



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

<b>MEETING DATE</b>	2019-11-06 10:05 - School Board Operational Meeting
<b>AGENDA ITEM</b>	ITEMS
<b>CATEGORY</b>	EE. OFFICE OF STRATEGY & OPERATIONS
<b>DEPARTMENT</b>	Procurement & Warehousing Services

<b>Special Order Request</b>	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
<b>Time</b>	
<b>Open Agenda</b>	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

**ITEM No.:**  
EE-9.

**TITLE:**  
Recommendation for Renewal and Additional Spending Authority - 18-207T - Gas Refrigerants

**REQUESTED ACTION:**  
Approve the first renewal and additional spending authority for the above Invitation to Bid (ITB). Contract Term: February 6, 2019 through January 31, 2021, 2 Years; User Department: Physical Plant Operations (PPO); Additional Requested Amount: \$126,000; New Award Amount: \$626,000; Awarded Vendor(s): ASPEN Refrigerants, Inc.; The Ware Group, LLC d/b/a Johnstone Supply; Small/Minority/Women Enterprise vendor(s): None.

**SUMMARY EXPLANATION AND BACKGROUND:**  
This request is to renew ITB 18-207T - Gas Refrigerants for one (1) additional year, February 1, 2020 through January 31, 2021, and request additional spending authority of \$126,000. Per Bid Special Condition 5 which states that: "The Term of the bid shall be for 1 year(s), and may, by mutual agreement between The School Board of Broward County, Florida, and the Awardee, be renewed for two (2) additional one (1) year periods".  
A copy of bid documents are available online at: [http://www.broward.k12.fl.us/supply/agenda/ITB\\_18-207T\\_GasRefrigerants.pdf](http://www.broward.k12.fl.us/supply/agenda/ITB_18-207T_GasRefrigerants.pdf)

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction   
 Goal 2: Safe & Supportive Environment   
 Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
The estimated financial impact to the District will be \$126,000. The contract award amount was \$500,000. The request is to increase the spending authority by \$126,000, bringing the new contract value to \$626,000. The funding source will come from the PPO's operating budget. The financial impact amount represents an estimate contract value; however, the amount authorized will not exceed the contract award amount.

**EXHIBITS: (List)**  
(1) Executive Summary (2) Financial Analysis Worksheet (3) Original Executed Document (4) Recommendation Tabulation (5) Renewal Letters-2 (6) Survey

**BOARD ACTION:**  
  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Sam Bays	Phone: 754-321-4600
Name: Mary C. Coker	Phone: 754-321-0501

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Senior Leader & Title**  
Maurice L. Woods - Chief Strategy & Operations Officer

Signature

Approved In Open Board Meeting On: \_\_\_\_\_  
By: \_\_\_\_\_  
School Board Chair