

**EXECUTIVE SUMMARY**

**Professional Services Continuing Contracts  
Roofing Consulting Services**

**Alleguez Architecture, Inc. – ACAI Associates, Inc. – Lakdas/Yohalem Engineering, Inc. – Wood Environment & Infrastructure Solutions, Inc. (f.k.a. Amec Foster Wheeler Environment & Infrastructure, Inc.) – Terracon Consultants, Inc.**

**RFQ 17-112C**

**PROJECT OVERVIEW:**

<b>Type of Contract:</b>	<b>Professional Services Continuing Contracts</b>
<b>Consultant(s):</b>	<b>See list of five (5) firms below</b>
<b>Authorization to Proceed Date:</b>	<b>TBD for Projects as Assigned</b>
<b>Budget:</b>	<b>See Contract terms below</b>

**GENERAL OVERVIEW:**

Board approval to advertise RFQ 17-112C was received at the October 18, 2016 Board meeting (Agenda item J-10). The intent of this RFQ is to procure Design Professional Services for Continuing Contracts for Roofing Consulting Services for projects, as assigned, with fees to be paid to the consultant for all projects pursuant to the agreement up to a maximum of \$3,000,000 over the life of the initial three (3) year contract. The agreement may be extended by two (2) additional, one (1) year periods with a limit of one million dollars (\$1,000,000) in fees per year extension.

On November 29, 2016, a total of eight (8) proposals were received. The Qualification Selection Evaluation Committee (“QSEC”) meeting was held on December 14, 2016. The Recommendation/Tabulation to award Roofing Services to the five (5) highest ranked firms was posted on December 15, 2016. Negotiations were concluded during the Summer of 2017. These contracts were initially intended to be submitted to the Board for approval in August 2017. At that time, a decision was made to delay request for approval and reformat the agreements to better align the specific language of the agreements to the services offered and defined in the Consultant’s submittals. That work has been completed. The need for these services still exist and will continue to be present in the future. Verification of this need has been received from Physical Plant Operations, Environmental Health and Safety, as well as the Office of Facilities and Construction. Consequently, in addition to the services required for SMART Program Projects, there is an ongoing requirement from BCPS operations for the same services. As such, Board approval is requested to approve QSEC recommendations and to award Continuing Contracts Roofing Consulting Services Agreements to the following five (5) successful Consultant(s):

- First Ranked Proposer:** Alleguez Architecture, Inc.
- Second Ranked Proposer:** ACAI Associates, Inc.
- Third Ranked Proposer:** Lakdas/Yohalem Engineering, Inc.
- Fourth Ranked Proposer:** Wood Environment & Infrastructure Solutions, Inc. (f.k.a. Amec Foster Wheeler Environment & Infrastructure, Inc.)
- Fifth Ranked Proposer:** Terracon Consultants, Inc.

Upon approval by the Board, Staff will initiate Roofing Services for projects, as assigned, up to a maximum of \$3,000,000 in fees per consultant over the life of the initial contract. It is essential to note that the award of this contract is not a guarantee of work to be assigned to any one consultant, neither is it a guarantee of a quantity of work, as work is ultimately assigned according to the needs of the District.

These Agreements have been reviewed and approved as to form and legal content by the Office of the General Counsel.