



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:
EE-29.

MEETING DATE	2019-11-06 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

Special Order Request <input type="radio"/> Yes <input checked="" type="radio"/> No
Time
Open Agenda <input checked="" type="radio"/> Yes <input type="radio"/> No

TITLE:
Direct Negotiation Agreement - FY20-144 - Avionics System Technician Program Equipment

REQUESTED ACTION:
Approve the recommendation for the above agreement. Contract Term: November 6, 2019 through October 31, 2022, 3 Years; User Department: Atlantic Technical College Award Amount: \$349,565; Awarded Vendor(s): Learning Labs, Inc.; Small/Minority/Women Business Enterprise Vendor(s): None.

SUMMARY EXPLANATION AND BACKGROUND:
This Agreement will provide a Career Certificate program in Avionics System Technician as part of the basic equipment needed to meet the student performance standards as outlined in the Department of Education curriculum framework. The training equipment consists of both hardware/software components for both analog and digital electrical systems.
This Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction Goal 2: Safe & Supportive Environment Goal 3: Effective Communication

FINANCIAL IMPACT:
The estimated financial impact to the District will be \$349,565. The funding source will come from Atlantic Technical College's operating budget. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

EXHIBITS: (List)
(1) Executive Summary (2) Financial Analysis Worksheet (3) Agreement

BOARD ACTION:
APPROVED
(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Robert B. Crawford	Phone: 754-321-5103
Name: Mary C. Coker	Phone: 754-321-0501

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature
Maurice Woods
10/25/2019, 10:58:48 AM

Approved In Open Board Meeting On:

NOV 06 2019

By: *Heather P. Brinkworth*

School Board Chair

EXECUTIVE SUMMARY

Direct Negotiation Agreement FY20-144 – Avionics System Technician Program Equipment

Introduction

Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the Agreement between Learning Labs, Inc. and The School Board of Broward County, Florida (SBBC), for three (3) years, commencing November 6, 2019 through October 31, 2022. This Agreement will provide a Career Certificate program in Avionics System Technician. The training equipment consists of both hardware/software components for both analog and digital electrical systems. The spending authority being requested is \$349,565.

Goods/Services Description

Responsible: Atlantic Technical College (ATC)

The electronic equipment to be purchased will be used as part of the basic classroom equipment needs as required to meet the Department of Education Curriculum Framework for Avionics System Technicians. The agreement will also cover installation, manufacturer warranty, warranty on third party equipment, workmanship warranty, and training/support.

Procurement Method

Responsible: PWS

Pursuant to the Department of Education, Rule 6A -1.012, 11(b), and 14, Florida Administrative Code and Purchasing Policy 3320, Section II.H, authorizes the purchase of any type of copyrighted materials, instructional materials and computer software without competitive solicitations.

Financial Impact

Responsible: PWS and ATC

The spending authority being requested is \$349,565. The funding source will come from Atlantic Technical College's operating budget.

<u>Equipment (Includes freight)</u>		<u>\$341,830</u>
<u>Installation</u>		<u>\$ 3,000</u>
<u>Training</u>		<u>\$ 1,500</u>
<i>(A) One (1) time charges</i>	=	<i>\$346,330</i>
<u>Annual E-learning licenses (twenty-five (25) users x \$150 per license)</u>		<u>\$ 3,750</u>
<i>(B) Recurring charges (\$3,750 x 3 years)</i>	=	<i>\$11,250</i>
<u>Total price for three (3) years (A + B)</u>		<u>\$357,580</u>
<u>Less discount</u>		<u>(\$ 8,016)</u>
<u>Total price (rounded)</u>		<u>\$349,565</u>

The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

AGREEMENT

THIS AGREEMENT is made and entered into as of this 6th day of November, 2019, by and between

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
(hereinafter referred to as "SBBC"),
a body corporate and political subdivision of the State of Florida,
whose principal place of business is
600 Southeast Third Avenue, Fort Lauderdale, Florida 33301

and

LEARNING LABS, INC.
(hereinafter referred to as "VENDOR"),
whose principal place of business is
366 Switch Road SW
Calhoun, GA 30701

WHEREAS, SBBC is introducing a Career Certificate program in Avionics as part of the basic equipment needed to meet the student performance standards as outlined in the Department of Education curriculum framework. The training equipment consists of both hardware/software components for both analog and digital electrical systems; and

WHEREAS, the program will be conducted at Atlantic Technical College (hereinafter referred to as "ATC"); and

WHEREAS, VENDOR is willing to provide such products and services manufactured by NIDA Corporation (hereinafter referred to as "Nida") to SBBC; and

WHEREAS, Rule 6A -1.012, 11(b), and 14, Florida Administrative Code and School Board Policy 3320, Section II.H, authorizes the purchase of any type of copyrighted materials, instructional materials and computer software without competitive solicitations;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

ARTICLE 1 - RECITALS

1.01 **Recitals.** The parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.

ARTICLE 2 – SPECIAL CONDITIONS

2.01 **Term of Agreement.** Unless terminated earlier pursuant to Section 3.05 of this Agreement, the term of this Agreement shall commence upon the execution of all parties and shall conclude on October 31, 2022.

2.02 **Cost of Goods or Services.** VENDOR shall be paid an amount not to exceed Three Hundred Forty Nine Thousand, Five Hundred and Sixty-Four Dollars and 20/100 Cents (\$349,564.20) for product and services listed in **Attachment A**. Payment shall be issued upon receipt of an appropriate invoice after products/services are received.

2.03 **Other Commercial Conditions.** VENDOR agrees to provide the below following conditions throughout the tenure of the Agreement, at no additional cost to SBBC:

- (a) ***Shipping costs:*** Shall include loading, unloading and placing in the installation area. It shall also cover insurance and the removal of debris.
- (b) ***Installation:*** Shall include assembly, functional testing, training, technical delivery to SBBC staff and technical sign off.
- (c) ***Lead-time:*** Thirty (30) calendar days not to exceed forty-five (45) calendar days after Purchase order is issued. Exceptions to be agreed by both parties.
- (d) ***Warranty for third party equipment and software:*** VENDOR shall manage manufacturer's warranty claims for all third party equipment and software provided under this Agreement, on behalf of ATC, during manufacturer's warranty period. Vendor shall provide, in a maximum of fifteen (15) days after the delivery, a list with all third party equipment and software delivered including its PN, SN, description and warranty terms, see **Attachment B**, for Statement of Warranty.
- (e) ***Warranty for other goods/equipment:*** VENDOR shall provide warranty on all other goods/equipment for twenty-four (24) months.
- (f) ***Workmanship Warranty:*** shall include twenty-four (24) months of warranty for all activities/services provided manually by VENDOR. This includes on-site services, on-going support via toll free line 800-334-4943 and email assistance for the life of the program.
- (g) ***Training/Support:*** Shall provide one (1) day of installation and one (1) day of on-site training. It also includes follow up factory training at Nida. Nida Corporation offers several training courses that are presented at Nida in Melbourne, Florida. Courses taught at Nida are free of charge. VENDOR shall have technical support available via email or toll free# 800-334-4943, Monday through Friday, 8:00 a.m. to 5:00 p.m. Eastern Time. See **Attachment C**, for General Training Information.

2.04 **SBBC Disclosure of Education Records.** Although no student education records shall be disclosed pursuant to this Agreement, should VENDOR come into contact with education records during the course of contracted responsibilities, these records are confidential and protected by the Family Educational Rights and Privacy Act (FERPA) and state laws and may not be used or re-disclosed. Any use or re-disclosure may violate applicable federal and state laws.

2.05 **VENDOR's Confidentiality of Education Records.**

(a) Notwithstanding any provision to the contrary within this Agreement, the VENDOR shall:

- 1) fully comply with the requirements of Sections 1002.22, 1002.221, and 1002.222, Florida Statutes; the Family Educational Rights and Privacy Act, 20 U.S.C § 1232g (FERPA) and its implementing regulations (34 C.F.R. Part 99), and any other state or federal law or regulation regarding the confidentiality of student information and records;

2) hold any education records in strict confidence and not use or redisclose same except as required by this Agreement or as required or permitted by law unless the parent of each student or a student age 18 or older whose education records are to be shared provides prior written consent for their release;

3) ensure that, at all times, all of its employees who have access to any education records during the term of their employment shall abide strictly by its obligations under this Agreement, and that access to education records is limited only to its employees that require the information to carry out the responsibilities under this Agreement and shall provide said list of employees to SBBC upon request;

4) safeguard each education record through administrative, physical and technological safety standards to ensure that adequate controls are in place to protect the education records and information in accordance with FERPA's privacy requirements;

5) utilize the education records solely for the purposes of providing products and services as contemplated under this Agreement; and shall not share, publish, sell, distribute, target advertise, or display education records to any third party;

6) notify SBBC immediately upon discovery of a breach of confidentiality of education records by telephone at 754-321-0300 (Manager, Information Security), and 754-321-1900 (Privacy Officer), and email at privacy@browardschools.com, and take all necessary notification steps as may be required by federal and Florida law, including, but not limited to, those required by Section 501.171, Florida Statutes;

7) fully cooperate with appropriate SBBC staff, including Privacy Officer and/or Information Technology staff to resolve any privacy investigations and concerns in a timely manner;

8) prepare and distribute, at its own cost, any and all required breach notifications, under federal and Florida Law, or reimburse SBBC any direct costs incurred by SBBC for doing so, including, but not limited to, those required by Section 501.171, Florida Statutes;

9) be responsible for any fines or penalties for failure to meet breach notice requirements pursuant to federal and/or Florida law;

10) provide SBBC with the name and contact information of its employee who shall serve as SBBC's primary security contact and shall be available to assist SBBC in resolving obligations associated with a security breach of confidentiality of education records; and

11) securely erase education records from any media once any media equipment is no longer in use or is to be disposed; secure erasure will be deemed the deletion of the education records using a single pass overwrite Secure Erase (Windows) or Wipe (Unix).

(b) All education records shall remain the property of SBBC, and any party contracting with SBBC serves solely as custodian of such information pursuant to this Agreement and claims no ownership or property rights thereto and, upon termination of this Agreement shall, at SBBC's request, return to SBBC or dispose of the education records in compliance with the applicable Florida Retention Schedules and provide SBBC with a written acknowledgment of said disposition.

(c) The VENDOR shall, for itself, its officers, employees, agents, representatives, contractors or subcontractors, fully indemnify and hold harmless SBBC and its officers and employees for any violation of this section, including, without limitation, defending SBBC and its officers and employees against any complaint, administrative or judicial proceeding, payment of any penalty imposed upon SBBC, or payment of any and all costs, damages, judgments or losses incurred by or imposed upon SBBC arising out of a breach of this covenant by the party, or an officer, employee, agent, representative, contractor, or sub-contractor of the party to the extent that the party or an officer, employee, agent, representative, contractor, or sub-contractor of the party shall either intentionally or negligently violate the provisions of this section or of Sections 1002.22 and/or 1002.221, Florida Statutes. This section shall survive the termination of all performance required or conclusion of all obligations existing under this Agreement.

2.06 **Inspection of VENDOR's Records by SBBC.** VENDOR shall establish and maintain books, records and documents (including electronic storage media) sufficient to reflect all income and expenditures of funds provided by SBBC under this Agreement. All VENDOR's applicable records, regardless of the form in which they are kept, shall be open to inspection and subject to audit, inspection, examination, evaluation and/or reproduction, during normal working hours, by SBBC's agent or its authorized representative to permit SBBC to evaluate, analyze and verify the satisfactory performance of the terms and conditions of this Agreement and to evaluate, analyze and verify the applicable business records of VENDOR directly relating to this Agreement in order to verify the accuracy of invoices provided to SBBC. Such audit shall be no more than one (1) time per calendar year.

(a) **Duration of Right to Inspect.** For the purpose of such audits, inspections, examinations, evaluations and/or reproductions, SBBC's agent or authorized representative shall have access to VENDOR's records from the effective date of this Agreement, for the duration of the term of this Agreement, and until the later of five (5) years after the termination of this Agreement or five (5) years after the date of final payment by SBBC to VENDOR pursuant to this Agreement.

(b) **Notice of Inspection.** SBBC's agent or its authorized representative shall provide VENDOR reasonable advance written notice (not to exceed two (2) weeks) of any intended audit, inspection, examination, evaluation and or reproduction.

(c) **Audit Site Conditions.** SBBC's agent or its authorized representative shall have access to VENDOR's facilities and to any and all records related to this Agreement, and shall be provided adequate and appropriate work space in order to exercise the rights permitted under this section.

(d) **Failure to Permit Inspection.** Failure by VENDOR to permit audit, inspection, examination, evaluation and/or reproduction as permitted under this section shall constitute grounds for termination of this Agreement by SBBC for cause and shall be grounds for SBBC's denial of some or all of any VENDOR's claims for payment.

(e) **Overcharges and Unauthorized Charges.** If an audit conducted in accordance with this section discloses overcharges or unauthorized charges to SBBC by VENDOR in excess of two percent (2%) of the total billings under this Agreement, the actual cost of SBBC's audit shall be paid by VENDOR. If the audit discloses billings or charges to which VENDOR is not contractually entitled, VENDOR shall pay said sum to SBBC within twenty (20) days of receipt of written demand unless otherwise agreed to in writing by both parties.

(f) Inspection of Subcontractor's Records. If applicable, VENDOR shall require any and all subcontractors, insurance agents and material suppliers (hereafter referred to as "Payees") providing services or goods with regard to this Agreement to comply with the requirements of this section by insertion of such requirements in any written subcontract. Failure by VENDOR to include such requirements in any subcontract shall constitute grounds for termination of this Agreement by SBBC for cause and shall be grounds for the exclusion of some or all of any Payees' costs from amounts payable by SBBC to VENDOR pursuant to this Agreement and such excluded costs shall become the liability of VENDOR.

(g) Inspector General Audits. VENDOR shall comply and cooperate immediately with any inspections, reviews, investigations, or audits deemed necessary by the Florida Office of the Inspector General or by any other state or federal officials.

2.07 **Notice.** When any of the parties desire to give notice to the other, such notice must be in writing, sent by U.S. Mail, postage prepaid, addressed to the party for whom it is intended at the place last specified; the place for giving notice shall remain such until it is changed by written notice in compliance with the provisions of this paragraph. For the present, the Parties designate the following as the respective places for giving notice:

To SBBC: Superintendent of Schools
The School Board of Broward County, Florida
600 Southeast Third Avenue
Fort Lauderdale, Florida 33301

With a Copy to: Director, Atlantic Technical College
The School Board of Broward County, Florida
4700 Coconut Creek, Pkwy
Coconut Creek, FL 33063

To VENDOR: **Learning Labs, Inc.**
366 Switch Road SW
Calhoun, GA 30701

2.08 **Background Screening.** VENDOR shall comply with all requirements of Sections 1012.32 and 1012.465, Florida Statutes, and all of its personnel who (1) are to be permitted access to school grounds when students are present, (2) will have direct contact with students, or (3) have access or control of school funds, will successfully complete the background screening required by the referenced statutes and meet the standards established by the statutes. This background screening will be conducted by SBBC in advance of VENDOR or its personnel providing any services under the conditions described in the previous sentence. VENDOR shall bear the cost of acquiring the background screening required by Section 1012.32, Florida Statutes, and any fee imposed by the Florida Department of Law Enforcement to maintain the fingerprints provided with respect to VENDOR and its personnel. The parties agree that the failure of VENDOR to perform any of the duties described in this section shall constitute a material breach of this Agreement entitling SBBC to terminate immediately with no further responsibilities or duties to perform under this Agreement. VENDOR agrees to indemnify and hold harmless SBBC, its officers and employees from any liability in the form of physical or mental injury, death or property damage resulting from VENDOR's failure to comply with the requirements of this section or with Sections 1012.32 and 1012.465, Florida Statutes.

2.09 **Public Records.** The following provisions are required by Section 119.0701, Florida Statutes, and may not be amended. VENDOR shall keep and maintain public records

required by SBBC to perform the services required under this Agreement. Upon request from SBBC's custodian of public records, VENDOR's shall provide SBBC with a copy of any requested public records or to allow the requested public records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law. VENDOR's shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement's term and following completion of the Agreement if VENDOR's does not transfer the public records to SBBC. Upon completion of the Agreement, VENDOR's shall transfer, at no cost, to SBBC all public records in possession of VENDOR's or keep and maintain public records required by SBBC to perform the services required under the Agreement. If VENDOR's transfers all public records to SBBC upon completion of the Agreement, VENDOR's shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If VENDOR's keeps and maintains public records upon completion of the Agreement, VENDOR's shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to SBBC, upon request from SBBC's custodian of public records, in a format that is compatible with SBBC's information technology systems.

IF A PARTY TO THIS AGREEMENT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 754-321-1900, RECORDREQUESTS@BROWARDSCHOOLS.COM, RISK MANAGEMENT DEPARTMENT, PUBLIC RECORDS DIVISION, 600 SOUTHEAST THIRD AVENUE, FORT LAUDERDALE, FLORIDA 33301.

2.10 **Liability.** This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

(a) By SBBC: SBBC agrees to be fully responsible up to the limits of Section 768.28, Florida Statutes, for its acts of negligence, or its employees' acts of negligence when acting within the scope of their employment and agrees to be liable, up to the limits of Section 768.28, Florida Statutes, for any damages resulting from said negligence.

(b) By VENDOR's: VENDOR agrees to indemnify, hold harmless and defend SBBC, its agents, servants and employees from any and all claims, judgments, costs, and expenses including, but not limited to, reasonable attorney's fees, reasonable investigative and discovery costs, court costs and all other sums which SBBC, its agents, servants and employees may pay or become obligated to pay on account of any, all and every claim or demand, or assertion of liability, or any claim or action founded thereon, arising or alleged to have arisen out of the products, goods or services furnished by VENDOR, its agents, servants or employees; the equipment of VENDOR, its agents, servants or employees while such equipment is on premises owned or controlled by SBBC; or the negligence of VENDOR or the negligence of VENDOR's agents when acting within the scope of their employment, whether such claims, judgments, costs and expenses be for damages, damage to property including SBBC's property, and injury or death of any person whether employed by VENDOR, SBBC or otherwise.

2.11 **Insurance Requirements.** VENDOR shall comply with the following insurance requirements throughout the term of this Agreement:

(a) General Liability. VENDOR shall maintain General Liability insurance during the term of this Agreement with limits not less than \$1,000,000 per occurrence for Bodily Injury/Property Damage; \$1,000,000 General Aggregate; and limits not less than \$1,000,000 for Products/Completed Operations Aggregate.

(b) Professional Liability/Errors & Omissions. VENDOR shall maintain Professional Liability/Errors & Omissions insurance during the term of this Agreement with a limit of not less than \$1,000,000 per occurrence covering services provided under this Agreement.

(c) Workers' Compensation. VENDOR shall maintain Workers' Compensation insurance during the term of this Agreement in compliance with the limits specified in Chapter 440, Florida Statutes, and Employer's Liability limits shall not be less than \$100,000/\$100,000/\$500,000 (each accident/disease-each employee/disease-policy limit).

(d) Auto Liability. VENDOR shall maintain Owned, Non-Owned and Hired Auto Liability insurance with Bodily Injury and Property Damage limits of not less than \$1,000,000 Combined Single Limit.

(e) Acceptability of Insurance Carriers. The insurance policies required under this Agreement shall be issued by companies qualified to do business in the State of Florida and having a rating of at least A- VI by AM Best or Aa3 by Moody's Investor Service.

(f) Verification of Coverage. Proof of the required insurance must be furnished by VENDOR to SBBC's Risk Management Department by Certificate of Insurance within fifteen (15) days of the date of this Agreement. To streamline this process, SBBC has partnered with EXIGIS Risk Management Services to collect and verify insurance documentation. All certificates (and any required documents) must be received and approved by SBBC's Risk Management Department before any work commences to permit VENDOR to remedy any deficiencies. VENDOR must verify its account information and provide contact details for its Insurance Agent via the link provided to it by email.

(g) Required Conditions. Liability policies must include the following terms on the Certificate of Insurance:

- 1) The School Board of Broward County, Florida, its members, officers, employees and agents are added as additional insured.
- 2) All liability policies are primary of all other valid and collectable coverage maintained by The School Board of Broward County, Florida.
- 3) Certificate Holder: The School Board of Broward County, Florida, c/o EXIGIS Risk Management Services, P.O. Box 4668-ECM, New York, New York 10163-4668.

(h) Cancellation of Insurance. VENDOR is prohibited from providing services under this Agreement with SBBC without the minimum required insurance coverage and must notify SBBC within two (2) business days if required insurance is cancelled.

(i) SBBC reserves the right to review, reject or accept any required policies of insurance, including limits, coverage or endorsements, herein throughout the term of this Agreement.

2.12 **Equal Opportunity Provision.** The parties agree that no person shall be subjected to discrimination because of age, race, color, disability, gender identity, gender expression, marital status, national origin, religion, sex or sexual orientation in the performance of the parties' respective duties, responsibilities and obligations under this Agreement.

2.13 **Annual Appropriation.** The performance and obligations of SBBC under this Agreement shall be contingent upon an annual budgetary appropriation by its governing body. If SBBC does not allocate funds for the payment of services or products to be provided under this Agreement, this Agreement may be terminated by SBBC at the end of the period for which funds have been allocated. SBBC shall notify the other party at the earliest possible time before such termination. No penalty shall accrue to SBBC in the event this provision is exercised, and SBBC shall not be obligated or liable for any future payments due or any damages as a result of termination under this section.

2.14 **Excess Funds.** Any party receiving funds paid by SBBC under this Agreement agrees to promptly notify SBBC of any funds erroneously received from SBBC upon the discovery of such erroneous payment or overpayment. Any such excess funds shall be refunded to SBBC.

2.15 **Incorporation by Reference.** Attachment A, B and C attached hereto and referenced herein shall be deemed to be incorporated into this Agreement by reference.

ARTICLE 3 – GENERAL CONDITIONS

3.01 **No Waiver of Sovereign Immunity.** Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable or of any rights or limits to liability existing under Section 768.28, Florida Statutes. This section shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought on account of this Agreement is barred by any applicable statute of limitations.

3.02 **No Third Party Beneficiaries.** The parties expressly acknowledge that it is not their intent to create or confer any rights or obligations in or upon any third person or entity under this Agreement. None of the parties intend to directly or substantially benefit a third party by this Agreement. The parties agree that there are no third party beneficiaries to this Agreement and that no third party shall be entitled to assert a claim against any of the parties based upon this Agreement. Nothing herein shall be construed as consent by an agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of any Agreement.

3.03 **Independent Contractor.** The parties to this Agreement shall at all times be acting in the capacity of independent contractors and not as an officer, employee or agent of one another. Neither party or its respective agents, employees, subcontractors or assignees shall represent to others that it has the authority to bind the other party unless specifically authorized in writing to do so. No right to SBBC retirement, leave benefits or any other benefits of SBBC employees shall exist as a result of the performance of any duties or responsibilities under this Agreement. SBBC shall not be responsible for social security, withholding taxes, contributions to unemployment compensation funds or insurance for the other party or the other party's officers, employees, agents, subcontractors or assignees.

3.04 **Default.** The parties agree that, in the event that either party is in default of its obligations under this Agreement, the non-defaulting party shall provide to the defaulting party (30) days written notice to cure the default. However, in the event said default cannot be cured

within said thirty (30) day period and the defaulting party is diligently attempting in good faith to cure same, the time period shall be reasonably extended to allow the defaulting party additional cure time. Upon the occurrence of a default that is not cured during the applicable cure period, this Agreement may be terminated by the non-defaulting party upon thirty (30) days notice. This remedy is not intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or future exercise thereof. Nothing in this section shall be construed to preclude termination for convenience pursuant to Section 3.05.

3.05 **Termination.** This Agreement may be canceled with or without cause by SBBC during the term hereof upon thirty (30) days written notice to the other parties of its desire to terminate this Agreement. In the event of such termination, SBBC shall be entitled to a *pro rata* refund of any pre-paid amounts for any services scheduled to be delivered after the effective date of such termination. SBBC shall have no liability for any property left on SBBC's property by any party to this Agreement after the termination of this Agreement. Any party contracting with SBBC under this Agreement agrees that any of its property placed upon SBBC's facilities pursuant to this Agreement shall be removed within ten (10) business days following the termination, conclusion or cancellation of this Agreement and that any such property remaining upon SBBC's facilities after that time shall be deemed to be abandoned, title to such property shall pass to SBBC, and SBBC may use or dispose of such property as SBBC deems fit and appropriate.

3.06 **Compliance with Laws.** Each party shall comply with all applicable federal, state and local laws, SBBC policies, codes, rules and regulations in performing its duties, responsibilities and obligations pursuant to this Agreement.

3.07 **Place of Performance.** All obligations of SBBC under the terms of this Agreement are reasonably susceptible of being performed in Broward County, Florida and shall be payable and performable in Broward County, Florida.

3.08 **Governing Law and Venue.** This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. Any controversies or legal problems arising out of this Agreement and any action involving the enforcement or interpretation of any rights hereunder shall be submitted exclusively to the jurisdiction of the State courts of the Seventeenth Judicial Circuit of Broward County, Florida or to the jurisdiction of the United States District Court for the Southern District of Florida. Each party agrees and admits that the state courts of the Seventeenth Judicial Circuit of Broward County, Florida or the United States District Court for the Southern District of Florida shall have jurisdiction over it for any dispute arising under this Agreement.

3.09 **Entirety of Agreement.** This document incorporates and includes all prior negotiations, correspondence, conversations, agreements and understandings applicable to the matters contained herein and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, the parties agree that no deviation from the terms hereof shall be predicated upon any prior representations or agreements, whether oral or written.

3.10 **Binding Effect.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

3.11 **Assignment.** Neither this Agreement nor any interest herein may be assigned, transferred or encumbered by any party without the prior written consent of the other party. There

shall be no partial assignments of this Agreement including, without limitation, the partial assignment of any right to receive payments from SBBC.

3.12 **Captions.** The captions, section designations, section numbers, article numbers, titles and headings appearing in this Agreement are inserted only as a matter of convenience, have no substantive meaning, and in no way define, limit, construe or describe the scope or intent of such articles or sections of this Agreement, nor in any way ~~effect~~ affect this Agreement and shall not be construed to create a conflict with the provisions of this Agreement.

3.13 **Severability.** In the event that any one or more of the sections, paragraphs, sentences, clauses or provisions contained in this Agreement is held by a court of competent jurisdiction to be invalid, illegal, unlawful, unenforceable or void in any respect, such shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect as if such invalid, illegal, unlawful, unenforceable or void sections, paragraphs, sentences, clauses or provisions had never been included herein.

3.14 **Preparation of Agreement.** The parties acknowledge that they have sought and obtained whatever competent advice and counsel as was necessary for them to form a full and complete understanding of all rights and obligations herein and that the preparation of this Agreement has been their joint effort. The language agreed to herein expresses their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than the other.

3.15 **Amendments.** No modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document prepared with the same or similar formality as this Agreement and executed by each party hereto.

3.16 **Waiver.** The parties agree that each requirement, duty and obligation set forth herein is substantial and important to the formation of this Agreement and, therefore, is a material term hereof. Any party's failure to enforce any provision of this Agreement shall not be deemed a waiver of such provision or modification of this Agreement unless the waiver is in writing and signed by the party waiving such provision. A written waiver shall only be effective as to the specific instance for which it is obtained and shall not be deemed a continuing or future waiver.

3.17 **Force Majeure.** Neither party shall be obligated to perform any duty, requirement or obligation under this Agreement if such performance is prevented by fire, hurricane, earthquake, explosion, wars, sabotage, accident, flood, acts of God, strikes, or other labor disputes, riot or civil commotions, or by reason of any other matter or condition beyond the control of either party, and which cannot be overcome by reasonable diligence and without unusual expense ("Force Majeure"). In no event shall a lack of funds on the part of either party be deemed Force Majeure.

3.18 **Survival.** All representations and warranties made herein, indemnification obligations, obligations to reimburse SBBC, obligations to maintain and allow inspection and audit of records and property, obligations to maintain the confidentiality of records, reporting requirements, and obligations to return public funds shall survive the termination of this Agreement.

3.19 **Agreement Administration.** SBBC has delegated authority to the Superintendent of Schools or his/her designee to take any actions necessary to implement and administer this Agreement.

3.20 **Counterparts and Multiple Originals.** This Agreement may be executed in multiple originals, and may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same Agreement.

3.21 **Authority.** Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Agreement on the date first above written.



(Corporate Seal)

FOR SBBC:

THE SCHOOL BOARD OF BROWARD
COUNTY, FLORIDA

By 
Heather P. Brinkworth, Chair

ATTEST:


Robert W. Runcie, Superintendent of Schools

Approved as to Form and Legal Content:


Office of the General Counsel

[THIS SPACE INTENTIONALLY LEFT BLANK; SIGNATURE PAGE FOLLOWS]

ATTACHMENT A



Quote

PO Box 1419
 Calhoun, GA 30703-1419
 Phone: (706) 629-4624
 Fax: (706) 629-6761

Date	Quote No.
10/15/2019	11800

Name/Address	1632
BROWARD COUNTY SCHOOL BOARD ACCOUNTS PAYABLE 600 SE 3RD AVE 7TH FLOOR SUNRISE, FL 33351	

Ship To
ATLANTIC TECHNICAL COLLEGE 4700 COCONUT CREEK PKWY COCONUT CREEK, FL 33063-6536 ATTN: JOHN FELSER

Regional Mgr: DBR

Item	Qty	Description	Unit Price	Total
91301300	25	Model 130ST Trainer (3-Position)	2,745.00	68,625.00
91314011	25	Model 1401T DC Card Set	385.00	9,625.00
91314021	25	Model 1402T AC Card Set	695.00	17,375.00
91314031	25	Model 1403T Analog Card Set	984.00	24,600.00
91321051	25	Model 2105T Digital Card Set	1,140.00	28,500.00
99901410	25	Model 1410 Soldering Program Card Set	26.00	650.00
91900011	1	Learning Content - Model 1438G-Theory of Aviation Technology	2,495.00	2,495.00
99961438	25	Model 1438P Aircraft Electrical	2,195.00	54,875.00
99971438	25	Model 1438S Aircraft Electrical Systems	1,495.00	37,375.00
99941438	25	Model 1438E Aircraft Electronics Systems	1,180.00	29,500.00
99901459	25	Model 1459 Cables & Connectors	625.00	15,625.00
91900011	1	Learning Content - Hydraulics/Pneumatics	2,495.00	2,495.00
91900011	1	Learning Content - Mathematics/Physics	2,495.00	2,495.00
99900488	25	Model 488 Auto Digital Multimeter Hand Held	150.00	3,750.00
99900477	25	Model 477 Digital O-Scope	559.00	13,975.00
99900442	25	Model 442 Function Generator	595.00	14,875.00
91900007	1	Basic Work Center - 10 Student Access License	5,995.00	5,995.00
91900009	15	Additional Student Access License (SAL)	500.00	7,500.00
99929007	3	E-Learning Services - 1 location - Annual Fee Subscription for 25 users Nov. 1, 2019 - Nov. 1, 2022	3,750.00	11,250.00
INSTALL		Installation / Instructor Orientation	3,000.00	3,000.00
DISCOUNT		Discount - No charge installation	-3,000.00	-3,000.00
TRAINING		Training - On Site Training	1,500.00	1,500.00
DISCOUNT		Discount - No charge on-site training	-1,500.00	-1,500.00
DISCOUNT		Educational Volume Discount	-3,515.80	-3,515.80
FREIGHT	1	Freight	1,500.00	1,500.00
This quote is valid for 90 days.				

Quoted By David Richardson	Subtotal	\$349,564.20
	Sales Tax (0.0%)	\$0.00
Learning Labs, Inc. gladly accepts school checks for payment of orders. Payment using Credit Cards or P-Cards may be subject to a Credit Card Processing Fee.	Total	\$349,564.20

ATTACHMENT B

STATEMENT OF WARRANTY

Nida Corporation warrants all Nida manufactured hardware to be free from defects in material and workmanship under normal use and service for a period of five years from the date of shipment to the original purchaser. Nida Corporation's obligation under this warranty is limited to repair, adjustment, or replacement as required, at the option of Nida Corporation, Melbourne, Florida. This warranty does not extend to any equipment which has been subjected to misuse, negligence, accident; has been shipped or transported in non-Nida approved packing materials; or which has been repaired or altered in any way by unauthorized personnel.

The Nida Trainers and associated Circuit Cards are designed for student investigation in the field of electronics. Furthermore, during student investigation errors may occur, possibly causing damage to components in the console or on circuit cards. Nida Corporation is obligated to assist our Customers in the repair or replacement of any such damaged components; identifying the cause; and resolving the issue going forward.

Nida Corporation warrants all software to be free from defects in material and workmanship under normal use and service for one year from the date of purchase to the original purchaser. Updates to the original software version will be provided at no charge for one year provided shipping and handling costs are incurred by the original purchaser. Nida Corporation accepts no responsibility for lost revenues as a result of software errors or conflicts. Unlimited 1-800-327-6432 support is provided to all original purchasers for the lifetime of the product.

This warranty may give you certain legal rights which can vary from state to state. Packaging, shipping, customs, tariffs and insurance charges are the responsibility of the Customer. All warranty returns must be issued a Return Material Authorization (RMA) number prior to shipment.

ATTACHMENT C



NIDA TRAINING GENERAL INFORMATION

Welcome to Nida Corporation's guest facilities, located in beautiful Melbourne, Florida. In order to ensure your stay with us is productive and enjoyable, we would like to make you aware of the following details of your visit.

Due to the remote location of the factory and facilities, a rental car or personal vehicle is necessary for transportation to and from Nida, restaurants, and leisure activities. Both the Orlando and Melbourne airports offer a variety of rental car agencies for you to choose. You will find directions to Nida attached to this letter and on our web site, www.nida.com, under *About Nida, Visiting Nida*.

Nida has a "no pet" policy. It is very important to ensure our accommodations are as nice as possible for each and every guest.

Nida Corporation's regular office hours are from 8 am to 5 pm, Monday through Friday. Initial access to the Nida guest facilities must be made during regular office hours. At that time a key and gate controller will be provided along with a quick overview of the available guest resources. We recommend the following schedule for your visit.

Monday – Travel day to arrive at Nida before 5 p.m. EST

Tuesday – Training day

Wednesday – Training day

Thursday – Optional day

Friday – Departure day

We request that you e-mail or fax your travel itinerary to Robin Asplund at 321-727-2655 (fax) or robina@nida.com along with your contact information (mobile phone number) no later than two weeks prior to your arrival at Nida.

While on the Space Coast, we highly recommend that you plan a visit to Kennedy Space Center. KSC offers special information and material packages to educators and is a "must see" Florida attraction.

If you have any questions, contact Robin at 1-800-327-6432.

Have a safe trip!

Directions to Nida from Jacksonville

1. Drive South on I-95 out of Jacksonville. Continue South to Brevard County/Melbourne.
2. Exit at SR 518/Eau Gallie Boulevard, Exit 183.
3. Turn left onto SR 518 and go East approximately ¼ mile
4. Turn right onto John Rodes Boulevard. (7-11 on corner)
5. Continue South on John Rodes approximately 2 miles. The Nida gate will be on your right just past the Lamplighter Mobile Home Park entrance.
6. Turn RIGHT into Nida and keep to the left on the winding driveway. Park in the guest spots at the front of the building.
7. The main entrance to Nida is up the walk, over the bridge through the double glass doors.

Directions to Nida from the Orlando International Airport

1. Depart the airport using the North exit.
2. Take the SR-528 Toll East/Beeline Expressway exit towards Cocoa/Kennedy Space Center (Toll = \$1.25)
3. Continue East on SR-528 for about 20 miles. Keep right at the I-95 North/South fork. Look for the actual I-95 exit in about 2 miles. If you miss this exit you will find yourself in Port Canaveral.
4. In approximately 2 miles, take the I-95 South exit. Go South on I-95 for about 23 miles.
5. Exit at SR 518/Eau Gallie Boulevard, Exit 183.
6. Turn left onto SR 518 and go East approximately 1/4 mile
7. Turn right onto John Rodes Boulevard. (7-11 on corner)
8. Continue South on John Rodes approximately 2 miles. The Nida gate will be on your right just past the Lamplighter Mobile Home Park entrance.
9. Turn RIGHT into Nida and keep to the left on the winding driveway. Park in the guest spots at the front of the building.
10. The main entrance to Nida is up the walk, over the bridge through the double glass doors.

Directions to Nida from Miami

1. Drive North on I-95. Depending on your departure point, it may be more convenient to use the Florida Turnpike until Fort Pierce. At that time, switch over to I-95 North.
2. Take 192 East, Exit 180. Keep right at the end of the exit ramp.
3. Continue East on 192 for one traffic light (about a block) and turn LEFT onto John Rodes Boulevard.
4. Nida is approximately 2 miles on the LEFT. You will pass Ellis Road on the RIGHT.
5. Turn LEFT into Nida and keep to the left on the winding driveway. Park in the guest spots at the front of the building.
6. The main entrance to Nida is up the walk, over the bridge through the double glass doors.

Directions to Nida from Melbourne International Airport

1. Exit Melbourne International Airport and turn right (west) on Nasa Blvd.
2. Continue to third traffic light and make another right, you'll still be on Nasa Blvd.
3. Nasa Blvd. to Wickham Rd.
4. Cross over Wickham Rd. (Nasa Blvd. becomes Ellis Road).
5. Continue on Ellis until the road ends at John Rodes Blvd. and take a right. We're approximately ¼ mile on left.
6. Turn LEFT into Nida and keep to the left on the winding driveway. Park in the guest spots at the front of the building.
7. The main entrance to Nida is up the walk, over the bridge through the double glass doors.