

EXECUTIVE SUMMARY
**First Amendment to the Professional Services
Continuing Contract for Architectural Services
Song & Associates, Inc.
SMART Program Renovations
RFQ 16-104F**

PROJECT OVERVIEW:

Type of Contract:	Continuing Contract for Architectural Services
Project Consultant:	Song & Associates, Inc.
Notice to Proceed Date:	N/A

GENERAL OVERVIEW:

The Professional Services Agreement with Song and Associates, Inc. Continuing Contract for Architectural Services was approved by the Board on May 3, 2016 (Agenda Item JJ-1).

The purpose of this First Amendment to the Professional Services Agreement (PSA) with Song & Associates, Inc. (“Project Consultant”) Continuing Contract for Architectural Services is for the incorporation of terms of compliance in order to meet FEMA language requirements for reimbursement. In addition, it has been determined that it is in the best interest of the Owner to require the Project Consultant to use the Owner’s e-Builder Project Management software on the above-referenced project, and the Project Consultant has agreed to revise the Agreement to incorporate the required use of e-Builder.

The FEMA and e-Builder language to be inserted into the Amendment to this PSA can be found in Exhibit 2, First Amendment.

There is no direct cost to the District resulting from this Amendment to the PSA. The Project Consultant has agreed to the amendment of the Articles proposed by the Owner, as listed above.

The Amendment to the Professional Services Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.