

## **EXECUTIVE SUMMARY**

### **Recommendation to Approve Agreement FY20-107 – Online Payment of Game Officials**

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#### **Introduction**

**Responsible: Procurement & Warehousing Services (PWS)**

This request is to approve the recommendation to reject all bids regarding Request for Proposal (RFP) FY20-107 Online Payment of Game Officials that was released on June 11, 2019. The intent for releasing the RFP was to competitively procure a new service that manages game official payments that will ensure a faster and more efficient method for paying officials.

#### **Goods/Services Description**

**Responsible: Athletics & Student Activities**

In accordance with Purchasing Policy 3320 Part 11 (J), it is recommended that all proposals are rejected. As stated in the Policy, “if less than two (2) responsive proposals for a commodity or contractual services are received, the District may negotiate on the best terms and conditions or decide to reject all proposals. The District shall document the reasons that negotiating terms and conditions with the sole proposer is in the best interest of the school district in lieu of re-soliciting proposals.”

#### **Procurement Method**

**Responsible: PWS**

The solicitation for this RFP ran from June 11, 2019 through July 3, 2019. Seventy-five (75) vendors were notified, seven (7) vendors downloaded the RFP, and one (1) proposal was received prior to bid opening. The evaluation committee meeting was held on July 8, 2019, consisting of three (3) members.

#### **Financial Impact**

**Responsible: PWS and Student Activities**

There is no financial impact to the District.