



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

<b>MEETING DATE</b>	Jul 26 2016 10:15AM - Regular School Board Meeting	<b>Special Order Request</b>	<input type="radio"/> Yes	<input checked="" type="radio"/> No
<b>ITEM No.:</b>	<b>AGENDA ITEM</b>	<b>Time</b>		
EE-11.	OPEN ITEMS			
	<b>CATEGORY</b>			
	EE. OFFICE OF STRATEGY & OPERATIONS			
	<b>DEPARTMENT</b>	<b>Open Agenda</b>		
	Procurement & Warehousing Services	<input checked="" type="radio"/> Yes <input type="radio"/> No		

**TITLE:**  
Recommendation of \$500,000 or Less - 16-052N - Caps, Gowns, and Announcements

**REQUESTED ACTION:**  
Approve the recommendation to award for the above contract. Contract Term: July 27, 2016, through April 30, 2019, 2 Years and 9 Months; User Department: District-wide; Award Amount: \$100,000; Awarded Vendor(s): Chuck Puleri & Associates, Inc., d/b/a Herff Jones, LLC; Minority/Women Business Enterprise Vendor(s): None

**SUMMARY EXPLANATION AND BACKGROUND:**  
The School Board of Broward County, Florida, received two (2) proposals in response to Request For Proposal (RFP) 16-052N - Caps, Gowns, and Announcements. This RFP provides caps, gowns, announcements, and honor cords for graduating students which will be purchased by schools and departments around the District.  
A copy of the Bid documents are available online at: <http://www.broward.k12.fl.us/supply/agenda/16-052N-CapsGowns&Announcements.pdf>  
The Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction   
 Goal 2: Continuous Improvement   
 Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
The estimated financial impact to the District will be \$100,000. The funding source will come from District-wide operating budgets. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

**EXHIBITS: (List)**  
(1) Executive Summary (2) Agreement (3) Recommendation Tabulation (4) Surveys

**BOARD ACTION:**  
**APPROVED**  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Alan Strauss	Phone: 754-321-3810
Name: Mary C. Coker	Phone: 754-321-0501

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Approved In Open Board Meeting On: **JUL 26 2016**

Signature  
Maurice Woods  
7/14/2016, 6:25:27 PM

By:   
School Board Chair