

EXECUTIVE SUMMARY

**Recommendation of \$500,000 or Less
18-146F – Athletic Track – Maintenance, Repair, Resurface & Install**

This request is to approve the recommendation to award ITB 18-146F – Athletic Track – Maintenance, Repair, Resurface & Install, for a one (1) year contract term July 1, 2018 through June 30, 2019.

The Physical Plant Operations Department (PPO) will utilize contract for high school athletic track projects throughout the District. The services provided under this contract are unique and specialized. Vendors must be certified by the American Sports Builder Association (ASBA) as a Certified Track Builder. Most of the Certified Track Builders who perform work for high schools and college tracks are from out of state. This Bid will provide for the maintenance, repair, resurfacing, and installation of high school track polyurethane (rubberized) surfaces Districtwide.

Procurement Method

This solicitation was advertised from February 23, 2018 through May 11, 2018. There were seven hundred eleven (711) vendors notified. Twenty-two (22) vendors downloaded the ITB, and one (1) bid was received. Upon analysis of information received along with a review of existing SBBC agreements, it was concluded that proceeding with one (1) year award is in the best interest of The School Board of Broward County, Florida (SBBC).

Procurement & Warehousing Services (PWS) staff performed an outreach contacting about thirty (30) vendors certified by the American Sports Builders Association to encourage them to become pre-qualification and participate in the solicitation. Of the vendors contacted, three (3) have been previously pre-qualified. Only one (1) additional vendor pursued pre-qualification.

With only one (1) bid received, a survey was performed with vendors that were pre-qualified and also carry the certification established on the solicitation (validated through a research). The feedback received from the vendors was that the specialized services requested were not part of their scope of services and/or they do not use the products specified in the technical specifications. The District’s outreach efforts will continue for future bids. PWS also benchmarked with Palm Beach County School District: the solicitation was awarded to All American Track (company located in Ohio, and was part of the outreach but did not pursue pre-qualification). Dade County Public School does not have a specific contract for this commodity.

The recommended vendor for the award is Beynon Sports Surfaces, Inc. This vendor has met all specifications, terms, and conditions of the bid.

Financial Impact

The total spending authority requested is \$250,000 as demonstrated in the breakdown below:

Estimated average monthly expenditure	\$20,833
Number of months requested	12
<u>Estimated forecasted spend for twelve (12) months</u>	<u>\$250,000</u>
<u>(Total spending authority requested)</u>	<u>\$250,000</u>

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Funding for this Bid will come from PPO's operating budget. The current contract (ITB 17-091F) was approved on March 21, 2017, as item EE-10 with a total spending authority \$1,800,000 and term commencing March 22, 2017 through March 31, 2018. On February 21, 2018, a Board item was approved by the School Board extending the contract through June 30, 2018, in order to outreach and try to pre-qualify other, prospective responders.

The amount requested was determined based on PPO's requirements to satisfy the needs of the District for this bid, twelve (12) of the twenty-eight (28) tracks in the District have been resurfaced within the last three (3) years using Safety, Music/Art, Athletics, Renovation and Technology (SMART) Program funds. Spending Authority is requested for the other tracks for repairs, re-striping, and routine maintenance. PPO Grounds is requesting \$250K for a one (1) year contract. The financial impact amount represents an estimated contract value; however, expenditures for this contract will not exceed the bid award amount.