

## EXECUTIVE SUMMARY

### Recreation License Agreement with the City of Cooper City for Cooper City Elementary School

Recreation License Agreements (RLA) (formerly referred to as Master Lease Agreements (MLA)) are long term agreements that are structured to allow for the long-term continuous use of facilities identified in the RLA. The term of RLAs vary, but typically range from twenty (20) to fifty (50) years.

The current MLA between the SBBC and the City of Cooper City was entered into on June 7, 1979 and is set to expire on June 6, 2019. The current MLA allows the City to utilize outdoor areas with recreational amenities (Licensed Premises) at both Cooper City Elementary School (ES) and Cooper City High School (HS). Upon the MLA becoming effective at that time, the City developed the Licensed Premises at Cooper City ES with a Pavilion for recreational use by City and as needed by the SBBC.

To insure timely completion of the RLA renewal, Facility Planning & Real Estate (FP&RE) Department staff sent an email to Cooper City's Recreation Director on November 13, 2018, to find out if the City is interested in renewing the RLA. Due to not receiving a response, on December 18, 2018, FP&RE Department staff sent another email and left a voicemail message for the City's Recreation Director. On January 3, 2019, FP&RE Department staff called and spoke with the City's Recreation Director, who stated the City would like to renew the RLA. FP&RE Department staff started working on the draft agreement and making site visits. On March 5, 2019, after speaking with the School Principals (Cooper City ES and HS), it was determined that the City does not utilize the Licensed Premises at both Schools on a daily basis. As such, the City submits written requests to the Schools' Principal when the City wants to utilize the Licensed Premises. Therefore, it was mutually agreed upon by both the City and School Principals that the Reciprocal Use Agreement (RUA) would be used to allow the City to utilize the Licensed Premises at both Schools. Therefore, consensus was reached to not renew the RLA.

However, on April 22, 2019, the Interim Recreation Director contacted FP&RE Department staff stating the City would like to renew the RLA for Cooper City ES because the Pavilion located on the Licensed Premises at the School site is maintained by the City. The City will continue to submit written requests when wanting to utilize the Pavilion. The Licensed Premises which includes the Pavilion, is fully fenced and gated from the School site with a four-foot fence that was constructed by the City.

The City desires to renew the RLA for twenty-five (25) years. FP&RE Department staff spoke with the Cooper City ES Principal about the City's renewed interest to renew the RLA and the School Principal does not object to the renewal.

Unfortunately, due to the City's short notice of wanting to renew the RLA, the RLA had to be scheduled for the May 21, 2019 Regular School Board Meeting prior to the RLA's expiration date of June 6, 2019.