



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

<b>MEETING DATE</b>	2018-06-12 10:05 - School Board Operational Meeting
<b>AGENDA ITEM</b>	ITEMS
<b>CATEGORY</b>	EE. OFFICE OF STRATEGY & OPERATIONS
<b>DEPARTMENT</b>	Procurement & Warehousing Services

<b>Special Order Request</b>	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
<b>Time</b>	
<b>Open Agenda</b>	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

**ITEM No.:**  
EE-21.

**TITLE:**  
Recommendation of \$500,000 or Less - 19-025N – Service and Repair of Sewing Machines

**REQUESTED ACTION:**  
Approve the recommendation to award the above Invitation to Bid (ITB). Contract Term: July 1, 2018 through July 31, 2019, 1 Year; User Department: Various; Award Amount: \$75,000 Awarded Vendor(s): Sunrise Sewing Machines, Inc.: Small/Minority/Women Business Enterprise Vendor(s): None.

**SUMMARY EXPLANATION AND BACKGROUND:**  
This ITB is for the service and repair of sewing machines and is primarily used by the Fashion and Interior Design program that requires students to demonstrate skills in the construction of simple garments, in addition to alterations and repair of clothing.  
A copy of the bid documents are available online at: [http://www.broward.k12.fl.us/supply/agenda/19-025N\\_ServiceandRepairofSewingMachines.pdf](http://www.broward.k12.fl.us/supply/agenda/19-025N_ServiceandRepairofSewingMachines.pdf)

**SCHOOL BOARD GOALS:**

Goal 1: High Quality Instruction     Goal 2: Continuous Improvement     Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
The estimated financial impact to the District will be \$75,000. The funding source will come from Physical Plant Operations' operating budget. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

**EXHIBITS: (List)**  
(1) Executive Summary (2) Recommendation Tabulation (3) Financial Analysis Worksheet

**BOARD ACTION:**

(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Enid Valdez	Phone: 754-321-8444
Name: Mary C. Coker	Phone: 754-321-0501

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Senior Leader & Title**

Maurice L. Woods - Chief Strategy & Operations Officer

Signature

Approved In Open Board Meeting On: \_\_\_\_\_

By: \_\_\_\_\_

School Board Chair