

EXECUTIVE SUMMARY

Recommendation of \$500,000 or Greater 19-023B – Special Education Materials, Supplies, Equipment, and Repair

This request is to approve the recommendation to award Invitation to Bid (ITB) 19-023B for three (3) years starting July 1, 2018 through July 31, 2021, with a renewal option for two (2) additional one (1) year periods. This ITB provides learning and life tools to staff and students that require physical and educational assistance to reach their full potential. The bid includes but is not limited to assistive technology, diagnostic and testing materials, hearing aid purchase and repair, mobility assistance equipment, and equipment for educating individuals with disabilities based on the student's Individualized Education Plan.

Procurement Method

The solicitation ran from April 17, 2018 through May 16, 2018. There were eight hundred, and ten (810) vendors notified, forty-seven (47) vendors downloaded the ITB, and nineteen (19) bids were received before bid opening. Bid Item 1 is being awarded to all responsive and responsible Bidders offering a discount off Manufacturer's or Bidder's suggested retail price list (MSRP) or catalog.

It is recommended that for reason(s) stated on the attached ITB rejection sheet, the bids referenced be rejected in entirety for not complying with ITB requirements.

Awarded Vendors include:

Vendor Name	Current Awardee
AbleNet, Inc.	Yes
Ace Educational Supplies, Inc.	No
Community Products LLC d/b/a Rifton Equipment	Yes
HumanWare USA Inc.	No
JFL Enterprises, Inc., Failure Free Reading	No
Lakeshore Equipment Company d/b/a Lakeshore Learning Materials	Yes
Monarch Teaching Technologies, Inc.	No
NCS Pearson, Inc.	No
Prentke Romich Company	Yes
Really Good Stuff, LLC	No
Saltillo Corporation	Yes
School Health Corporation	Yes
School Outfitters	Yes
School Specialty, Inc.	Yes
Super Duper Inc. d/b/a Super Duper Publications	Yes
Textbook Warehouse, LLC dba Textbook Warehouse	No

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Financial Impact

The total spending authority requested is \$1,730,000 based on the monthly expenditure from the previous bid. The budget will be taken from various funds throughout the District.

(historical average monthly expenditures)	\$ 48,000
<u>(number of months)</u>	<u>36</u>
(estimated forecasted spend)	\$ 1,728,000
<u>(Total spend authority (rounded))</u>	<u>\$ 1,730,000</u>

School Board approval of this recommendation does not mean the authorized amount will be spent.