



# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:

EE-6.

MEETING DATE	2019-09-04 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

Special Order Request	<input type="radio"/> Yes	<input checked="" type="radio"/> No
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Time
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Open Agenda	<input checked="" type="radio"/> Yes	<input type="radio"/> No
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TITLE:

Recommendation to Approve Extension and Additional Spending Authority - 16-046R - High Capacity Air Conditioning Filters

**REQUESTED ACTION:**

Approve the extension and additional spending authority for the above Invitation to Bid (ITB). New Contract Term: March 16, 2016 through January 31, 2020, 3 Years, 9 Months; User Department: Physical Plant Operations (PPO); Additional Requested Amount: \$90,000; New Award Amount: \$1,389,000; Awarded Vendor(s): Con-Air Industries LLC; Small/Minority/Women Business Enterprise Vendor(s): None.

**SUMMARY EXPLANATION AND BACKGROUND:**

The request is to extend ITB 16-046R for three (3) months beyond the expiration date of the current contract period March 16, 2016 through January 31, 2020. By extending this contract, the District will not have an interruption in the current service and will provide more time for Procurement & Warehousing Services (PWS) to complete a new bid. PWS intended to extend for one hundred and eighty (180) days, however, the vendor only agreed to extend for ninety (90) days. A copy of the bid documents are available online at: [http://www.broward.k12.fl.us/supply/agenda/16-046R\\_High-CapacityAirConditioningFilters.pdf](http://www.broward.k12.fl.us/supply/agenda/16-046R_High-CapacityAirConditioningFilters.pdf)

**SCHOOL BOARD GOALS:**

Goal 1: High Quality Instruction  Goal 2: Safe & Supportive Environment  Goal 3: Effective Communication

**FINANCIAL IMPACT:**

The estimated financial impact to the District will be \$90,000. The contract award amount was for \$1,299,000. The request is to increase the spending authority by \$90,000, bringing the new contract value to \$ \$1,389,000. The funding source will come from PPO's operating budget. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the contract award amount.

**EXHIBITS: (List)**

(1) Executive Summary (2) Approved ARF 6-11-2019 SBOM EE-29 (3) Approved ARF 9-5-2018 SBOM EE-8 (4) Approved ARF 3-15-2016 RSBM EE-6 (5) Recommendation Tabulation 3-15-2016 (6) Financial Analysis Worksheet (7) ITB High-Capacity Air Conditioning Filters (8) Extension Letter (9) Survey

**BOARD ACTION:**

# APPROVED

(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Sam Bays

Phone: 754-321-4600

Name: Mary C. Coker

Phone: 754-321-0501

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature

*Maurice Woods*

8/26/2019, 12:46:29 PM

Approved In Open Board Meeting On:

**SEP 04 2019**

By:

*Heatha P. Brinkworth*

School Board Chair

Electronic Signature

Form #4189 Revised 07/25/2019

RWR/ MLW/MCC/SB:as