

EXECUTIVE SUMMARY

Parking Lease Agreement with Our Children's Workshop, Inc.

After the February 14, 2017 unfortunate tragic event at Marjory Stoneman Douglas High School, new security measures, to include the securing and locking of all Broward County Public Schools (BCPS) facility gates were put in place. Due to the new security measures, Our Children's Workshop, Inc. (OCW) was no longer able to access the Pompano Beach High School (School) south parking lot for use as overflow parking for its employees.

Upon being denied entry and use of the parking lot, the business owner of OCW contacted staff at the Pompano Administrative Center, which Administrative Center is located on the School's campus to inquire why the gates to the south parking lot were locked. Upon being provided the reason, OCW informed staff that it has used the parking lot for 21 years under a verbal arrangement made between the business owner of OCW and a previous school principal, and would like to continue using the parking lot for employee parking. Staff from the Pompano Administrative Center informed OCW the request would be sent to the Facility Planning and Real Estate (FP&RE) Department for further evaluation.

Thereafter, staff from the FP&RE Department met with staff members from the Office of School Performance and Accountability (OSPA) and School personal to further discuss OCW's request. It was determined at this meeting that due to a shortage in staffing the gate to the south parking lot, the gate would remain locked. Staff from the FP&RE Department shared the outcome of the meeting with OCW and advised that they should seek alternative parking arrangements for their employees.

After contacting multiple business owners and nearby churches, OCW advised BCPS staff that all efforts to locate an alternative parking location were unsuccessful and offered to hire a security firm to secure and lock the School gate during the hours the parking lot is utilized by OCW. Given OCW's urgency to identify parking for its employees, staff from the FP&RE Department worked with the Procurement & Warehousing Services Department to identify a security firm on the BCPS approved vendors list and with the Risk Management Department on the insurance requirements to protect SBBC against any liability claim. Thereafter, upon BCPS obtaining the Certificate of Insurance from OCW and receiving proof that OCW had hired a security firm on the approved vendors list to monitor and secure the gate to the parking lot, OCW was granted authorization to utilize the parking lot as a short term solution to allow staff time to draft a formal parking lease agreement for The School Board of Broward County, Florida (SBBC) consideration; hence this Parking Lease Agreement (Agreement).

If approved by SBBC, this Agreement would allow OCW continued use of the School's south parking lot as overflow parking for OCW employees. The Agreement would be for three (3) years and require OCW to hire and maintain the services of a licensed and insured security guard, at OCW's sole expense, to secure and monitor the entry gate to the parking lot during

OCW's operational hours. It should be noted, that the current arrangement not only benefits OCW with its parking needs, but also benefits staff at the Pompano Administrative Center whose access to the south parking lot would otherwise be denied due to the lack of school personnel to monitor and secure the gate. Due to the mutual benefit received by both SBBC and OCW, OCW's monthly cost in the amount of \$1,600.00 to secure the parking lot, shall serve as OCW's rental payment for use of the south parking lot.