



# AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

ITEM No.:  
**EE-8.**

MEETING DATE	2019-03-05 10:05 - School Board Operational Meeting
AGENDA ITEM	ITEMS
CATEGORY	EE. OFFICE OF STRATEGY & OPERATIONS
DEPARTMENT	Procurement & Warehousing Services

<b>Special Order Request</b> <input type="radio"/> Yes <input checked="" type="radio"/> No
<b>Time</b>
<b>Open Agenda</b> <input checked="" type="radio"/> Yes <input type="radio"/> No

**TITLE:**  
Recommendation to Approve First Renewal and Additional Spending Authority - 16-052N - Caps, Gowns, and Announcements

**REQUESTED ACTION:**  
Approve the First Renewal and Additional Spending Authority of the above Agreements. Contract Term: July 27, 2016 through April 30, 2020, 4 Years, 9 Months; User Department: Office of School Performance & Accountability; Additional Requested Amount: \$53,000; New Award Amount: \$313,000 Awarded Vendor(s): Chuck Puleri & Associates, Inc.; Jostens, Inc.; Small/Minority/Women Business Enterprise Vendor(s): None.

**SUMMARY EXPLANATION AND BACKGROUND:**  
This request is to approve the First Renewal and Additional Spending Authority to the Agreements with Chuck Puleri & Associates, Inc. and Jostens, Inc. that provides caps, gowns, announcements, and honor cords for graduating students throughout the District. These agreements are being amended to renew for an additional year, expiring on April 30, 2020. These Agreements have been reviewed and approved as to form and legal content by the Office of the General Counsel.

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction     Goal 2: Continuous Improvement     Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
The estimated financial impact to the District will be \$53,000. The contract award amount was for \$260,000. The request is to increase the spending authority by \$53,000, bringing the new contract value to \$313,000. The funding source will come from various schools and the Athletics & Student Activities department's operating budget. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

**EXHIBITS: (List)**  
(1) Executive Summary (2) Agreements- 2 (3) Approved ARF 8-8-2017 SBOM EE-7 (4) Approved ARF 7-26-2016 RSBM EE-11 (5) Financial Analysis Worksheet (6) Renewal Letters- 2 (7) Survey

**BOARD ACTION:**  
**APPROVED**  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Alan Strauss	Phone: 754-321-3810
Name: Mary C. Coker	Phone: 754-321-0501

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature  

Maurice Woods  
 2/19/2019, 4:24:03 PM

Approved In Open Board Meeting On:

**MAR 05 2019**

By:   
School Board Chair

## EXECUTIVE SUMMARY

### Recommendation to Approve First Renewal and Additional Spending Authority 16-052N – Caps, Gowns, and Announcements

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#### **Introduction**

##### **Responsible: Procurement & Warehousing (PWS)**

This request is to approve the First Renewal and Additional Spending Authority for Request for Proposal (RFP) 16-052N - Caps, Gowns and Announcements with Chuck Puleri & Associates, Inc. and Jostens, Inc. that provides caps, gowns, announcements, and honor cords for graduating students throughout the District. Chuck Puleri & Associates, Inc. was approved by the School Board at the RSBM on July 26, 2016, under Item E-11 for three (3) years starting July 27, 2016 through April 30, 2019, with a renewal option for two (2) additional one (1) year periods, with an approved spending authority of \$100,000. Based on the second release of RFP 16-052-1N, Josten's Inc. was approved by the School Board at the SBOM on August 8, 2017, under Item EE-7, with an additional spending authority of \$160,000. Upon the approval of that item, the new spending authority was \$260,000.

#### **Goods/Services Description**

##### **Responsible: Office of School Performance & Accountability (OSPA)**

The purpose of this RFP is to provide caps, gowns, announcements, and honor cords for graduating students, which will be purchased by schools and departments around the District. Each awardee provides a representative that in partnership with the school provides products and services to create a memorable experience for the graduating class. The vast majority of spending for this bid will come from the parents and students. This solicitation gave the District a way to offer fixed pricing and qualified vendors for schools, parents, and students.

#### **Procurement Method**

##### **Responsible: PWS**

These agreements are being amended to renew for an additional year, expiring on April 30, 2020. The decision to renew was based on the following:

- There is a limited number of established Vendors providing these products in Broward County, which was demonstrated when only two (2) proposals were received during the previous bid openings.
- Chuck Puleri & Associates, Inc. that is our primary Vendor has serviced the District for more than twenty (20) years.
- Chuck Puleri & Associates, Inc. reduced the price of some products and received positive feedback from our survey, see attached.

The agreement with Chuck Puleri & Associates, Inc. was awarded based on the release of RFP 16-052N which ran from February 29, 2016 through March 29, 2016. There were seventy-four (74) vendors notified, five (5) vendors downloaded the RFP, and two (2) proposals were received before bid opening.

The agreement with Jostens Inc. was awarded based on the second release of RFP 16-052-1N which ran from March 15, 2017 through April 18, 2017. There were sixty-eight (68) vendors notified, seven (7) vendors downloaded the RFP, and one (1) proposal was received before bid opening.

Although Jostens, Inc. is not currently providing this service to any of our schools, they have agreed to renew for an additional year and will be an option for schools if needed. They are awarded on multiple other RFPs and are providing comparable prices.

**Recommendation to Approve First Amendment and Additional Spending Authority**  
**16-052N – Caps, Gowns, and Announcements**  
**March 5, 2019 Board Agenda**  
**Page 2**

**Financial Impact**  
**Responsible: PWS and OSPA**

The requested additional spending authority for the one (1) year renewal will be \$53,000, as demonstrated below:

<u>Total spending authority estimated for renewal period (12 months @ \$7,000)</u>	<u>\$ 84,000</u>
<u>(-) minus estimated total unused authorized spending at the end of current contract</u>	<u>\$ 31,128 **</u>
<b><u>Total requested spending authority (rounded)</u></b>	<b><u>\$53,000</u></b>

\*\* Estimated spend for the end of the contract period is based on the below:

<u>Current total unused authorized and available spending</u>	<u>\$ 52,128</u>
<u>(-) minus three (3) months still pending in current contract (3 months @ \$7,000)</u>	<u>\$ 21,000</u>
<u>Estimated total unused authorized spending at the end of current contract</u>	<u>\$ 31,128</u>

Upon the approval of this item, the total approved spending authority will be \$313,000.

Funding for this Bid will come from requesting schools' and the Athletics & Student Activities department operating budget.

## FIRST AMENDMENT TO AGREEMENT

THIS FIRST AMENDMENT TO AGREEMENT is made and entered into as of this 5<sup>th</sup> day of March, 2019, by and between

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
(hereinafter referred to as "SBBC"),  
a body corporate and political subdivision of the State of Florida,  
whose principal place of business is  
600 Southeast Third Avenue, Fort Lauderdale, Florida 33301

and

**CHUCK PULERI & ASSOCIATES, INC.**  
(hereinafter referred to as "VENDOR"),  
whose principal place of business is  
8230 W. State Road 84  
Davie, Florida 33324.

WHEREAS, SBBC and VENDOR entered into an Agreement dated July 27, 2016 (hereafter "Agreement"); and

WHEREAS, the Agreement will provide high schools and centers their caps, gowns, and announcements; and

WHEREAS, the parties mutually desire to amend certain provisions of the Agreement through this First Amendment to Agreement (hereafter "Amendment").

NOW, THEREFORE, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

1.01 **Recitals.** The Parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.

1.02 **Term of Agreement.** Pursuant to Section 2.4 of RFP 16-052N, the term of the Agreement is hereby extended from April 30, 2019 through April 30, 2020, unless terminated earlier pursuant to Section 3.05 of the Agreement.

1.03 **Amended Provisions.** The parties hereby agree to the following amended provisions to the Agreement:

The following provisions shall replace the respective provisions in the Agreement, by interlineation, as follows:

3.17 **Incorporation by Reference.** Attachments A and B attached hereto and referenced herein shall be deemed to be incorporated into this Agreement by reference.

The following provisions shall be added to the Agreement, by interlineation, as follows:

- **Attachment B**

1.04 **Cost of Services.** SBBC shall pay VENDOR for services rendered under this First Amendment to Agreement as specified in **Attachment B.**

1.05 **Order of Precedence among Agreement Documents.** In the event of conflict between the provisions of the Agreement and the provisions contained herein, the provisions of the following documents shall take precedence in this order:

- a) This First Amendment to Agreement; then
- b) the Agreement.

1.06 **Other Provisions Remain in Force.** Except as expressly provided herein, all other portions of the Agreement remain in full force and effect.

1.07 **Authority.** Each person signing this First Amendment to Agreement on behalf of either party individually warrants that he or she has full legal power to execute this First Amendment to Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this First Amendment to Agreement.

**IN WITNESS WHEREOF,** the Parties hereto have made and executed this First Amendment to Agreement on the date first above written.

**[THIS SPACE INTENTIONALLY LEFT BLANK; SIGNATURE PAGES FOLLOW]**



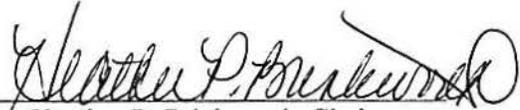
(Corporate Seal)

ATTEST:

  
Robert W. Runcie, Superintendent of Schools

**FOR SBBC:**

THE SCHOOL BOARD OF BROWARD  
COUNTY, FLORIDA

By   
Heather P. Brinkworth, Chair

Approved as to Form and Legal Content:



Digitally signed by Eric Abend  
Reason: Chuck Puleri & Assoc 1st  
Amend  
Date: 2019.01.15 09:13:07 -05'00'

Office of the General Counsel

**[THIS SPACE INTENTIONALLY LEFT BLANK; SIGNATURE PAGE FOLLOWS]**

**FOR VENDOR**

(Corporate Seal)

ATTEST:

CHUCK PULERI & ASSOCIATES, INC.

By *Chuck Puleri*  
Signature

\_\_\_\_\_, Secretary

Printed Name: Chuck Puleri

Title: owner Sales Rep

-or-

*Jessyca - Jannine Morejon*  
Witness

*Arden D. Everett*  
Witness

STATE OF Florida

COUNTY OF Broward

The foregoing instrument was acknowledged before me this 9 day of January, 2019 by Charles T Puleri of

Name of Person

Chuck Puleri + Associates on behalf of the corporation/agency. He/She is personally known to me or produced Associates as identification and did/did not first take an oath.

Type of Identification

My Commission Expires: 10/11/21

*Marisol Rueda*  
Signature - Notary Public

Marisol Rueda  
Printed Name of Notary

(SEAL)



Marisol Rueda  
NOTARY PUBLIC  
STATE OF FLORIDA  
Comm# GG150680  
Expires 10/11/2021

GG150680  
Notary's Commission No.

# ATTACHMENT B

8230 State Road 84  
Davie, FL 33324  
Ph: 954-693-0006  
Fax: 954-693-0238

## Chuck Puleri & Associates/Herff Jones Company

### Rental Prices

Item#	Description	<u>Agreement</u> Old Price	<u>First Amendment</u> New Price
1A	Includes gown, souvenir cap and year-dated tassel (with student retaining the cap and tassel) Sizes from regular cut to special cut to fit all students are offered	\$34.00	\$29.00**

### Purchase Prices

1B	Disposable Cap and Gown (Student retains extra tassels)	\$34.00	\$29.00**
1C	Custom Tassel	Free	Free
1D	Medallion with Ribbon (Medallions for Valedictorian and Salutatorians will be provided at no charge)	Free	Free
1E	Custom Medallion with Ribbon	\$16.00	\$15.00**
1F	Custom 3-Color and 4 Color Stoles	\$2.00	\$2.00
1G	Stoles	\$1.00	\$1.00
1H	Activity Cords	\$5.00	\$5.00

\*\* Indicates a reduction in price.

First Amendment with CHUCK PULERI & ASSOCIATES, INC.

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ATTACHMENT B

8230 State Road 84  
Davie, FL 33324  
Ph: 954-693-0006  
Fax: 954-693-0238

Chuck Puleri & Associates/Herff Jones Company

Announcements with Matching Envelopes

Based on ordering 10 EACH

Item #	Description	<u>Agreement</u>	<u>First Amendment</u>
		Old Price	New Price
2A	Single Fold	\$0.20 EACH	\$0.20 EACH
2B	Double Fold	\$0.35 EACH	\$0.35 EACH
2C	Triple Fold	\$1.25 EACH	\$1.25 EACH

Based on ordering 25 EACH

2D	Single Fold	\$0.20 EACH	\$0.20 EACH
2E	Double Fold	\$0.35 EACH	\$0.35 EACH
2F	Triple Fold	\$1.25 EACH	\$1.25 EACH

Personal Name Cards

Based on ordering 50 EACH

2G	Flat Print	\$3.95 EACH	\$3.95 EACH
2H	Raised Print	\$5.95 EACH	\$5.95 EACH
2I	Engraved	\$17.00 EACH	\$13.95 EACH**
2J	Picture Name Card	N/A	N/A
2K	With Foil Border Add	\$8.00 EACH	\$3.00 EACH**

Based on ordering 100 EACH

2L	Flat Print	\$4.95 EACH	\$4.50 EACH**
2M	Raised Print	\$6.95 EACH	\$6.95 EACH
2N	Engraved	\$19.00 EACH	14.95 EACH**
2O	Picture Name Card	N/A	N/A
2P	With Foil Border Add	\$8.00 EACH	\$4.00 EACH**

\*\* Indicates a reduction in price.

First Amendment with CHUCK PULERI & ASSOCIATES, INC.

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## FIRST AMENDMENT TO AGREEMENT

**THIS FIRST AMENDMENT TO AGREEMENT** is made and entered into as of this 5<sup>th</sup> day of March, 2019, by and between

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
(hereinafter referred to as "SBBC"),  
a body corporate and political subdivision of the State of Florida,  
whose principal place of business is  
600 Southeast Third Avenue, Fort Lauderdale, Florida 33301

and

**JOSTENS, INC.**  
(hereinafter referred to as "VENDOR"),  
whose principal place of business is  
3601 Minnesota Drive, Suite 400  
Minneapolis, MN 55435

**WHEREAS**, SBBC and VENDOR entered into an Agreement dated August 8, 2017 (hereafter "Agreement"); and

**WHEREAS**, the Agreement will provide high schools and centers their caps, gowns, and announcements; and

**WHEREAS**, the parties mutually desire to amend certain provisions of the Agreement through this First Amendment to Agreement (hereafter "Amendment").

**NOW, THEREFORE**, in consideration of the premises and of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

1.01 **Recitals**. The Parties agree that the foregoing recitals are true and correct and that such recitals are incorporated herein by reference.

1.02 **Term of Agreement**. Pursuant to Section 2.4 of RFP 16-052N, the term of the Agreement is hereby extended from April 30, 2019 through April 30, 2020, unless terminated earlier pursuant to Section 3.06 of the Agreement.

1.03 **Cost of Services**. SBBC shall pay VENDOR for services rendered under this First Amendment to Agreement based on current prices listed in **Attachment A**.

1.04 **Order of Precedence among Agreement Documents.** In the event of conflict between the provisions of the Agreement and the provisions contained herein, the provisions of the following documents shall take precedence in this order:

- a) This First Amendment to Agreement; then
- b) the Agreement.

1.05 **Other Provisions Remain in Force.** Except as expressly provided herein, all other portions of the Agreement remain in full force and effect.

1.06 **Authority.** Each person signing this First Amendment to Agreement on behalf of either party individually warrants that he or she has full legal power to execute this First Amendment to Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this First Amendment to Agreement.

**IN WITNESS WHEREOF,** the Parties hereto have made and executed this First Amendment to Agreement on the date first above written.

**[THIS SPACE INTENTIONALLY LEFT BLANK; SIGNATURE PAGES FOLLOW]**



(Corporate Seal)

ATTEST:

  
Robert W. Runcie, Superintendent of Schools

**FOR SBBC:**

THE SCHOOL BOARD OF BROWARD  
COUNTY, FLORIDA

By   
Heather P. Brinkworth, Chair

Approved as to Form and Legal Content:



Digitally signed by Eric  
Abend  
Reason: Jostens Inc. Am  
Date: 2019.01.29 08:49:54  
-05'00'

Office of the General Counsel

**[THIS SPACE INTENTIONALLY LEFT BLANK; SIGNATURE PAGE FOLLOWS]**

**FOR VENDOR**

(Corporate Seal)

ATTEST:

\_\_\_\_\_  
, Secretary

-or-

[Signature]  
Witness

[Signature]  
Witness

JOSTENS, INC.

By [Signature]  
Signature

Printed Name: Brian Fox

Title: Director / Rep

STATE OF FLORIDA

COUNTY OF MIAMI-DADE

The foregoing instrument was acknowledged before me this 28<sup>TH</sup> day of JANUARY, 2019 by BRIAN FOX of

FOX-MAR/JOSTENS on behalf of the corporation/agency. He/She is personally known to me or produced FL DRIVER LICENSE as identification and did/did not first take an oath. Type of Identification

My Commission Expires: 02/09/20

[Signature]  
Signature - Notary Public

YALINA VALDES  
Printed Name of Notary

FF958977  
Notary's Commission No.

(SEAL)





# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

MEETING DATE: 2017-08-08 10:05 - School Board Operational Meeting

Special Order Request  
 Yes  No

ITEM No.:  
**EE-7.**

AGENDA ITEM: ITEMS

Time

CATEGORY: EE. OFFICE OF STRATEGY & OPERATIONS

DEPARTMENT: Procurement & Warehousing Services

Open Agenda  
 Yes  No

TITLE:  
 Recommendation to Approve Agreement and Additional Spending Authority - 16-052N - Caps, Gowns, and Announcements

**REQUESTED ACTION:**  
 Approve the above agreement and additional spending authority. Contract Term: July 27, 2016 through April 30, 2019, 2 Years, 9 Months; User Department: District wide; Additional Requested Amount: \$160,000; New Award Amount: \$260,000; Awarded Vendor(s): Chuck Puleri and Associates, Inc., d/b/a Herff Jones and Jostens, Inc.; Minority/Women Business Enterprise Vendor(s): None.

**SUMMARY EXPLANATION AND BACKGROUND:**  
 Item EE-11 presented to the Board on July 26, 2016, requested the approval of Chuck Puleri & Associates, Inc., starting July 27, 2016 through April 30, 2019 with a spending authority of \$100,000. As stated in our RFP, "SBBC reserves the right to increase the qualified companies each subsequent year of the term of the contract, if deemed necessary" and as a result, we re-released the RFP on March 15, 2017, and Jostens, Inc. is being recommended for award based on that meeting.  
 This Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction  Goal 2: Continuous Improvement  Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
 The estimated financial impact to the District will be \$160,000. The contract amount was for \$100,000. The request is to increase the spending authority by \$160,000, bringing the new contract value to \$260,000. The funding source will come from various schools and the Athletics & Student Activities department's operating budget. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

**EXHIBITS: (List)**  
 (1) Executive Summary (2) Agreement (3) Approved ARF 7-26-2016 RSBM EE-11 (4) Recommendation Tabulation (5) Financial Analysis Worksheet

**BOARD ACTION:**  
**APPROVED**  
 (For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Alan Strauss	Phone: 754-321-3810
Name: Mary C. Coker	Phone: 754-321-0501

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
 Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature  
 Maurice Woods  
 7/24/2017, 12:55:11 PM

Approved In Open Board Meeting On: AUG 08 2017

By: *Abby M. Freedman*  
 School Board Chair



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

<b>MEETING DATE</b>	Jul 26 2016 10:15AM - Regular School Board Meeting	<b>Special Order Request</b>	<input type="radio"/> Yes	<input checked="" type="radio"/> No
<b>ITEM No.:</b>	<b>AGENDA ITEM</b>	<b>Time</b>		
EE-11.	OPEN ITEMS			
	<b>CATEGORY</b>			
	EE. OFFICE OF STRATEGY & OPERATIONS			
	<b>DEPARTMENT</b>	<b>Open Agenda</b>		
	Procurement & Warehousing Services	<input checked="" type="radio"/> Yes	<input type="radio"/> No	
<b>TITLE:</b>				
Recommendation of \$500,000 or Less - 16-052N - Caps, Gowns, and Announcements				

**REQUESTED ACTION:**

Approve the recommendation to award for the above contract. Contract Term: July 27, 2016, through April 30, 2019, 2 Years and 9 Months; User Department: District-wide; Award Amount: \$100,000; Awarded Vendor(s): Chuck Puleri & Associates, Inc., d/b/a Herff Jones, LLC; Minority/Women Business Enterprise Vendor(s): None

**SUMMARY EXPLANATION AND BACKGROUND:**

The School Board of Broward County, Florida, received two (2) proposals in response to Request For Proposal (RFP) 16-052N - Caps, Gowns, and Announcements. This RFP provides caps, gowns, announcements, and honor cords for graduating students which will be purchased by schools and departments around the District.

A copy of the Bid documents are available online at: <http://www.broward.k12.fl.us/supply/agenda/16-052N-CapsGowns&Announcements.pdf>

The Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

**SCHOOL BOARD GOALS:**

Goal 1: High Quality Instruction     Goal 2: Continuous Improvement     Goal 3: Effective Communication

**FINANCIAL IMPACT:**

The estimated financial impact to the District will be \$100,000. The funding source will come from District-wide operating budgets. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

**EXHIBITS: (List)**

(1) Executive Summary (2) Agreement (3) Recommendation Tabulation (4) Surveys

<b>BOARD ACTION:</b>	<b>SOURCE OF ADDITIONAL INFORMATION:</b>	
<b>APPROVED</b>	Name: Alan Strauss	Phone: 754-321-3810
(For Official School Board Records Office Only)	Name: Mary C. Coker	Phone: 754-321-0501

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature  
Maurice Woods  
7/14/2016, 6:25:27 PM

Electronic Signature  
Form #4189 Revised 04/16  
RWR/ MLW/AS/MCC:cd

Approved In Open Board Meeting On: JUL 26 2016

By:   
School Board Chair





# THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

7720 WEST OAKLAND PARK BOULEVARD, SUITE 323, SUNRISE, FLORIDA 33351 · TEL 754-321-0505 · FAX 754-321-0936

## PROCUREMENT & WAREHOUSING SERVICES

**MARY CATHERINE COKER, DIRECTOR**

[www.BrowardSchools.com/PWS](http://www.BrowardSchools.com/PWS)

The School Board of  
Broward County, Florida

Heather P. Brinkworth, Chair  
Donna P. Korn, Vice Chair

Lori Alhadeff  
Robin Bartleman  
Patricia Good  
Laurie Rich Levinson  
Ann Murray  
Dr. Rosalind Osgood  
Nora Rupert

Robert W. Runcie  
Superintendent of Schools

12/11/2018

**Herff Jones/Chuck Puleri & Associates**

8230 West State Road 84

Davie, FL 33324

Reference: 16-052N Caps, Gowns and Announcements

Subject: Renewal of Contract

Dear: Mr. Puleri

The above-referenced contract expires on 4/30/2019. In accordance with General Condition **2.4 - Contract Term** of the RFP, this contract may, by mutual agreement and upon School Board approval, be renewed for an additional year from 5/1/2019 through 4/30/2020. This letter does not constitute the actual renewal or contract offer.

Please indicate below your willingness to renew this RFP award, which shall be considered by the School District for renewal of your award premised upon your combined agreement to all terms and conditions of the awarded RFP and your agreement maintain.

- Yes, I offer to renew the current contract award at the current awarded price(s).
- Yes, I offer to renew the current contract award at a lower price(s) contained on the attached page(s).
- Yes, I offer to renew the current contract award at a higher price(s) contained on the attached page(s).
- No, I do not wish to renew the current contract award.

In accordance with Special Condition **2.5 - Price Adjustments** of the RFP, this contract may, by mutual agreement and upon School Board approval, renewed with a price adjustment.

Percent of increase request: Insert % Number Here

Please sign and date this document in the space provided and return it to my attention no later than 12/27/2018. If you fail to respond by this date, the School District will not consider renewal of your award. The School District will notify you if, and when, your contract is renewed by the School Board. Thank you for your prompt attention to this matter.

Sincerely,

*Karlene Grant*

Karlene Grant  
Purchasing Agent III  
KG:dg

Cc: Click or tap here to enter text

<b>VENDOR RESPONSE</b>	
<i>Chuck Puleri</i>	12/13/18
Signature/Date - Authorized Representative	
<i>Chuck Puleri</i>	
Printed Name - Authorized Representative	



**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

7720 WEST OAKLAND PARK BOULEVARD, SUITE 323, SUNRISE, FLORIDA 33351 · TEL 754-321-0505 · FAX 754-321-0936

**PROCUREMENT & WAREHOUSING SERVICES**

**MARY CATHERINE COKER, DIRECTOR**

[www.BrowardSchools.com/PWS](http://www.BrowardSchools.com/PWS)

The School Board of  
Broward County, Florida

Heather P. Brinkworth, Chair  
Donna P. Korn, Vice Chair

Lori Ahadeff  
Robin Bartleman  
Patricia Good  
Laurie Rich Levinson  
Ann Murray  
Dr. Rosalind Osgood  
Nora Rupert

Robert W. Runcie  
Superintendent of Schools

12/11/2018  
Jostens, Inc.  
11332 West State Road 84  
Davie, FL 33325

Reference: 16-052N Caps, Gowns and Announcements  
Subject: Renewal of Contract

Dear: Mr. Fox

The above-referenced contract expires on 4/30/2019. In accordance with General Condition **2.4 - Contract Term** of the RFP, this contract may, by mutual agreement and upon School Board approval, be renewed for an additional year from 5/1/2019 through 4/30/2020. This letter does not constitute the actual renewal or contract offer.

Please indicate below your willingness to renew this RFP award, which shall be considered by the School District for renewal of your award premised upon your combined agreement to all terms and conditions of the awarded RFP and your agreement maintain.

- Yes, I offer to renew the current contract award at the current awarded price(s).
- Yes, I offer to renew the current contract award at a lower price(s) contained on the attached page(s).
- Yes, I offer to renew the current contract award at a higher price(s) contained on the attached page(s).
- No, I do not wish to renew the current contract award.

In accordance with Special Condition **2.5 – Price Adjustments** of the RFP, this contract may, by mutual agreement and upon School Board approval, renewed with a price adjustment.

Percent of increase request: Insert % Number Here

Please sign and date this document in the space provided and return it to my attention no later than 12/27/2018. If you fail to respond by this date, the School District will not consider renewal of your award. The School District will notify you if, and when, your contract is renewed by the School Board. Thank you for your prompt attention to this matter.

Sincerely,

*Karlene Grant*

Karlene Grant  
Purchasing Agent III  
KG:dg

Cc: Click or tap here to enter text.

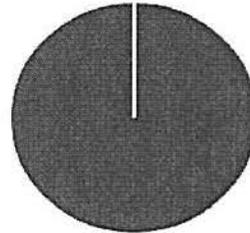
<b>VENDOR RESPONSE</b>	
	1/10/19
Signature/Date - Authorized Representative	
Tara Adams	
Printed Name - Authorized Representative	

**2019/2020 Renewal Survey**  
**Recommendation to Approve First Amendment and Additional Spending Authority**  
**16-052N – Caps, Gowns, and Announcements**  
**March 5, 2019 Board Agenda**

Which Vendor did you select to provide Caps and Gowns?

[More Details](#)

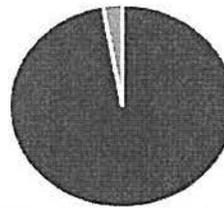
- Chuch Puleri/Herff Jones 30
- Jostens 0



Are you satisfied with the overall performance of Chuck Puleri and Associates/ Herff Jones?  
(Answer only if applicable)

[More Details](#)

- Yes 36
- No 1
- N/A 0



Please rate your satisfaction with the quality of products offered by Chuck Puleri and Associates/ Herff Jones. (Answer only if applicable)

[More Details](#)

37

Responses



4.86 Average Rating

**2019/2020 Renewal Survey**  
**Recommendation to Approve First Amendment and Additional Spending Authority**  
**16-052N – Caps, Gowns, and Announcements**  
**March 5, 2019 Board Agenda**

Please rate your satisfaction with the customer service of Chuck Puleri and Associates/ Herff Jones. (Answer only if applicable)

[More Details](#)

**36**  
Responses

★★★★★  
4.92 Average Rating

Please rate your satisfaction with the pricing of products offered by Chuck Puleri and Associates/ Herff Jones. (Answer only if applicable)

[More Details](#)

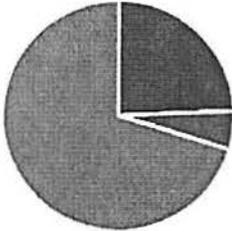
**37**  
Responses

★★★★★  
4.62 Average Rating

If you could improve one aspect of this Bid, which of the following would you select?

[More Details](#)

- Pricing 9
- Variety of products 0
- Delivery time 2
- Quality of products 0
- I am happy with this Bid 26



**2019/2020 Renewal Survey**  
**Recommendation to Approve First Amendment and Additional Spending Authority**  
**16-052N – Caps, Gowns, and Announcements**  
**March 5, 2019 Board Agenda**

Should the District renew Chuck Puleri/ Herff Jones's contract for an additional year? (Answer only if applicable)

[More Details](#)

<input checked="" type="radio"/> Yes	36
<input type="radio"/> No	0
<input type="radio"/> Not sure	1
<input type="radio"/> N/A	0

