

## EXECUTIVE SUMMARY

### Recommendation of \$500,000 or Greater FY20-122 – School Security Guard

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#### **Introduction**

##### **Responsible: Procurement & Warehousing Services (PWS)**

This request is to approve the recommendation to award Request for Proposal (RFP) FY20-122 – School Security Guard for a period of three (3) years from November 6, 2019 through November 30, 2022, with an option to renew for two (2) additional one (1) year periods. The spending authority being requested is \$2,725,000

#### **Goods/Services Description**

##### **Responsible: Safety, Security and Emergency Preparedness (SSEP)**

This RFP will be used by the Safety, Security and Emergency Preparedness (SSEP) Department to supplement the District's School Safety Officers. The ability for The School Board of Broward County, Florida (SBBC), to contract with a security agency is in accordance with Florida Statute 1006.12 Safe School Officers – at each public school. Section 4 of the Statute states, "**SCHOOL SECURITY GUARD** – A school district or Charter School governing board may contract with a security agency as defined in s.493.6101(18) to employ as a school security guard an individual who holds a Class "D" and Class "G" license pursuant to chapter 493; ."

Charter Schools within the District shall have the option to access the services under this RFP. In accordance with Florida Statute 1006.12, a District School Board must collaborate with Charter School governing boards to facilitate Charter School access to all safe-school officer options available to comply with the requirement.

#### **Procurement Method**

##### **Responsible: PWS**

The solicitation for this RFP ran from August 1, 2019 through September 6, 2019. There were three hundred and twenty-three (323) vendors notified, and forty-one (41) vendors downloaded the RFP. Procurement & Warehousing Services received twelve (12) bids.

The recommendation for the award is for a primary and an alternate award. Metro One Loss Prevention Security Guard received the highest evaluation points and is recommended as the primary awardee. Blue Shield Protective Services received the second-highest evaluation point and is recommended as the alternate awardee.

In an effort to increase participation by S/M/WBE vendors, the Supplier Diversity Outreach (SDOP) program contacted numerous potential vendors via email. There were two (2) certified School Board Small/Minority/Women Business Enterprises (S/M/WBE) that submitted a proposal. The Alternate Awardee, Blue Shield Protective Services, Inc. is a certified School Board S/M/WBE. The primary awardee Metro One Loss Prevention Services Group (Guard Division), Inc. included fifteen (15) percent S/M/WBE participation.

The Affirmative Procurement Initiative recommended by SDOP for this Bid was an Evaluation Preference for Small Business Enterprise Prime Bidders reserving fifteen (15) percent up to a maximum of twenty (20) percent of the total available evaluation points for award.

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**Financial Impact  
 Responsible: PWS and SSEP**

The total spending authority requested is \$2,725,000, demonstrated in the breakdown below:

Total number of school days		186
Total number of hours per day	(X)	8
Total number of hours per year		1,488
Total number of school Security Guards	(X)	15
Total yearly hours		22,320
Hourly cost	(X)	\$40.63
Total cost per year		\$ 906,862
Total cost for the contract term (three (3) years)		\$ 2,720,585
<b>Total cost rounded</b>		<b>\$ 2,725,000</b>

Funding for this RFP will come from the Safe School Allocation and security funding provided by the referendum. The amount requested was determined based on requirements to satisfy the needs of the District. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.