

## EXECUTIVE SUMMARY

### Recommendation for Renewal and Additional Spending Authority 16-020R - Inspection and Repair of Fire Sprinkler Systems

---

#### Introduction

##### Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the second and final renewal and additional spending authority for Invitation to Bid (ITB) 16-020R - Inspection and Repair of Fire Sprinkler Systems through February 9, 2021. The term of this Bid is from February 10, 2016 through February 9, 2020, and may, by mutual agreement between The School Board of Broward County, Florida (SBBC), and the Awardee, be renewed for an additional one (1) year period. The first renewal was approved at the School Board Operational Meeting on December 4, 2018, with an additional spend authority of \$201,000. This Bid is not intended for Safety Music & Art Athletics Renovation Technology.

The additional spending authority being requested is \$556,000.

#### Goods/Services Description

##### Responsible: Physical Plant Operations (PPO)

Physical Plant Operation (PPO) utilizes this Bid as part of the Comprehensive Safety Inspections Program to provide inspections, testing, certification, and repair services to all fire sprinkler systems throughout the District (two hundred and twenty-four [224] locations). These services are mandated by Florida Statute 633, the Florida Building Code Section 453, and State Requirements for Educational Facilities [SREF Chapter 5] with requirements and codes issued by the National Fire Protection Association (NFPA-101 and NFPA25). PPO is pleased with the performance and responsiveness of the awardee and recommends the final bid renewal.

#### Procurement Method

##### Responsible: PWS

The solicitation for this Invitation to Bid (ITB) ran from August 28, 2015 through September 21, 2015, where one hundred and ninety-one (191) vendors were notified, and twelve (12) vendors downloaded the ITB documentation. Procurement & Warehousing Services (PWS) received two (2) responses. The bid was awarded to a primary vendor who met all specifications, terms, and conditions of the ITB.

#### Financial Impact

##### Responsible: PWS and PPO

The total spending authority estimated for the renewal period is \$556,000 as calculated below:

Historical average monthly expenditures	\$	43,543
<u>Number of months remaining on the current contract</u>		<u>4</u>
Estimated expenditure for four (4) months remaining in current contract (A)	\$	174,172
Plus (+)		
Historical average monthly expenditures	\$	43,543
<u>Number of months for renewal period</u>		<u>12</u>
Projected expenditures for renewal (B)	\$	522,516

**Recommendation for Renewal and Additional Spending Authority  
 16-020R - Inspection and Repair of Fire Sprinkler Systems  
 December 10, 2019 Board Agenda  
 Page 2**

Total projected expenditures (A + B)	\$ 698,688
Minus (-)	
<u>Current unused authorized spending</u>	<u>\$ 141,554</u>
Total estimated additional spending authority	\$ 555,134
<b>Total requested additional spending authority (rounded)</b>	<b>\$ 556,000</b>

**Financial Impact Table:**

Action	Date	Term (years)	Amount
Original spending authority request	2/9/2016	3	\$ 1,900,000
1st renewal + additional spending authority (rounded)	12/4/2018	1	\$ 201,000
2nd renewal + additional spending authority (rounded)	12/10/2019	1	\$ 556,000
<b>New total contract amount</b>		<b>5</b>	<b>\$ 2,657,000</b>

The current contract award amount is \$2,101,000. The request is to increase the spending authority by \$556,000, bringing the new contract value to \$2,657,000.

PWS is responsible for the control of the District contracts' spending authority. This action is performed through the unique Bid ID issued per solicitation, which only has a new number assigned when a new solicitation is awarded. In a renewal, the original Bid ID assigned to the contract does not change, therefore spending authority analysis is performed in its totality.

The amount requested was determined based on PPO's requirements to satisfy the needs of the District, and a comparison of expenditures from the previous bid term. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.