

## EXECUTIVE SUMMARY

### Recommendation to Add New Vendors and Additional Spending Authority 19-080-1V – Technical Contract Staffing and Consulting Services - Rebid

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#### **Introduction**

##### **Responsible: Procurement & Warehousing Services (PWS)**

This request is to approve the recommendation to award additional vendors and additional spending authority to Invitation to Bid (ITB) 19-080-1V - Technical Contract Staffing and Consulting Services - Rebid. The contract term is from October 3, 2018 through October 2, 2020, with a renewal option for two (2) additional one (1) year periods. The additional spending authority requested is \$1,600,000.

#### **Good/Services Description**

##### **Responsible: Information & Technology (I&T)**

By rebidding ITB 19-080-1V, it will allow The School Board of Broward County, Florida (SBBC), to add vendors to the already awarded pool of vendors to provide services on an “as needed” basis. Required services include, but are not limited to, Project Management, System Analysis, System Design, Computer Programming, Operations, Wide-Area Network Assistance, and the Payroll Process Improvement Projects.

#### **Procurement Method**

##### **Responsible: PWS**

SBBC, originally released ITB 19-080V on September 6, 2018, and was opened on September 14, 2018, awarding forty-one (41) bidders, of which seven (7) are certified Small/Minority/Women Business Enterprise (S/M/WBE) vendors. The bid was awarded by item to all responsive and responsible bidder(s) meeting all specifications, terms, and conditions. They should then be in a favorable position to compete for SBBC’s business.

According to Section 4, Special Condition 11 of the original ITB, on August 21, 2019, this ITB was released as a rebid and opened on September 5, 2019. Twenty-one (21) bids were received, and eighteen (18) additional vendors were awarded, of which one (1) is an S/M/WBE vendor. Proposals were evaluated and approved under the same terms and conditions of the original bid.

At the time the original bid was advertised, the following S/M/WBE goal was established; SBBC has not set a participation goal for this solicitation, but S/M/WBE participation is strongly encouraged.

#### **Financial Impact**

##### **Responsible: PWS and Information & Technology (I&T)**

The estimated spend for a two (2) year contract for ITB 19-080V was approved by the School Board for \$4,800,000 on October 2, 2018. As indicated at the time of the first approval, during the term of this ITB, it is expected that the District will be utilizing this contract to support additional District-wide initiatives.

The request to approve an additional spending authority of \$1,600,000 is to support such initiatives that are specifically aligned with the Payroll Process Improvement Project, assuring that Information & Technology will have enough spending authority left to perform its regular purchases until contract expiration. The total spending authority for the contract will increase to \$6,400,000.

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Original approved spending authority	\$4,800,000
<b><u>Estimated amount for payroll process improvement project</u></b>	<b><u>\$1,600,000</u></b>
<b><u>New total estimated Spending Authority</u></b>	<b><u>\$6,400,000</u></b>

**Financial Impact Table:**

Action	Date	Term (years)	Amount
Original spending authority request	10/03/2018	3	\$ 4,800,000
New vendors added + additional spending authority request	11/06/2019		\$ 1,600,000
<b>New total contract amount</b>		<b>3</b>	<b>\$ 6,400,000</b>

A detailed Statement of Work accompanied with cost estimates (as per billing rates established in ITB 19-080V and the estimated duration for each activity) along with approval from the Chief Information Officer will be required before the commencement of any activity.

School Board approval of this recommendation does not mean the authorized amount will exceed the estimated contract award amount. Funding for this Bid will come from the Requesting Department's operating budget that will have a need to contract technical services.