



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

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| MEETING DATE | 2019-12-10 10:05 - School Board Operational Meeting |
| AGENDA ITEM | ITEMS |
| CATEGORY | CC. BOARD POLICIES |
| DEPARTMENT | Compensation (Human Resources) |

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|---|
| Special Order Request |
| <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Time |
| Open Agenda |
| <input checked="" type="radio"/> Yes <input type="radio"/> No |

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|------------------|
| ITEM No.: |
| CC-3. |

TITLE:

Proposed Revised Job Description for the Director, Business Support Center Position

REQUESTED ACTION:

Adopt the Proposed Revised Job Description for the Director, Business Support Center position. This is the Final Reading.

SUMMARY EXPLANATION AND BACKGROUND:

The job description for the Director, Business Support Center position has been revised to better align the qualifications and experience of the position, based upon the expected scope of work. The job description was publicized for rule adoption in compliance with Florida Statutes on October 17, 2019. See attached Executive Summary.

Copies of all supporting documents are available at the Board Members' Office on the 14th floor of the K.C. Wright Administration Center.

SCHOOL BOARD GOALS:

Goal 1: High Quality Instruction Goal 2: Safe & Supportive Environment Goal 3: Effective Communication

FINANCIAL IMPACT:

The revision of this job description represents no additional financial impact. The source of funding for the position associated with this item has been encumbered as part of the department's budget.

EXHIBITS: (List)

(1) Executive Summary (2) Job Description

BOARD ACTION:
ADOPTED AS AMENDED
 (See Amendment Attached)
 (For Official School Board Records Office Only)

| | |
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| SOURCE OF ADDITIONAL INFORMATION: | |
| Name: Rose M. Hall | Phone: 754-321-0144 |
| Name: Maurice Woods | Phone: 754-321-2610 |

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
 Senior Leader & Title

Alan Strauss - Chief Human Resources & Equity Officer

Signature
 Alan I. Strauss
 11/13/2019, 2:57:15 PM

Approved In Open Board Meeting On: **DEC 10 2019**
 By:
 School Board Chair

CC-3 Amendment December 10, 2019 SBOM

Motion to Amend (Carried)

Motion was made by Dr. Osgood, seconded by Mrs. Good and carried, to amend the Job Description and add language under Minimum Qualifications & Experience, first bullet, to read, "An earned bachelor's degree from an accredited institution in finance, accounting, business administration, or related field."