



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

<b>MEETING DATE</b>	2019-12-10 10:05 - School Board Operational Meeting
<b>AGENDA ITEM</b>	ITEMS
<b>CATEGORY</b>	EE. OFFICE OF STRATEGY & OPERATIONS
<b>DEPARTMENT</b>	Procurement & Warehousing Services

<b>Special Order Request</b>	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
<b>Time</b>	
<b>Open Agenda</b>	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

**ITEM No.:**  
EE-2.

**TITLE:**  
Recommendation of \$500,000 or Greater - FY20-138 - Air Conditioning Filters

**REQUESTED ACTION:**  
Approve the recommendation to award the above Invitation to Bid (ITB). Contract Term: February 1, 2020 through January 31, 2023, 3 Years, with an option for two (2) additional one (1) year renewal periods; User Department: Physical Plant Operations (PPO); Award Amount: \$1,130,000; Awarded Vendor(s): Fastenal Company; Trane U.S. Inc., Tri-Dim Filter Corporation, Waco Filters Corporation; Small/Minority/Women Business Enterprise Vendor(s): None

**SUMMARY EXPLANATION AND BACKGROUND:**  
The School Board of Broward County, Florida, received five (5) responses for ITB FY20-138 - Air Conditioning Filters. The purpose of the bid is for preventive and routine maintenance services. Timely filter replacements are essential to avoid endangering public health and safety, increase the life expectancy of equipment, and to reduce repair costs and downtime of equipment.  
A copy of the bid documents are available online at: [http://www.broward.k12.fl.us/supply/agenda/ITB\\_FY20-138\\_AirConditioningFilters.pdf](http://www.broward.k12.fl.us/supply/agenda/ITB_FY20-138_AirConditioningFilters.pdf)

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction   
 Goal 2: Safe & Supportive Environment   
 Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
The estimated financial impact to the District will be \$1,130,000. The funding source will come from PPO's operating budget. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

**EXHIBITS: (List)**  
(1) Executive Summary (2) Financial Worksheet Worksheet (3) Recommendation Tabulation

**BOARD ACTION:**  
  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Sam Bays	Phone: 754-321-4600
Name: Mary C. Coker	Phone: 754-321-0501

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Senior Leader & Title**

Maurice L. Woods - Chief Strategy & Operations Officer

Signature

Electronic Signature

Form #4189 Revised 07/25/2019  
RWR/ MLW/MCC/SB:as

Approved In Open Board Meeting On: \_\_\_\_\_

By: \_\_\_\_\_

School Board Chair