authorized by SBBC only for SBBC's internal use.

(h) SBBC USER means any employee, contractor and/or authorized user of "SBBC" who will be granted access to the EMS Service. Notwithstanding the foregoing, SBBC shall not grant access to the EMS Service to any competitor of PCG providing similar electronic management systems.

(i) TERM means collectively and individually the Term as defined in Article 2

(j) TRADEMARK means all trademarks, trade names, service marks and logos now owned or hereafter acquired by either party, and all trademarks, trade names, service marks and logos identifying or used in connection with their product or service offerings, whether or not registered under the laws of a particular jurisdiction or territory.

(k) UPDATES means any new revisions and/or modifications required to be made to the EMS Service and/or documentation in order to correct operational errors.

(l) UPGRADES means any new version of the EMS Service that includes corrections and minor modifications to existing features and which generally will be designed by a new version number which has changed from the prior number only two places to the right of the decimal point (e.g. from 2.02 to 2.03).

2.03 Pricing and Payment

2.03.1 Pricing. The pricing as detailed in Attachment A, constitutes a fixed cost for all licensed software, implementation, customization services, maintenance, support services, materials and services, instructional end-user and administrator training costs and any PCG or third party products for the Initial Term. The Parties agree that the firm fixed costs (a/k/a "Fixed Cost") shall not include any products, services or expenses not specified in Attachment A, and is dependent upon both Parties fulfilling their respective obligations hereunder. In the event the Parties elect to extend the Term of this Agreement, the Parties agree that the pricing for Annual Support and Maintenance (on Attachment A) shall not be increased.

2.03.2 Payment. In consideration of the licenses granted by PCG to SBBC under this Agreement, SBBC shall pay the fee of \$569,000.00 (set forth in Attachment A) in four (4) installments of \$142,250.00 due to PCG on a quarterly basis for satisfactory service under the terms of this Agreement. Should this Agreement be terminated prior to the expiration of the term of this Agreement, such pre-paid fees shall be pro-rated and refundable for the remaining unused term of this Agreement.

2.04 Copyright Indemnification. SBBC agrees to notify PCG promptly in writing of any threatened or pending judicial action brought against SBBC alleging SBBC's improper or unlawful use of any of the licensed services or of PCG property, including but not limited to its infringement of a valid United States copyright law, patent or regulation (all such claims being referred to collectively herein as "Infringement Claims"). PCG shall indemnify and defend the SBBC, including its board members, employees, and agents, against any and all of such Infringement Claims at its own expense and will pay (i) the legal fees of counsel engaged to defend SBBC and all of SBBC's related reasonable expenses, (ii) any costs and damages

awarded against the SBBC in such action, and (iii) any amount agreed to be paid by SBBC in settlement of such action. *PCG* foregoing obligations are subject to and conditioned upon SBBC's full cooperation with *PCG* in the defense of such Infringement Claims.

2.05 **Inspection of *PCG*'s Records by SBBC.** *PCG* shall establish and maintain books, records and documents (including electronic storage media) sufficient to reflect all income and expenditures of funds provided by SBBC under this Agreement. All *PCG*'s Records, regardless of the form in which they are kept, shall be open to inspection and subject to audit, inspection, examination, evaluation and/or reproduction, during normal working hours, by SBBC's agent or its authorized representative to permit SBBC to evaluate, analyze and verify the satisfactory performance of the terms and conditions of this Agreement and to evaluate, analyze and verify any and all invoices, billings, payments and/or claims submitted by *PCG* or any of *PCG*'s payees pursuant to this Agreement. *PCG*'s Records subject to examination shall include, without limitation, those records necessary to evaluate and verify direct and indirect costs (including overhead allocations) as they may apply to costs associated with this Agreement. *PCG*'s Records subject to this section shall include any and all documents pertinent to the evaluation, analysis, verification and reconciliation of any and all expenditures under this Agreement without regard to funding sources.

(a) ***PCG*'s Records Defined.** For the purposes of this Agreement, the term "*PCG*'s Records" shall include, without limitation, accounting records, payroll time sheets, cancelled payroll checks, W-2 forms, written policies and procedures, computer records, disks and software, videos, photographs, executed subcontracts, subcontract files (including proposals of successful and unsuccessful bidders), original estimates, estimating worksheets, correspondence, change order files (including sufficient supporting documentation and documentation covering negotiated settlements), and any other supporting documents that would substantiate, reconcile or refute any charges and/or expenditures related to this Agreement.

(b) **Duration of Right to Inspect.** For the purpose of such audits, inspections, examinations, evaluations and/or reproductions, SBBC's agent or authorized representative shall have access to *PCG*'s Records from the effective date of this Agreement, for the duration of the term of this Agreement, and until the later of five (5) years after the termination of this Agreement or five (5) years after the date of final payment by SBBC to *PCG* pursuant to this Agreement.

(c) **Notice of Inspection.** SBBC's agent or its authorized representative shall provide *PCG* reasonable advance notice (not to exceed two (2) weeks) of any intended audit, inspection, examination, evaluation and or reproduction.

(d) **Audit Site Conditions.** SBBC's agent or its authorized representative shall have access to *PCG*'s facilities and to any and all records related to this Agreement, and shall be provided adequate and appropriate work space in order to exercise the rights permitted under this section.

(e) Failure to Permit Inspection. Failure by PCG to permit audit, inspection, examination, evaluation and/or reproduction as permitted under this Section shall constitute grounds for termination of this Agreement by SBBC for cause and shall be grounds for the denial of some or all of any PCG's claims for payment by SBBC.

(f) Overcharges and Unauthorized Charges. If an audit conducted in accordance with this Section discloses overcharges or unauthorized charges to SBBC by PCG in excess of two percent (2%) of the total billings under this Agreement, the actual cost of SBBC's audit shall be paid by PCG. If the audit discloses billings or charges to which PCG is not contractually entitled, PCG shall pay said sum to SBBC within twenty (20) days of receipt of written demand under otherwise agreed to in writing by both parties.

(g) Inspection of Subcontractor's Records. PCG shall require any and all subcontractors, insurance agents and material suppliers (hereafter referred to as "Payees") providing services or goods with regard to this Agreement to comply with the requirements of this section by insertion of such requirements in any written subcontract. Failure by PCG to include such requirements in any subcontract shall constitute grounds for termination of this Agreement by SBBC for cause and shall be grounds for the exclusion of some or all of any Payee's costs from amounts payable by SBBC to PCG pursuant to this Agreement and such excluded costs shall become the liability of PCG.

(h) Inspector General Audits. PCG shall comply and cooperate immediately with any inspections, reviews, investigations, or audits deemed necessary by the Florida Office of the Inspector General or by any other state or federal officials.

2.06 Notice. When any of the parties desire to give notice to the other, such notice must be in writing, sent by U.S. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. For the present, the Parties designate the following as the respective places for giving notice:

To SBBC: Superintendent of Schools
The School Board of Broward County, Florida
600 Southeast Third Avenue
Fort Lauderdale, Florida 33301

With a Copy to: Executive Director of ESE and Support Services
1701 Northwest Twenty-Third Avenue, Second Floor
Fort Lauderdale, Florida 33311

To PCG: President/ Chief Executive Officer
148 State Street, 10th Floor
Boston, Massachusetts 02109

With a Copy to: Associate Manager
500 East Broward Blvd, suite 1420
Ft. Lauderdale, Florida 33312

2.07 **Background Screening.** *PCG* agrees to comply with all requirements of Sections 1012.32 and 1012.465, Florida Statutes, and all of its personnel who (1) are to be permitted access to school grounds when students are present, (2) will have direct contact with students, or (3) have access or control of school funds, will successfully complete the background screening required by the referenced statutes and meet the standards established by the statutes. This background screening will be conducted by SBBC in advance of *PCG* or its personnel providing any services under the conditions described in the previous sentence. *PCG* shall bear the cost of acquiring the background screening required by Section 1012.32, Florida Statutes, and any fee imposed by the Florida Department of Law Enforcement to maintain the fingerprints provided with respect to *PCG* and its personnel. The parties agree that the failure of *PCG* to perform any of the duties described in this section shall constitute a material breach of this Agreement entitling SBBC to terminate immediately with no further responsibilities or duties to perform under this Agreement. *PCG* agrees to indemnify and hold harmless SBBC, its officers and employees from any liability in the form of physical or mental injury, death or property damage resulting from *PCG*'s failure to comply with the requirements of this Section or with Sections 1012.32 and 1012.465, Florida Statutes.

2.08 **Independent Contractor.** SBBC and *PCG* are and at all times shall be and remain independent contractors as to each other. At no time shall either Party be deemed to the agent or employee of the other Party, and no joint venture, partnership, agency or other similar relationship shall be created or implied by virtue of this Agreement.

2.09 **Grant of License for EMS Service.**

2.09.1 Subject to the terms and provisions of this Agreement and SBBC's performance of all its obligations under this Agreement, *PCG* hereby grants SBBC, and SBBC hereby accepts, a non-exclusive, non-transferable right and license, during the Term only, to access via the Internet and use the EMS Service to the extent reasonably necessary.

2.10 **Grant of License for Documentation.**

2.10.1 *PCG* hereby grants SBBC, and SBBC hereby accepts, a non-exclusive, royalty-free license under *PCG*'s copyrights in *PCG*'s Documentation, during the Term only.

2.10.2 To incorporate *PCG*'s Documentation, in whole or in part, into other written materials prepared by or for SBBC with respect to EMS Service; and

2.10.3 To reproduce and distribute modified and original versions of *PCG*'s Documentation, in hard copy or in an on-line format, as part of SBBC's Documentation for the EMS Service, and, if such SBBC Documentation is in an on-line format, allow SBBC Users to make print copies of the same.

2.11 Restriction on License Grant.

- 2.11.1 SBBC shall not use or grant to any person or entity other than authorized SBBC Users the right to use the EMS Service. SBBC shall not distribute, market, or sublicense the EMS Service and SBBC Users shall not distribute, market, or sublicense the EMS Service.
- 2.11.2 SBBC shall ensure the appropriate proprietary notices indicating PCG's Intellectual Property Rights in the EMS Service and related Documentation are placed on all copies of written materials distributed by SBBC relating thereto. Examples of such documentation include training materials and manuals.
- 2.11.3 SBBC shall not distribute or knowingly permit distribution of EMS documentation or Intellectual Property to any individual or organization that is not part of SBBC or an authorized SBBC User.
- 2.11.4 SBBC shall not transfer or permit access to the EMS Service to any third party or permit any SBBC User to transfer or allow access the EMS Service to any unauthorized person.
- 2.11.5 SBBC shall not decompile, disassemble, or otherwise attempt to reverse engineer the EMS Services or any portion thereof and shall not permit any SBBC User to decompile, disassemble, or otherwise attempt to reverse engineer the EMS Services or any portion thereof.

2.12 Reservation of Rights.

- 2.12.1 Subject to the license rights granted to SBBC by this section 2.12.1 of Article 2, all right, title, and interest in and to EMS Service, including the Intellectual Property Rights and technology inherent in EMS Service are, and at all times will remain, the sole and exclusive property of PCG. No right to use, print, copy, distribute, integrate, or display the EMS Service, in whole or in part, is granted in this Agreement, except as in explicitly provided in this Agreement. Nothing contained in this Agreement will directly or indirectly be construed to assign or grant to SBBC any right, title, or interest in or to PCG's Intellectual Property Rights or other rights in and to the EMS Service or PCG's Trademarks.
- 2.12.2 Except as expressly authorized by this Agreement, SBBC shall not use, display, copy, distribute, modify, or sublicense the EMS Service. In addition, SBBC shall not modify, transfer, rent, lease, reverse engineer, decompile, or disassemble the EMS service. PCG reserves all rights not expressly granted to SBBC by this Agreement. SBBC will not alter, remove, modify, or suppress any confidentiality legends or propriety notices placed on, or contained within the EMS Service and expressly

agrees not to circumvent, or knowingly permit third parties to circumvent, any security or other protections within the EMS Service.

2.13 Access to EMS Service

2.13.1 PCG will continue to provide access to the EMS Service to SBBC via a private account accessed through the Internet, from which SBBC will be capable of using the EMS Service as permitted by this Agreement. PCG will not provide the Internet connectivity to SBBC, and obtaining and maintaining such connectivity will be the sole responsibility of SBBC. PCG, no less than 4 times per year, will provide SBBC with advance notice of each New Release, Upgrade, or Update, and provide notice whether such New Release, Upgrade, or Update will be provided via the Internet.

2.14 Support.

2.14.1 General Technical Support. PCG will continue to provide tier-2 technical support and make available a number of qualified personnel to SBBC during the Term to provide such support to SBBC. This personnel will be skilled in the functioning and application of the EMS Service sufficient to answer questions and provide support.

2.14.2 E-mail Support. E-mail support will be provided via the designated links on the EMS Message Board page.

2.14.3 Telephone Support. Telephone support will be provided by PCG via a toll free telephone number. This number connects the SBBC administrator with EMS support personnel.

2.14.4 Project Support. PCG agrees to provide consulting services support to SBBC for unique projects on an as-available basis, upon SBBC's request.

2.15 Training

2.15.1 Refresher training of staff shall be provided to SBBC at no additional cost up to a maximum of five days. Training will be provided in sessions to accommodate no more than 25 trainees at one particular time. PCG will also provide one day of "Administrator" training to show designated staff how to access data, run reports, etc. In subsequent years of the contract, PCG will provide one day of refresher training at no additional cost. Additional trainings of SBBC staff as requested by an authorized representative of the School District may be contracted at a cost of \$2,000 per calendar day per trainer, unless other terms are agreed to in writing signed by the Parties.

2.15.2 Training Schedule. PCG and SBBC will agree upon a suitable training schedule.

2.15.3 Training Types. Each training session will be divided into two parts: (i) Lecture and (ii) Hands-On Practice.

2.16 Limited Warranty. PCG represents and warrants that it has the right to license the EMS Service as specified by this Agreement, and that the use of the EMS Service contemplated in this Agreement does not infringe upon, violate, or constitute a misappropriation of any copyright, trademark, trade secret, or any other proprietary right of any third party. Further, PCG represents and warrants that, during the sixty (60) day period following the initial installation of the EMS Service hereunder, and during the sixty (60) day period following the installation of each Update, Upgrade and New Release hereunder, the EMS Service will operate in accordance with the applicable Documentation, provided that the EMS Service is operated in compliance with such Documentation. Under no circumstances will PCG be responsible for SBBC's hardware, software, browsers, or Internet connections that prove access to the EMS Service. PCG shall use reasonable efforts to maintain the EMS service and to correct any problems that may arise with the use of the EMS Service.

2.17 DISCLAIMER. PCG SPECIFICALLY DISCLAIMS ANY OTHER WARRANTIES, WHETHER WRITTEN OR ORAL, EXPRESSED OR IMPLIED, WITH RESPECT TO THE EMS PRODUCTS OR ANY OTHER GOODS OR SERVICES PROVIDED BY PCG, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

2.18 Ownership. SBBC Acknowledges that PCG owns the EMS Service, that the EMS Service is not generally published, and that the EMS Service embodies the Confidential Information and Trade Secrets of PCG. All right, title, and interest in and to the EMS Service, including, without limitation, all copyrights, trade secret rights, and other intellectual property rights pertaining in and to the EMS Service shall remain vested in PCG and its third party licensors. PCG acknowledges that SBBC owns all of the data inputted by each SBBC User for purposes of creating an Individualized Education Plan and any and all reports produced as a result of using the EMS Service. SBBC acknowledges that PCG shall have the right to aggregate and data input by SBBC or SBBC Users for PCG's own purposes, but shall not use or disclose personal or individual identifying information where the use or disclosure would constitute a breach of a known privacy policy adopted by either PCG or SBBC.

2.19 Confidentiality Obligations. Subject to applicable law, each party agrees that: (i) neither party will disclose to any third party any of the other party's Confidential Information except to the receiving party's employees and contractors with a need to know and who have agreed in writing to confidentiality obligations substantially the same as those set forth herein; or in response to a request for public records under Section 119.07, Florida Statutes; (ii) each party will use the same degree of care it uses to maintain the confidentiality of its own information of similar importance in its possession or control, but in no event less than a

reasonable degree of care; and (iii) neither party will use or authorize the use of Confidential Information for any purpose other than to fulfill such party's obligations hereunder. Each party acknowledges that this agreement is a public record under section 119.07, Florida Statutes and that no material shall be considered to be confidential information unless it is exempt from public inspection under Section 119.07, Florida Statutes.

2.20 **Injunctive Relief.** Each party acknowledges that the other party's Confidential Information contains trade secrets of such other party, the disclosure of which would cause substantial harm to such other party that could not be remedied by the payment of damages alone. Accordingly, such other party will be entitled to seek preliminary and permanent injunctive relief and other equitable relief for any breach of this Section 2.21 of this Agreement.

2.21 **SBBC Duties.** SBBC will take reasonable steps to protect the EMS Service from unauthorized access, copying, dissemination, and disclosure, and from other unauthorized use, and will report promptly to PCG any such use of which SBBC becomes aware. SBBC shall be responsible for the quality, integrity, and accuracy of all data entered and used in connection with the EMS Service, including all deletions of such data by SBBC Users.

2.22 **PCG Duties.** PCG will take reasonable steps to protect the data that SBBC enters as part of its use of the EMS Service. PCG will use technical, administrative, and physical safeguards to protect against unintentional loss and against unauthorized access, destruction, misuse, modification, and disclosure. Although no computer system or information can ever be fully protected against every possible hazard, PCG is committed to providing reasonable and appropriate security controls to protect information against foreseeable hazards. PCG recognizes that SBBC data is the property of SBBC. Upon contract termination, or at SBBC's request, and within 14 school days, PCG will provide data to SBBC, including all database tables and description of the table structure. PCG may keep a backup copy of the data unless otherwise agreed by the parties, subject to applicable law.

2.22.01 **Third Party Infringement.** PCG reserves the sole and exclusive right at its discretion to assert claims against third parties for infringement or misappropriation of its Intellectual Property Rights in the EMS Service.

2.23 **Ownership of PCG Trademarks** SBBC acknowledges that PCG is and shall remain the owner of all right, title, and interest in and to each of PCG's Trademarks in any form or embodiment thereof, and is also the owner of all goodwill associated with PCG's Trademarks. All goodwill generated by SBBC's use of the EMS Service with respect to PCG's Trademarks shall inure exclusively to the benefit of PCG.

2.24 **Effect of Termination.** Upon termination or expiration of this Agreement: (i) all licenses granted to SBBC by PCG will terminate; and (ii) all SBBC User access to the EMS Service will terminate.

2.25 **No Damages for Termination.** Neither party will be liable to the other for damages of any kind, including incidental or consequential damages, or lost profits, on account of the termination or expiration if this Agreement in accordance with its Terms. Each party

waives any right it may have to receive any compensation or reparations on termination or expiration of this Agreement, other than as expressly provided in this Agreement. Neither party will be liable to the other on account of termination or expiration of this Agreement for reimbursement or damages for the loss of goodwill, prospective profits, or anticipated income, or on account of any expenditures, investments, leases, or commitments made by either party or for another reason whatsoever based upon or growing out of such termination or expiration.

2.26 **Additional Service.** The parties to this Agreement may expand and or decrease the scope of this Agreement to include or remove products or services offered by PCG, and to specify rates of payment for such products or services, by means of amendments to this Agreement signed by each party.

2.27 **Cooperative Purchasing.** The Terms and Conditions of this Agreement may be extended to any other school district or other entity to permit those other entities to contract with PCG for the goods or services set forth in this Agreement, subject to the mutual Agreement of PCG and the other entity, which may include different payment terms. School District assumes no authority, liability, or obligation to PCG or to any other entity with respect to any such resulting contract.

2.28 **Waiver and Non-Exclusive Remedy.** No failure of either party to exercise or enforce any of its rights under this Agreement will act as a waiver of such rights. Except as otherwise specified in this Agreement, the exercise by either party of any remedy under this Agreement is without prejudice to its other remedies under this Agreement or otherwise.

2.29 **Infringements.** SBBC shall promptly notify PCG of any third-party infringements of any of the PCG Trademarks used in connection with the EMS Service, or any act of unfair competition by third parties relating to the PCG Trademarks, within a reasonable time of SBBC's knowledge of such infringements or acts.

2.30 **Patent or Copyright Infringement- Indemnity.** PCG shall hold harmless and defend SBBC against any and all suits on any claim that the use by SBBC of the deliverables provided under this agreement by PCG infringes in any United States patent right or copyright, provided PCG is promptly notified in writing of any such suit or claim against SBBC, and further provided that SBBC permits PCG to defend, compromise or settle the same, and gives PCG all available information, reasonable assistance, and authority to enable PCG to do so. PCG shall not be liable under this section if the infringement arises out of SBBC's activities after PCG has notified SBBC that PCG believes in good faith that SBBC's activities may result in such infringement. This indemnity shall not apply to any infringement arising out of; (i) the alteration or modification of the deliverables by SBBC; (ii) any use of the deliverables which is not authorized herein; or (iii) use of the deliverables with any computer hardware or software not supplied or approved by PCG. This provision sets forth PCG's sole obligation and liability and SBBC's exclusive remedy for any propriety rights infringement by the deliverables. PCG's obligations hereunder specifically exclude any obligations with respect to any patent, copyright, trademark or other intellectual property right outside of the United States.

2.31 **Insurance Requirements**

Limits of Insurance for Contracts Requiring Professional Liability/Errors & Omissions

2.31.1 Professional Liability/Errors & Omissions: Limit not less than \$1,000,000 per occurrence covering services provided under this contract. Deductible/SIR not to exceed \$50,000.

2.31.2 Acceptability of Insurance Carriers: The insurance policies shall be issued by companies qualified to do business in the state of Florida. The insurance companies must be at least A- VI by AM Best or Aa3 by Moody's Investor Service.

2.31.3 Verification of Coverage: Proof of the required insurance must be furnished by an Awardee to SBBC Risk Management Department by Certificate of Insurance within 15 days of notification of award. All certificates (and any required documents) must be received and approved by SBBC before any work commences to permit Awardee time to remedy any deficiencies. **FAX CERTIFICATES OF INSURANCE TO SBBC RISK MANAGEMENT AT 866-897-0424.** (**Please include the Contract # and Title on the Certificate of Insurance.) (Certificate Holder: School Board of Broward County, Florida, 600 Southeast Third Avenue, Fort Lauderdale, Florida 33301.)

2.31.4 Cancellation Of Insurance: Vendors are prohibited from providing services under this contract with SBBC without the minimum required insurance coverage and must notify SBBC within two business days if required insurance is cancelled.

The School Board of Broward County, Florida reserves the right to review, reject or accept any required policies of insurance, including limits, coverage's or endorsements, herein throughout the term of this contract.

2.32 Family Educational Rights and Privacy Act (FERPA) Compliance. In addition to the requirements under section 3.10, Student Records, Public Consulting Group, Inc. will comply with the requirements of Attachment B, Safeguarding the Confidentiality of Student Records and Information.

ARTICLE 3 – GENERAL CONDITIONS

3.01 No Waiver of Sovereign Immunity. Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable or of any rights or limits to liability existing under Section 768.28, Florida Statutes. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

3.02 No Third Party Beneficiaries. The parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement. None of the parties intend to directly or substantially benefit a third party by this Agreement. The parties agree that there are no third party beneficiaries to this Agreement

and that no third party shall be entitled to assert a claim against any of the parties based upon this Agreement. Nothing herein shall be construed as consent by an agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any contract.

3.03 **Independent Contractor.** The parties to this agreement shall at all times be acting in the capacity of independent contractors and not as an officer, employee or agent of one another. Neither party or its respective agents, employees, subcontractors or assignees shall represent to others that it has the authority to bind the other party unless specifically authorized in writing to do so. No right to SBBC retirement, leave benefits or any other benefits of SBBC employees shall exist as a result of the performance of any duties or responsibilities under this Agreement. SBBC shall not be responsible for social security, withholding taxes, and contributions to unemployment compensation funds or insurance for the other party or the other party's officers, employees, agents, subcontractors or assignees.

3.04 **Equal Opportunity Provision.** The parties agree that no person shall be subjected to discrimination because of age, race, color, disability, gender identity, gender expression, marital status, national origin, religion, sex or sexual orientation in the performance of the parties' respective duties, responsibilities and obligations under this Agreement.

3.05 **Termination.** This Agreement may be canceled with or without cause by either party during the term hereof upon thirty (30) days written notice to the other parties of its desire to terminate this Agreement. SBBC shall have no liability for any property left on SBBC's property by any party to this Agreement after the termination of this Agreement. Any party contracting with SBBC under this Agreement agrees that any of its property placed upon SBBC's facilities pursuant to this Agreement shall be removed within ten (10) business days following the termination, conclusion or cancellation of this Agreement and that any such property remaining upon SBBC's facilities after that time shall be deemed to be abandoned, title to such property shall pass to SBBC, and SBBC may use or dispose of such property as SBBC deems fit and appropriate.

3.06 **Default.** The parties agree that, in the event that either party is in default of its obligations under this Agreement, the non-defaulting party shall provide to the defaulting party (30) days written notice to cure the default. However, in the event said default cannot be cured within said thirty (30) day period and the defaulting party is diligently attempting in good faith to cure same, the time period shall be reasonably extended to allow the defaulting party additional cure time. Upon the occurrence of a default that is not cured during the applicable cure period, this Agreement may be terminated by the non-defaulting party upon thirty (30) days notice. This remedy is not intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or future exercise thereof. Nothing in this section shall be construed to preclude termination for convenience pursuant to Section 3.05.

3.07 **Annual Appropriation.** The performance and obligations of SBBC under this Agreement shall be contingent upon an annual budgetary appropriation by its governing body. If SBBC does not allocate funds for the payment of services or products to be provided under this

Agreement, this Agreement may be terminated by SBBC at the end of the period for which funds have been allocated. SBBC shall notify the other party at the earliest possible time before such termination. No penalty shall accrue to SBBC in the event this provision is exercised, and SBBC shall not be obligated or liable for any future payments due or any damages as a result of termination under this section.

3.08 Excess Funds. Any party receiving funds paid by SBBC under this Agreement agrees to promptly notify SBBC of any funds erroneously received from SBBC upon the discovery of such erroneous payment or overpayment. Any such excess funds shall be refunded to SBBC.

3.09 Public Records. Pursuant to Section 119.0701, Florida Statutes, any party contracting with SBBC is required to (a) keep and maintain available for public inspection any records that pertain to services rendered under this Agreement; (b) provide the public with access to public records on the same terms and conditions that SBBC would provide such records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or as otherwise provided by law; (c) ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and (d) meet all requirements for retaining public records and transfer, at no cost to SBBC, all public records in that party's possession upon termination of its Agreement with SBBC and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All of such party's records stored electronically must be provided to SBBC in a format that is compatible with SBBC's information technology systems. Each party shall maintain its own respective records and documents associated with this Agreement in accordance with the records retention requirements applicable to public records. Each party shall be responsible for compliance with any public documents request served upon it pursuant to Section 119.07, Florida Statutes, and any resultant award of attorney's fees for non-compliance with that law. Each party acknowledges that this Agreement and all attachments thereto are public records and do not constitute trade secrets.

3.10 Student Records: Notwithstanding any provision to the contrary within this Agreement, any party contracting with SBBC under this Agreement shall fully comply with the requirements of Sections 1002.22 and 1002.221, Florida Statutes; FERPA, and any other state or federal law or regulation regarding the confidentiality of student information and records. Each such party agrees, for itself, its officers, employees, agents, representatives, contractors or subcontractors, to fully indemnify and hold harmless SBBC and its officers and employees for any violation of this section, including, without limitation, defending SBBC and its officers and employees against any complaint, administrative or judicial proceeding, payment of any penalty imposed upon SBBC, or payment of any and all costs, damages, judgments or losses incurred by or imposed upon SBBC arising out of a breach of this covenant by the party, or an officer, employee, agent, representative, contractor, or sub-contractor of the party to the extent that the party or an officer, employee, agent, representative, contractor, or sub-contractor of the party shall either intentionally or negligently violate the provisions of this section or of Sections 1002.22 and/or 1002.221, Florida Statutes.

3.11 Compliance with Laws. Each party shall comply with all applicable federal, state and local laws, codes, rules and regulations in performing its duties, responsibilities and obligations pursuant to this Agreement.

3.12 **Place of Performance.** All obligations of SBBC under the terms of this Agreement are reasonably susceptible of being performed in Broward County, Florida and shall be payable and performable in Broward County, Florida.

3.13 **Governing Law and Venue.** This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted to the jurisdiction of the State courts of the Seventeenth Judicial Circuit of Broward County, Florida.

3.14 **Entirety of Agreement.** This document incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written.

3.15 **Binding Effect.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

3.16 **Assignment.** Neither this Agreement nor any interest herein may be assigned, transferred or encumbered by any party without the prior written consent of the other party. There shall be no partial assignments of this Agreement including, without limitation, the partial assignment of any right to receive payments from SBBC.

3.17 **Incorporation by Reference.** Attachment A and B attached hereto and referenced herein shall be deemed to be incorporated into this Agreement by reference.

3.18 **Captions.** The captions, section designations, section numbers, article numbers, titles and headings appearing in this Agreement are inserted only as a matter of convenience, have no substantive meaning, and in no way define, limit, construe or describe the scope or intent of such articles or sections of this Agreement, nor in any way affect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.

3.19 **Severability.** In the event that any one or more of the sections, paragraphs, sentences, clauses or provisions contained in this Agreement is held by a court of competent jurisdiction to be invalid, illegal, unlawful, unenforceable or void in any respect, such shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect as if such invalid, illegal, unlawful, unenforceable or void sections, paragraphs, sentences, clauses or provisions had never been included herein.

3.20 **Preparation of Agreement.** The parties acknowledge that they have sought and obtained whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Agreement has been their joint effort. The language agreed to herein express their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

3.21 **Amendments.** No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by each party hereto.

3.22 **Waiver.** The parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof. Any party's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement unless the waiver is in writing and signed by the party waiving such provision. A written waiver shall only be effective as to the specific instance for which it is obtained and shall not be deemed a continuing or future waiver.

3.23 **Force Majeure.** Neither party shall be obligated to perform any duty, requirement or obligation under this Agreement if such performance is prevented by fire, hurricane, earthquake, explosion, wars, sabotage, accident, flood, acts of God, strikes, or other labor disputes, riot or civil commotions, or by reason of any other matter or condition beyond the control of either party, and which cannot be overcome by reasonable diligence and without unusual expense ("Force Majeure"). In no event shall a lack of funds on the part of either party be deemed Force Majeure.

3.24 **Survival.** All representations and warranties made herein, indemnification obligations, obligations to reimburse SBBC, obligations to maintain and allow inspection and audit of records and property, obligations to maintain the confidentiality of records, reporting requirements, and obligations to return public funds shall survive the termination of this Agreement.

3.25 **Contract Administration.** SBBC has delegated authority to the Superintendent of Schools or his/her designee to take any actions necessary to implement and administer this Agreement.

3.26. **Liability.** This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

A. By SBBC: SBBC agrees to be fully responsible up to the limits of Section 768.28, Florida Statutes, for its acts of negligence, or its employees' acts of negligence when acting within the scope of their employment and agrees to be liable for any damages resulting from said negligence.

B. By PCG: PCG agrees to indemnify, hold harmless and defend SBBC, its agents, servants and employees from any and all claims, judgments, costs, and expenses including, but not limited to, reasonable attorney's fees, reasonable investigative and discovery costs, court costs and all other sums which SBBC, its agents, servants and employees may pay or become obligated to pay on account of any, all and every claim or demand, or assertion of liability, or any claim or action founded thereon, arising or alleged to have arisen out of the products, goods or services furnished by PCG, its agents, servants or employees; the equipment of PCG Name, its agents, servants or employees while such equipment is on premises owned or controlled by SBBC; or the negligence of PCG or the negligence of PCG Name's agents when

acting within the scope of their employment, whether such claims, judgments, costs and expenses be for damages, damage to property including SBBC's property, and injury or death of any person whether employed by PCG, SBBC or otherwise.

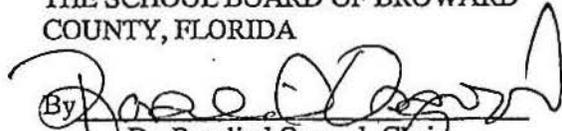
3.29 **Authority.** Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the date first above written.

FOR SBBC

(Corporate Seal)

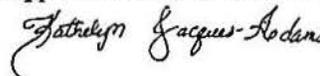
THE SCHOOL BOARD OF BROWARD
COUNTY, FLORIDA

By 
Dr. Rosalind Osgood, Chair

ATTEST:


Robert W. Runciè, Superintendent of Schools

Approved as to Form and Legal Content:



Digitally signed by Kathryn Jacques-Adams
DN: cn=Kathryn Jacques-Adams, o=The School District of
Broward County, Florida, ou=The Office of the General Counsel,
email=kathryn.jacques-adams@browardschools.com, c=US
Date: 2016.06.10 15:06:30 -0400

Office of the General Counsel

FOR PCG

(Corporate Seal)

Public Consulting Group, Inc.

ATTEST:

By *William S. Mosakowski*
William S. Mosakowski
President and CEO

_____, Secretary

-or-

[Signature]
Witness

[Signature]
Witness

The Following Notarization is Required for Every Agreement Without Regard to Whether the Party Chose to Use a Secretary's Attestation or Two (2) Witnesses.

STATE OF MA

COUNTY OF Suffolk

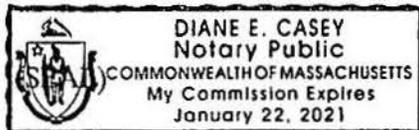
The foregoing instrument was acknowledged before me this 8th day of June, 2014 by William S. Mosakowski of Public Consulting Group, Inc. on behalf of the corporation/agency.

He/She is personally known to me or produced _____ as identification and did first take an oath. Type of Identification

My Commission Expires: January 22, 2021

Diane E. Casey
Signature - Notary Public

Diane E. Casey
Printed Name of Notary



Notary's Commission No.



Attachment - A

Cost described below are annual fees for July 1, 2016 through June 30, 2021.

Item	Year 1	Years 2-5
EdPlan: EasyIEP, Behavior, Eligibility & Reevaluation, User Calendar	\$ 405,783	\$ 405,783
Gifted	\$ 38,792	\$ 38,792
PSSP	\$ 5,525	\$ 5,525
Advanced Reporting	\$ 5,800	\$ 5,800
Development Bank (325 hours in year one)	\$ 33,000	
Development Bank (125 hours in years two through five)		\$ 33,000
Medicaid Data Exchange	\$ 12,600	\$ 12,600
EasyFax / SmartScan	\$ 60,000	\$ 60,000
PaperClip	\$ 7,500	\$ 7,500
Total	\$ 569,000	\$ 569,000

EdPlan:

Pricing reflects removal of Due Process module and addition of standard Eligibility and Reevaluation modules. Proposal includes 200 development hours and 500 consulting hours for the customization and deployment of Eligibility module within year one. 125 discretionary development hours for each contract year are also included. Itemized pricing is provided for budgeting purposes only.

Medicaid Data Exchange:

This fee covers the sending and receiving the defined data sets for services on a schedule mutually agreed upon between Public Consulting Group and SBBC.

EasyFax/SmartScan:

Fee listed in table above is for up to 60,000 pages per month and is inclusive of both services. Additional storage may be purchased by the client during the term of this contract as necessary.

PaperClip:

Public Consulting Group will store all files uploaded through the PaperClip functionality for the length of the EasyIEP contract. Storage capacity for price listed above is 3 GB/year. Additional storage may be purchased by the client during the term of this contract as necessary.

ATTACHMENT "B"

Safeguarding the Confidentiality of Student Records and Information

The parties acknowledge that Sections 1002.022, 1002.221 and 1002.222, Fla. Stat. and the Family Educational Rights and Privacy Act (FERPA, 20 U.S.C. § 1232g) and its implementing regulations (34 C.F.R. Part 99), protect the privacy rights of students and their parents with respect to information and records created and/or maintained by public schools. The student personally identifiable information (PII) may be disclosed only in compliance with FERPA. Pursuant to FERPA, the information provided by SBBC shall be limited to that which is necessary to effectively serve the student.

Each party participating in this Agreement further agrees to:

(1) Hold the student records and information in strict confidence and not use or disclose except as required by this Agreement or as required or permitted by law unless the parent of a student provides prior written consent for their release. All shared student records will be disclosed only to those who have a need to access the information in order to perform their assigned duties in the performance of this Agreement. Absent consent from the parent or eligible student, student records and information will not be disclosed except as allowed by the aforementioned laws.

(2) Safeguard the student records through administrative, physical and technological safety standards to ensure adequate controls are in place to protect the student information in accordance with FERPA's privacy requirements.

(3) Continually monitor its operations and take all actions necessary to assure that the student information and records are safeguarded in accordance with the terms of this Agreement, and

(4) Ensure that all employees, appointees or agents of each party to this Agreement who are granted access to shared student records will have successfully completed (a) the background screening requirements under Section 435.04, Florida Statutes, under Level 2 screening standards and (b) a FERPA training webinar, as it may become available, at the U.S. Department of Education, Privacy Technical Assistance Center website:

<http://www2.ed.gov/policy/gen/guid/ptac/index.html>, <http://ptac.ed.gov/> including, but not limited to, <http://www2.ed.gov/policy/gen/guid/ptac/pdf/slides.pdf>

Each party to this Agreement agrees to notify the other party immediately upon discovery of a breach of confidentiality of student information and to take all necessary notification steps as may be required by federal and Florida law. A breach of the confidentiality requirements shall constitute grounds for immediate termination of this Agreement without advance notice. Any provisions within this Agreement concerning the resolution of disputes shall not be applicable to a breach of the requirements of this Attachment "B."

This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such student records are returned to The School Board of Broward County, Florida ("SBBC") or disposed of in compliance with the applicable Florida Retention Schedules and a written acknowledgment of said disposition is provided to SBBC.

THE SCHOOL DISTRICT OF BROWARD COUNTY, FLORIDA

DEPARTMENT PRIOR APPROVAL SIGN-OFF SHEET
FOR AGREEMENTS

Vendor Name: Public Consulting Group, Inc.

Agreement Subject Matter: Electronic Management System

Renewal/Amendment (if applicable, select one): 1st 2nd 3rd

GCO #: 201600742 valid extension post expiration

Department: Signature: Date:

Procurement & Warehousing Services: Vanessa Lauchaire, Strategic Sourcing Manager

Risk Management (Insurance & Indemnity): Aston Henry, Director 6/16/2016

Risk Management (FERPA & HIPAA): Todd Sussman, Privacy Officer 6-2-16

Information Technology: Tony Hunter, Chief Information Officer

_____: _____
Print Name: _____

Notes: Privacy language added. Thanks J.S. 6-7-16

THE SCHOOL DISTRICT OF BROWARD COUNTY, FLORIDA

DEPARTMENT PRIOR APPROVAL SIGN-OFF SHEET
FOR AGREEMENTS

Vendor Name: Public Consulting Group, Inc.

Agreement Subject Matter: Electronic Management System

Renewal/Amendment (if applicable, select one): 1st 2nd 3rd

GCO #: 201600742

valid extension post expiration

Department: Signature: Date:

Procurement & Warehousing Services: Vanessa Lauchaine 6.3.16
Vanessa Lauchaire, Strategic Sourcing Manager

Risk Management (Insurance & Indemnity): _____
Aston Henry, Director

Risk Management (FERPA & HIPAA): _____
Todd Sussman, Privacy Officer

Information Technology: _____
Tony Hunter, Chief Information Officer

_____: _____
Print Name: _____

Notes: _____



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:
EE-13.

MEETING DATE	2018-05-08 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

Special Order Request <input type="radio"/> Yes <input checked="" type="radio"/> No
Time
Open Agenda <input checked="" type="radio"/> Yes <input type="radio"/> No

TITLE:

Recommendation to Approve First Amendment 58-132F First Amendment to Electronic Management System Agreement with Public Consulting Group

REQUESTED ACTION:

Approve the First Amendment to the Agreement Contract Term: July 1, 2016 through June 30, 2021, 4 Years, 11 Months; User Department: Exceptional Student Learning Support; Additional Requested Amount: \$269,000, New Award Amount: \$3,114,000, Awarded Vendor(s): Public Consulting Group, Inc.; Small/Minority/Women Business Enterprise Vendor(s): None

SUMMARY EXPLANATION AND BACKGROUND:

This amendment was created to facilitate enhancements to the Gifted Education Plan through the development of an Interim EP, and the development of a Student Impacts Information (SII) Application. The amendment to the agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

SCHOOL BOARD GOALS:

Goal 1: High Quality Instruction Goal 2: Continuous Improvement Goal 3: Effective Communication

FINANCIAL IMPACT:

The estimated financial impact to the District will be \$269,000. The contract award amount was for \$2,845,000. The request is to increase the spending authority by \$269,000, bringing the new contract value to \$3,114,000. The funding source for \$44,000 will come from Innovative Learning Department's budget and \$225,000 will come from the Digital Classroom Plan. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

EXHIBITS: (List)

(1) Executive Summary (2) First Amendment Agreement (3) Financial Analysis Worksheet

BOARD ACTION:
APPROVED
(If Office of School Board Records, Office Only)

SOURCE OF ADDITIONAL INFORMATION:	
Name: Dr. Daryl Diamond	Phone: 754-321-2630
Name: Mary C. Coker	Phone: 754-321-0501

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature: *Maurice Woods*
4/27/2018, 11:42:12 AM

Approved In Open Board Meeting On: **MAY 08 2018**
By: *Nora Rupert*
School Board Chair

FIRST AMENDMENT TO AGREEMENT

THIS FIRST AMENDMENT TO AGREEMENT is made and entered into as of this
day of July, 2018, by and between

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
(hereinafter referred to as "SBBC"),
a body corporate and political subdivision of the State of Florida,
whose principal place of business is
600 Southeast Third Avenue, Fort Lauderdale, Florida 33301

and

PUBLIC CONSULTING GROUP, INC.
(hereinafter referred to as "PCG"),
having its principal place of business at
148 State Street, 10th Floor, Boston
Massachusetts, 02109

WHEREAS, SBBC and PCG entered into an Agreement dated July 1, 2016 (hereafter "Agreement"); and

WHEREAS, the Agreement provides access to an Internet-based Electronic Management system ("EMS computer software") for Individual Educational Plans, Gifted Education Plans and Service Plans for Private School students. In addition, it assists administrators and teachers with the reporting requirements of the Individuals with Disabilities Education Act of 2004, (9PL 105-17) ("IDEA"), and the license to access PCG's related proprietary systems and documentation including, but not necessarily limited to EasyFAX, SmartScan, the Gifted Module, Paperclip, Advanced Reporting and Behavior Plus; and

WHEREAS, the parties mutually desire to enhance the Gifted Education Plan through the development of an Interim EP, similar to the Interim EP already in the system; and

WHEREAS, the parties mutually desire to include the Student Impacts Information (SII) Application to the scope of this Agreement. The implementation of this Application is a joint endeavor of SBBC, PCG and Instructure to provide an easy to use application for reviewing and incorporating student accommodations from EDPlan IEPs into Canvas LMS by classroom teachers. The SII application will operate as a LTI tool provider invoked from within the Canvas user experience; and

WHEREAS, the parties mutually desire to amend certain provisions of the Agreement through this First Amendment to Agreement (hereafter "First Amendment").

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

1.01 **Recitals**. The Parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.

1.02 **Amended Provisions**. The parties hereby agree to the following amended provisions to the Agreement:

The following provisions shall replace the respective provisions in the Agreement, by interlineation, as follows:

2.03 **Pricing and Payment**

2.03.1 **Pricing**. The pricing as detailed in **Attachment A**, constitutes a fixed cost for all licensed software, implementation, customization services, maintenance, support services, materials and services, instructional end-user and administrator training costs and any PCG or third party products for the Initial Term. The Parties agree that the firm fixed costs (a/k/a "Fixed Cost") shall not include any products, services or expenses not specified in **Attachment A** and is dependent upon both Parties fulfilling their respective obligations hereunder. In the event the Parties elect to extend the Term of this Agreement, the Parties agree that the pricing for Annual Support and Maintenance (**on Attachment A**) shall not be increased. The pricing as detailed in **Attachment C**, constitutes a one-time fee for the development of an Interim EP for the Gifted Development Plan and is dependent upon both Parties fulfilling their respective obligations hereunder. The pricing as detailed in **Attachment D**, constitutes the costs associated with the project development and ongoing hosting and support for the Student Impacts Information (SII) Application and is dependent upon both Parties fulfilling their respective obligations hereunder.

2.03.2 **Payment**. In consideration of the licenses granted by PCG to SBBC under this Agreement, SBBC shall pay the fee of \$569,000.00 (set forth in **Attachment A**) in four (4) installments of \$142,250.00 due to PCG on a quarterly basis for satisfactory service under the terms of this Agreement. SBBC shall pay the fee of \$44,000 within thirty (30) days of receipt of an appropriate invoice, upon commencement of this First Amendment to Agreement (See **Attachment C**). SBBC shall pay the fee of \$225,000 in two (2) installments of \$150,000 within thirty (30) days of receipt of an appropriate invoice, upon commencement of this First Amendment to Agreement and \$75,000 shall be paid on or after July 1, 2018 (See **Attachment D**). Should this Agreement be terminated prior to the expiration of the term of this Agreement, such pre-paid fees shall be pro-rated and refundable for the remaining unused term of this Agreement.

3.17 **Incorporation by Reference**. **Attachment A, B, C, and D** attached hereto and referenced herein shall be deemed to be incorporated into this Agreement by reference.

1.03 **Order of Precedence among Agreement Documents.** In the event of conflict between the provisions of the Agreement and the provisions contained herein, the provisions of the following documents shall take precedence in this order:

- a) this First Amendment to Agreement; then
- b) Agreement.

1.04 **Other Provisions Remain in Force.** Except as expressly provided herein, all other portions of the Agreement remain in full force and effect.

1.05 **Authority.** Each person signing this First Amendment to Agreement on behalf of either party, individually warrants that he or she has full legal power to execute this First Amendment to Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this First Amendment to Agreement.

IN WITNESS WHEREOF, the Parties hereto have made and executed this First Amendment to Agreement on the date first above written.

[THIS SPACE INTENTIONALLY LEFT BLANK; SIGNATURE PAGES FOLLOW]

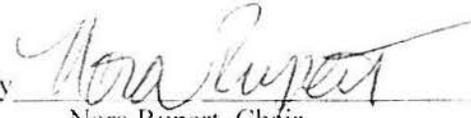
FOR SBBC:

(Corporate Seal)

THE SCHOOL BOARD OF BROWARD
COUNTY, FLORIDA

ATTEST:


Robert W. Runcie, Superintendent of Schools

By 
Nora Rupert, Chair

Approved as to Form and Legal Content:



Digitally signed by Kathelyn Jacques-Adams, Esq. - kathelyn.jacques-adams@gbrowardschools.com
Reason: Public Consulting Group, Inc.
Date: 2018.04.17 07:35:03 -04'00'

Office of the General Counsel

[THIS SPACE INTENTIONALLY LEFT BLANK; SIGNATURE PAGE FOLLOWS]

FOR PCG

(Corporate Seal)

Public Consulting Group, Inc.

ATTEST:

By Amy W Smith
Signature

_____, Secretary

Printed Name: Amy W Smith

Title: Manager

-or-

Tracy C Spio
Witness

C. Luff
Witness

STATE OF North Carolina

COUNTY OF Mecklenburg

The foregoing instrument was acknowledged before me this 24 day of April, 2018 by Amy W Smith of _____
Name of Person

Public Consulting Group behalf of the corporation/agency. He/She is personally known to me or produced personally known as identification and did/did not first take an oath. _____
Type of Identification

My Commission Expires: 05.09.2022

Erica Burnell
Signature - Notary Public

Erica Burnell
Printed Name of Notary

201211500151
Notary's Commission No.

(SEAL)



ATTACHMENT C

GIFTED EDUCATION PLAN DEVELOPMENT

Cost described below is a one-time fee for Gifted Development.

Item	Hours	Cost
Gifted Eligibility Matrix	40	\$8,000
Interim EP	60	\$12,000
Gifted Process and Document Improvements	120	\$24,000
Total	220	\$44,000

Gifted Eligibility Matrix:

Pricing reflects the specification approved by SBBC.

Interim EP:

This cost covers development of an Interim EP, similar to the Interim EP already in the system.

Gifted Process and Document Improvements:

Fee listed in table above is for the following development:

- Add error messages on Educational Plans to increase compliance
- Create EP Progress Report that will notify staff of which progress reports have not been completed yet
- Add barcodes to all documents requiring signatures so that staff can scan them into the system
 - Notice of Proposal/Refusal Gifted
 - Parent Consent Screening/Evaluation
 - Parent Participation Form/Gifted
- Create and add EP consultation log to EASYIEP
- Update Gifted Does to New Formatting
 - Eligibility - Gifted
 - Notice of Proposal/Refusal Gifted
 - Parent Consent Screening/Evaluation
 - Parent Notification Letter - Gifted
 - Parent Participation Form/Gifted
- Gifted Eligibility Rule of Completion (ROC)
 - If a student is Gifted with a Criteria Code B they must have a GEM on file before an Eligibility event can be created

ATTACHMENT D

STUDENT IMPACTS INFORMATION (SII) APPLICATION

Overview

Student Impacts Information (SII) Application is a joint endeavor of SBBC, PCG and Instructure to provide an easy to use application for reviewing and incorporating student accommodations from EDPlan IEPs into Canvas LMS by classroom teachers. The SII application will operate as a LTI Tool Provider invoked from within the Canvas user experience.

PCG will develop the SII web-based application; integrate it with Canvas for teachers and to Easy IEP for student accommodations. The project will include a phased rollout to SBBC's production environment in accordance with development schedule and SBBC school calendar. The SII is designed to allow integration with other student program applications, such as 504, Gifted, ELL, and RTI, though these integrations are beyond this statement of work. PCG will include application support and warranty for one (1) year following UAT acceptance.

Scope of Deliverables

PCG will produce the following deliverables during the scope of this work:

- Student Instruction Impacts (SII) web based application
 - Installation into UAT
 - Knowledge Transfer
 - Phased rollout to production environment
- Integration with Canvas in assignment related modules with hooks provided by Instructure
- Integration with Easy IEP for accommodations

Scope of Services

PCG will provide the following services within the scope of work:

- Project management services for development integration and deployment
- Requirements and systems analysis
- Warranty for one (1) year following

Timeframe

The timeline below represents the major phases of work to accomplish. It is staggered in order to prevent longer QA cycles, and to allow for staged delivery of components for review – and integration with Canvas and Easy IEP. The actual timeline may vary depending on deliveries of Instructure, or school calendar impacts of SBBC.

	Week beginning													
	05-Mar	02-Apr	16-Apr	30-Apr	14-May	28-May	11-Jun	25-Jun	09-Jul	23-Jul	06-Aug	20-Aug	03-Sep	17-Sep
Phase IA - SII App Core Development														
Elaboration														
Establish High Level Scope														
Project setup														
Requirements														
Design														
Setup Environments														
Data Loading														
Development														
<hr/>														
Phase IIB - Testing and Implementation														
QA Testing														
User Acceptance Testing														
Training														
Documentation Deliverables														
Deployment														
Post Implementation Review														
Hosting and Maintenance														

Costs

The following tables lay out the costs associated with project development and ongoing hosting and support in the years following development. PCG has underwritten a portion of the development costs of this application. Full estimate for this work, including all requirements analysis to-date is \$317,465. PCG is investing \$142,465 in the development of this application.

The work will be divided into two phases of work:

- IIA – SII App Core Development
- IIB – Integration and Implementation

Total SII Development Costs	\$317,465
Less PCG Investment	(\$142,465)
Total Development to BCPS (See breakdown in phases on Page 3)	<u>\$175,000</u>

Hosting and Support

Hosting and technical support would start with the implementation of the application into BCPS. Costs for infrastructure and technical support are shown below:

2018-2019 Hosting and technical support	<u>\$50,000</u>
TOTAL COST TO BCPS	<u>\$225,000</u>

EXPLANATION OF BCPS DEVELOPMENT COST IN PHASES

The implementation and integration of the application will overlap with FY 2018-2019 school year. The following table is a schedule of phases of the work:

IIA - Project to develop and deploy application, with associated integrations	\$150,000
IIB – Integration testing with Canvas, EdPlan and Implementation	\$25,000

-



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

MEETING DATE	2018-10-16 10:05 - Regular School Board Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

Special Order Request
<input type="radio"/> Yes <input checked="" type="radio"/> No

Time

Open Agenda
<input checked="" type="radio"/> Yes <input type="radio"/> No

ITEM No.:
EE-1.

TITLE:
Second Amendment to Agreement and Additional Spending Authority - 58-132E - Electronic Management System

REQUESTED ACTION:
Approve the recommendation to award the above Second Amendment to Agreement. Contract Term: July 1, 2016 through June 30, 2021, 4 Years; 11 Months; User Department: Exceptional Student Learning Support; Additional Requested Amount: \$597,250 ^{\$698,750} ; New Award Amount: \$3,711,250 Awarded Vendor(s): Public Consulting Group, Inc. (PCG); Small/Minority/Women Business Enterprise Vendor(s): None.

SUMMARY EXPLANATION AND BACKGROUND:
The basis of the amendment is to enhance the Electronic Management System Computer Software by adding a parent portal called EDPlan Connect. It allows for automatic translation of messages into their native language, the ability to electronically sign documents and preview the draft IEP as well as to sign Parent Medicaid Consent forms. It allows for increased parental participation in their child's education and access to their child's finalized documents when necessary. Based on a security review, this recommendation is brought forth after the Exceptional Student Learning Support Department took a pause from previous access procedures, analyzed possible solutions and are now bringing forth this solution giving parents a secure method to access their child's documents. This agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

SCHOOL BOARD GOALS:
<input type="radio"/> Goal 1: High Quality Instruction <input type="radio"/> Goal 2: Continuous Improvement <input checked="" type="radio"/> Goal 3: Effective Communication

FINANCIAL IMPACT:
The additional spending authority requested of \$597,250 ^{\$698,750} will be taken from Digital Classrooms Plan allocations that reside in the Digital Classroom budget. This brings the remaining amount to be paid from the Digital Classrooms Budget for the contract to \$822,250. The remaining amount to be paid from the Medicaid budget for the contract is \$1,707,000 for a total remaining spend of \$2,529,250 and total contract spend of \$3,711,250*.

EXHIBITS: (List)
(1) Executive Summary (2) Agreement (3) Approved ARF 5-8-2018 SBOM EE-13 (4) Financial Analysis Worksheet

BOARD ACTION:
APPROVED
(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:	
Name: Dr. Antoine Hickman	Phone: 754-321-3456
Name: Mary C. Coker	Phone: 754-321-0501

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title
Maurice L. Woods - Chief Strategy & Operations Officer

Signature
<i>Maurice Woods</i> 10/5/2018, 10:30:19 AM

Approved In Open Board Meeting On:	OCT 16 2018
By:	 School Board Chair

SECOND AMENDMENT TO AGREEMENT

THIS SECOND AMENDMENT TO AGREEMENT is made and entered into as of this 16th day of October, 2018, by and between

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
(hereinafter referred to as "SBBC"),
a body corporate and political subdivision of the State of Florida,
whose principal place of business is
600 Southeast Third Avenue, Fort Lauderdale, Florida 33301

and

PUBLIC CONSULTING GROUP, INC.
(hereinafter referred to as "PCG"),
a foreign profit corporation authorized
to do business in the State of Florida
having its principal place of business at
148 State Street, 10th Floor, Boston, Massachusetts 02109

WHEREAS, SBBC and PCG entered into an Agreement dated June 28, 2016 (hereafter "Agreement"); and

WHEREAS, the parties amended the Agreement on May 8, 2018 through a First Amendment to Agreement; and

WHEREAS, the Agreement provides licensing for an internet-based Electronic Management System ("EMS Computer Software") for Individual Education Plans, Gifted Education Plans and Service Plans for Private School students and assists administrators and teachers with the reporting requirements of the Individuals with Disabilities Education Act of 2004, (9PL 105-17) ("IDEA"), and the license to access PCG's related proprietary systems and documentation including, but not necessarily limited to EasyFAX, SmartScan, the Gifted Module, Paperclip, Advanced Reporting and Behavior Plus; and

WHEREAS, the parties mutually desire to enhance the EMS Computer Software by adding a parent portal called EDPlan Connect; and

WHEREAS, the parties mutually desire to further amend certain provisions of the Agreement through this Second Amendment to Agreement (hereafter "Second Amendment").

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

1.01 **Recitals.** The Parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.

1.02 **Amended Provisions.** The parties hereby agree to the following amended provisions to the Agreement:

Section 2.03 and Subsections 2.03.1 and 2.03.2 of the Agreement are hereby revised as follows:

2.03 Pricing and Payment

2.03.1 Pricing. The pricing as detailed in **Attachment A**, constitutes a fixed cost for all licensed software, implementation, customization services, maintenance, support services, materials and services, instructional end-user and administrator training costs and any PCG or third party products for the Initial Term. The Parties agree that the firm fixed costs (a/k/a "Fixed Cost") shall not include any products, services or expenses not specified in **Attachment A** and is dependent upon both Parties fulfilling their respective obligations hereunder. In the event the Parties elect to extend the Term of this Agreement, the Parties agree that the pricing for Annual Support and Maintenance (**on Attachment A**) shall not be increased. The pricing as detailed in **Attachment C**, constitutes a one-time fee for the development of an Interim EP for the Gifted Development Plan and is dependent upon both Parties fulfilling their respective obligations hereunder. The pricing as detailed in **Attachment D**, constitutes the costs associated with the project development and ongoing hosting and support for the Student Impacts Information (SII) Application and is dependent upon both Parties fulfilling their respective obligations hereunder. The pricing as detailed in **Attachment E**, constitutes the costs associated with the project development and ongoing hosting and support for the EDPlan Connect Parent Portal and is dependent upon both Parties fulfilling their respective obligations hereunder.

2.03.2 Payment. In consideration of the licenses granted by PCG to SBBC under this Agreement, SBBC shall pay the fee of \$569,000.00 (set forth in **Attachment A**) in four (4) installments of \$142,250.00 due to PCG on a quarterly basis for satisfactory service under the terms of this Agreement. SBBC shall pay the fee of \$44,000 within thirty (30) days of receipt of appropriate invoice, upon commencement of the First Amendment to Agreement (See **Attachment C**). SBBC shall pay the fee of \$225,000 in two (2) installments of \$150,000 within thirty (30) days of receipt of an appropriate invoice, upon commencement of the First Amendment to Agreement and \$75,000 shall be paid on or after July 1, 2018 (See **Attachment D**). SBBC shall pay the fee of \$166,250 in four (4) installments of \$41,562.50 due to PCG on a quarterly basis for satisfactory service under the terms of this Second Amendment (See **Attachment E**). Should this Agreement be terminated prior to the expiration of the term of this Agreement, such pre-paid fees shall be pro-rated and refundable for the remaining unused term of this Agreement.

3.17 Incorporation by Reference. Attachments A, B, C, D and E, the latter of which is attached to the Second Amendment, shall be deemed to be incorporated into this Agreement by reference.

1.03 Order of Precedence Among Agreement Documents. In the event of conflict between the provisions of the Agreement and the provisions contained herein, the provisions of

the following documents shall take precedence in this order:

- a) This Second Amendment to Agreement;
- b) the First Amendment to Agreement; and
- c) the Agreement.

1.04 **Other Provisions Remain in Force.** Except as expressly provided herein, all other portions of the Agreement remain in full force and effect.

1.05 **Authority.** Each person signing this Second Amendment to Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Second Amendment to Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Second Amendment to Agreement.

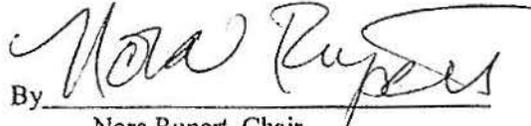
IN WITNESS WHEREOF, the parties hereto have made and executed this Second Amendment to Agreement on the date first above written.

[THIS SPACE INTENTIONALLY LEFT BLANK; SIGNATURE PAGES FOLLOW]

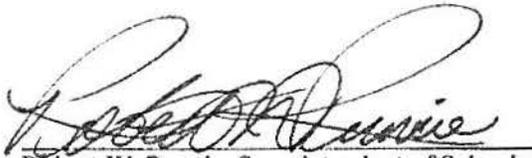
FOR SBBC

(Corporate Seal)

THE SCHOOL BOARD OF BROWARD
COUNTY, FLORIDA

By 
Nora Rupert, Chair

ATTEST:


Robert W. Runcie, Superintendent of Schools

Approved as to Form and Legal Content:


Office of the General Counsel

[THIS SPACE INTENTIONALLY LEFT BLANK; SIGNATURE PAGES FOLLOW]

FOR PCG

(Corporate Seal)

PUBLIC CONSULTING GROUP, INC.

ATTEST:

By Amy W Smith
Signature

_____, Secretary

Printed Name: Amy W Smith

-or-

Title: Manager

Denara Lewis
Witness

Krist Kelly
Witness

STATE OF FLORIDA

COUNTY OF BROWARD

The foregoing instrument was acknowledged before me this 5th day of September, 2018 by Amy W. Smith of

Public Consulting Group, Inc. Name of Person
on behalf of the corporation/agency. He/She is personally known to me or produced North Carolina Driver License as identification and did/did not first take an oath. Type of Identification

My Commission Expires:



Melody Rowlette
Signature - Notary Public
Melody Rowlette
Printed Name of Notary

Notary's Commission No. _____

S:/v/allwork-use/contracts/review/1819year/180824publicconsulting

Attachment – E

Cost described below is an annual fee for EDPlan Connect.

Description	ESE Student Count	Cost per Student	Price
Annual Fee	35,000	\$5.00	\$175,000
One-Time Implementation Fee			\$3,500
<i>SUBTOTAL</i>			<i>\$178,500</i>
Waived One-Time Implementation Fee			-\$3,500
Annual Fee Discount	35,000	-\$0.25	-\$8,750
TOTAL			\$166,250

EDPlan Connect pricing includes:

- Access for parents of all students to view and sign all documents currently available on the system,
- Up to 5 voice/text alerts per student per year (based on total student count ~271,517), and
- Translated email notifications and portal menus.



ADDED ITEM

AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:
EE-1.

MEETING DATE	2019-02-20 10:05 - Regular School Board Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

Special Order Request <input type="radio"/> Yes <input checked="" type="radio"/> No
Time
Open Agenda <input checked="" type="radio"/> Yes <input type="radio"/> No

TITLE:

Recommendation of \$500,000 or Greater - 5E-132E - Electronic Management System Agreement with Public Consulting Group

REQUESTED ACTION:

Approve the recommendation to award the Third Amendment to the Agreement. Contract Term: June 28, 2016 through June 30, 2021, 5 Years; User Department: Exceptional Student Learning Support; Additional Requested Amount: \$606,000; New Award Amount: \$4,318,750; Awarded Vendor(s): Public Consulting Group, Inc.; Small/Minority/Women Business Enterprise Vendor(s): None.

SUMMARY EXPLANATION AND BACKGROUND:

This Amendment was created to facilitate enhancements to the system to add the Student Threat Assessment module. This Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

SCHOOL BOARD GOALS:

Goal 1: High Quality Instruction Goal 2: Continuous Improvement Goal 3: Effective Communication

FINANCIAL IMPACT:

The estimated financial impact to the District will be \$606,000. The contract award amount was for \$3,712,750. The request is to increase the spending authority by \$606,000, bringing the new contract value to \$4,318,750. The funding source will come from IT Division Budget. The financial amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

EXHIBITS: (List)

(1) Executive Summary (2) Third Amendment Agreement (3) Financial Analysis Worksheet

BOARD ACTION:

APPROVED
(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Antoine Hickman	Phone: 754-321-3436
Name: Mary C. Coker	Phone: 754-321-0501

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature
Maurice Woods
2/15/2019, 1:38:50 PM

Approved In Open Board Meeting On:

FEB 20 2019

By: *Heather P. Bratton*
School Board Chair

THIRD AMENDMENT TO AGREEMENT

THIS THIRD AMENDMENT TO AGREEMENT is made and entered into as of this ^{29th} day of ~~January~~^{February} 2019, by and between

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
(hereinafter referred to as "SBBC"),
a body corporate and political subdivision of the State of Florida,
whose principal place of business is
600 Southeast Third Avenue, Fort Lauderdale, Florida 33301

and

PUBLIC CONSULTING GROUP, INC.
(hereinafter referred to as "PCG"),
having its principal place of business at
148 State Street, 10th Floor, Boston, Massachusetts 02109

WHEREAS, SBBC and PCG entered into an Agreement dated June 28, 2016 (hereafter "Agreement"); and

WHEREAS, the Agreement provides licensing for an internet-based Electronic Management System ("EMS Computer Software") for Individual Education Plans, Gifted Education Plans and Service Plans for Private School students. In addition, it assists administrators and teachers with the reporting requirements of the Individuals with Disabilities Education Act of 2004, (9PL 105-17) ("IDEA"), and the license to access PCG's related proprietary systems and documentation including, but not necessarily limited to EasyFAX, SmartScan, the Gifted Module, Paperclip, Advanced Reporting, Behavior Plus, and EDPlan Connect; and

WHEREAS, SBBC and PCG entered into a First Amendment to Agreement dated May 8, 2018 (hereafter "First Amendment to the Agreement"); and

WHEREAS, SBBC and PCG entered into a Second Amendment dated October 16, 2018 (hereafter "Second Amendment to the Agreement"); and

WHEREAS, the parties mutually desire to enhance the EMS by adding a Student Threat Assessment module; and

WHEREAS, the parties mutually desire to amend certain provisions of the Agreement through this Third Amendment to Agreement (hereafter "Third Amendment").

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

1.01 **Recitals.** The Parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.

1.02 **Amended Provisions.** The parties hereby agree to the following amended provisions to the Agreement:

The following provisions shall replace Sections 2.03.1, 2.03.2, and 3.17 as amended in the Second Amendment to the Agreement, by interlineation, as follows:

2.03 Pricing and Payment

2.03.1 **Pricing.** The pricing as detailed in Attachment A, constitutes a fixed cost for all licensed software, implementation, customization services, maintenance, support services, materials and services, instructional end-user and administrator training costs and any PCG or third party products for the Initial Term. The Parties agree that the firm fixed costs (a/k/a "Fixed Cost") shall not include any products, services or expenses not specified in Attachment A and is dependent upon both Parties fulfilling their respective obligations hereunder. In the event the Parties elect to extend the Term of this Agreement, the Parties agree that the pricing for Annual Support and Maintenance (on Attachment A) shall not be increased. The pricing as detailed in Attachment C, constitutes a one-time fee for the development of an Interim EP for the Gifted Development Plan and is dependent upon both Parties fulfilling their respective obligations hereunder. The pricing as detailed in Attachment D, constitutes the costs associated with the project development and ongoing hosting and support for the Student Impacts Information (SII) Application and is dependent upon both Parties fulfilling their respective obligations hereunder. The pricing as detailed in Attachment E, constitutes the costs associated with the project development and ongoing hosting and support for the EDPlan Connect Parent Portal and is dependent upon both Parties fulfilling their respective obligations hereunder. The pricing as detailed in Attachment F, constitutes the costs associated with the project development and ongoing hosting and support for the Student Threat Assessment module and is dependent upon both Parties fulfilling their respective obligations hereunder.

2.03.2 **Payment.** In consideration of the licenses granted by PCG to SBBC under this Agreement, SBBC shall pay the fee of \$569,000.00 (set forth in Attachment A) in four (4) installments of \$142,250.00 due to PCG on a quarterly basis for satisfactory service under the terms of this Agreement. SBBC shall pay the fee of \$44,000.00 within thirty (30) days of receipt of appropriate invoice, upon commencement of the First Amendment to Agreement (See Attachment C). SBBC shall pay the fee of \$225,000.00 in two (2) installments of \$150,000.00 within thirty (30) days of receipt of an appropriate invoice, upon commencement of the First Amendment to Agreement and \$75,000.00 shall be paid on or after July 1, 2018 (See Attachment D). SBBC shall pay the fee of \$166,250.00 in four (4) installments of \$41,562.50 due to PCG on a quarterly basis for satisfactory service under the terms of the Second Amendment (See Attachment E). SBBC shall pay the fee of \$164,500.00 for the Student Threat Assessment module (See

Attachment F) in this Third Amendment in two (2) installments of \$82,250.00 in April and June 2019. SBBC shall pay the fee of \$144,500.00 in four (4) installments of \$36,125.00 each, due to PCG in July 2019, October 2019, January 2020 and April 2020. SBBC will provide student count to PCG on December 1, 2019 and SBBC shall pay \$1.00 per student. PCG will calculate quarterly payment amount by dividing the calculated total by four with installment payment due in the months of July 2020, October 2020, January 2021 and April 2021. Should this Agreement be terminated prior to the expiration of the term of this Agreement, such pre-paid fees shall be pro-rated and refundable for the remaining unused term of this Agreement.

3.17 **Incorporation by Reference.** Attachments A, B, C, D, E and F, the latter of which is attached to the Third Amendment, and referenced herein shall be deemed to be incorporated into this Agreement by reference.

1.03 **Order of Precedence Among Agreement Documents.** In the event of conflict between the provisions of the Agreement and the provisions contained herein, the provisions of the following documents shall take precedence in this order:

- a) This Third Amendment to Agreement;
- b) the Second Amendment to Agreement;
- c) the First Amendment to Agreement; and
- d) the Agreement.

1.04 **Other Provisions Remain in Force.** Except as expressly provided herein, all other portions of the Agreement remain in full force and effect.

1.05 **Authority.** Each person signing this Third Amendment to Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Third Amendment to Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Third Amendment to Agreement.

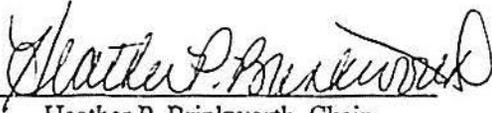
IN WITNESS WHEREOF, the Parties hereto have made and executed this Third Amendment to Agreement on the date first above written.

[THIS SPACE INTENTIONALLY LEFT BLANK; SIGNATURE PAGES FOLLOW]

(Corporate Seal)

FOR SBBC

THE SCHOOL BOARD OF BROWARD
COUNTY, FLORIDA

By 
Heather P. Brinkworth, Chair

ATTEST:


Robert W. Runcie, Superintendent of Schools

Approved as to Form and Legal Content:



Digitally signed by Kathelyn Jacques-
Adams, Esq. - kathelyn.jacques-
adams@gbrowardschools.com
Reason: Public Consulting Group, Inc.
Date: 2019.02.04 10:53:22 -05'00'

Office of the General Counsel

[THIS SPACE INTENTIONALLY LEFT BLANK; SIGNATURE PAGE FOLLOWS]

FOR PCG

(Corporate Seal)

PUBLIC CONSULTING GROUP, INC.

ATTEST:

By Amy W Smith
Signature

_____, Secretary

Printed Name: Amy W. Smith

-or-

Title: Manager

Holly Scrugg
Witness

Tracy Spitzer
Witness

STATE OF North Carolina

COUNTY OF Mecklenburg

The foregoing instrument was acknowledged before me this 17 day of January, 2019 by Amy W Smith of
Name of Person

Public Consulting Group on behalf of the corporation/agency. He/She is personally known to me or produced NCIDL as identification and did/did not first take an oath. Type of Identification

My Commission Expires:

Erica Burnell
Signature - Notary Public

(SEAL)



Erica Burnell
Printed Name of Notary

201211500151
Notary's Commission No.

Attachment – F

Costs described below are the implementation and annual fees for the Student Threat Assessment module.

Service	02/06/19-06/30/19	07/01/19-06/30/20	07/01/20-06/30/21
Consulting, Planning & Implementation Support	\$30,000	\$30,000	\$0
Setup & Configuration Implementation	\$12,000	\$12,000	\$0
Professional Development & Training Implementation	\$15,000	\$25,000	\$0
Software Licensing, Hosting & Maintenance and Software Product Support	\$0	Bundled Pricing Per Module • Student Threat Assessment Module: \$0/student – fee waived • MTSS Manager Module**: \$0/student – fee waived • SIRS-Bullying Module**: \$0/student – fee waived	Student Threat Assessment Module: \$1.00/student*
Data Integration and Data Management Services Implementation	\$20,000 for up to 25 days of technical services	\$25,000	\$0
Modifications to Threat Assessment tool	\$55,000	\$17,500	\$0
Reporting Implementation	\$20,000 for up to 20 days of technical services	\$10,000	\$0
SmartScan	\$12,500	\$25,000	\$25,000
TOTAL	\$164,500	\$144,500	*

*Total Student Count will be taken on December 1, 2019 to determine the total annual fee

** MTSS Manager Module and SIRS-Bully Module are at a cost of \$0 for throughout the following time period: 07/01/19 – 06/30/20. If the SBBC desires to use these modules beyond 07/01/19-06/30/20, a new written Amendment will submitted for approval by the Board prior to utilization of these modules and the pricing of these modules will be as follows: MTSS Manager Module at a cost of \$1.00 per student and SIRS-Bully Module at a cost of \$0.50 per student.

Student Threat Assessment pricing includes:

Service	Description
Consulting, Planning & Implementation Support	Implementation includes project management, education technology consulting, Subject Matter Expert consulting services during the implementation phase to design the system to meet BCPS requirements and align to BCPS workflows. This includes Project Management. Includes 2 weeks of planning and requirements gathering with PCG Project Management and Technical and SME resources as specified. Additionally, includes ongoing project management in the initial phase of deployment.
Setup & Configuration	Includes initial configuration of system to meet needs and realize success as scoped. Includes up to 8 days of configuration
Professional Development & Training	Training efforts and costs are based on a Train the Trainer (T3) model and assume a blend of face-to-face, virtual support, and online self-paced courses. In addition, this includes access to an online collaborative environment where the BCPS educators & administrators can engage with one another, and where we can share best practices. Includes 6 days of F2F/T3 training total, plus 3 days of virtual training. Sessions will be ½ day each and capped at 25 client attendees per session.
Software Licensing, Hosting & Maintenance and Software Product Support	Annual license fee to the EdPlan™ environment modules as scoped. This includes application hosting and system maintenance, monthly scheduled updates, and general product support & enhancements. Pricing assumes all modules are purchased.
Data Integration and Data Management Services	Typically includes data integration to current data system feeds (does not include historical data), and designated systems in client's current technical environment. Up to 25 days of technical services.
Modifications to Threat Assessment	Modify Student Threat Assessment to BCPS's protocol as specified and agreed to by BCPS in prior meetings – plus a development hours bank of 50 hours
Reporting	Additional reporting capabilities budget; up to 20 days of technical services
SmartScan	Threat Assessment Artifacts

