



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

<b>MEETING DATE</b>	2018-07-24 10:05 - Regular School Board Meeting
<b>AGENDA ITEM</b>	ITEMS
<b>CATEGORY</b>	CC. BOARD POLICIES
<b>DEPARTMENT</b>	Compensation (Human Resources)

<b>Special Order Request</b>	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
<b>Time</b>	
<b>Open Agenda</b>	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

**ITEM No.:**  

CC-7.
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**TITLE:**  

Proposed New Job Description for the Senior Specialist, Head Start / Early Head Start Compliance Position
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**REQUESTED ACTION:**  

Approve the proposed new job description for the Senior Specialist, Head Start / Early Head Start Compliance position. Approval is requested to advertise after the first reading. This is the <b>First Reading</b> .
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**SUMMARY EXPLANATION AND BACKGROUND:**  

The job description for the Senior Specialist, Head Start / Early Head Start Compliance, is being created to ensure that all Head Start / Early Head Start and VPK compliance requirements are met. The job description defines the performance responsibilities, minimum education and experience required to perform successfully. The job description was publicized for rule adoption in compliance with Florida Statutes on July 4, 2018. See attached Executive Summary. Copies of all supporting documents are available at the Board Members' Office on the 14th floor of the K.C. Wright Administration Center and available online via the Broward County Public Schools eAgenda at: <a href="http://webappe.browardschools.com/eAgenda/">http://webappe.browardschools.com/eAgenda/</a>
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**SCHOOL BOARD GOALS:**  

<input checked="" type="radio"/> <b>Goal 1: High Quality Instruction</b>	<input checked="" type="radio"/> <b>Goal 2: Continuous Improvement</b>	<input checked="" type="radio"/> <b>Goal 3: Effective Communication</b>
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**FINANCIAL IMPACT:**  

The financial impact associated with this item ranges from \$84,741 to \$117,845. The source of funding is the Head Start Grant. See the Executive Summary for additional information on the expense associated with staffing this position.
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**EXHIBITS: (List)**  

(1) Executive Summary (2) Job Description
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**BOARD ACTION:**  

APPROVED

(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Rose M. Hall	Phone: 754-321-0144
Name: Daniel Gohl	Phone: 754-321-2618

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Senior Leader & Title**

Craig J. Nichols - Chief Human Resources & Equity Officer

Signature  

<i>Craig J. Nichols</i> 7/10/2018, 6:37:59 AM
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Approved In Open Board Meeting On: JUL 24 2018

By: *Nora Rupert*  
 School Board Chair