

EXECUTIVE SUMMARY

Recommendation of \$500,000 or Less 18-173T – Animal Control Services

This request is to approve the recommendation to award ITB 18-173T – Animal Control Services, for a three (3) year contract term April 11, 2018 through March 31, 2021.

This solicitation was advertised from February 16, 2018 through March 5, 2018. There were two hundred and ninety-eight (298) vendors notified, which included fifty-six (56) Small/Minority/Women Business Enterprise certified vendors. Eight (8) vendors downloaded the ITB, and two (2) responsive bids were received before the bid opening deadline.

On occasion, the School Board of Broward County, Florida (SBBC), will experience nuisance pest problems such as cats, dogs, pigeons, raccoons, possums, foxes, ducks, rats, iguanas, and other wildlife, which will need to be removed from SBBC property.

This Bid will be utilized by the Physical Plant Operations (PPO) Custodial and Grounds Department throughout the District, to provide animal control services, including the removal, transportation, relocation, release, and euthanasia, as allowed by law, of these nuisance animals, wildlife, pests, or other potentially dangerous animals, as needed, in compliance with all federal, state, county, and local laws, ordinances, codes, rules, and regulations, as applicable to the provision of these services, in order to ensure a safe environment for students, staff and visitors.

The awarded vendor will answer service calls to dispatch to the following locations:

- To pick-up and remove wild animals with snare or hand catch
- Set and maintain traps
- Capture and remove trapped animals
- Provide live pigeon trapping
- Provide pigeon control with use of hot foot on horizontal structures, used where pigeons are nesting or loafing
- Removal of roosting pigeons with an air rifle
- Remove dead animals from ceilings and crawlable space areas of SBBC properties
- Install bird nettings
- Install firing strips in eave vents of portables
- Install cat claws or similar devices
- Install hardware cloth to exclude wildlife from SBBC facilities
- Set and maintain traps for rats
- Capture and remove trapped rats
- Provide emergency services at any time, and after hours, weekend and holiday services.

On previous solicitations for these services, SBBC had included a restrictive requirement, an Euthanasia Certification, that did not apply. This certificate was limiting the number of respondents, as it was related to cats and dogs only. By law, any cats and dogs captured at any SBBC property must be taken, by the service provider, to a county shelter or county Animal Services Department for proper processing. As such, bidders, under this new ITB, were no longer required to provide an Euthanasia Certificate, issued by the Florida Animal Control Association (FACA).

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Broward County’s Animal Care and Adoption Division (Division) responds to emergencies on school campuses when requested by Police, and will dispatch an Animal Control Specialist to pick up and remove stray/aggressive dogs from a school facility, that have already been confined to a cage by school personnel or the hired animal control services vendor. However, estimated response times for non-emergency calls cannot be guaranteed for same day service. The response time will depend on the current caseload of the Division.

Additionally, the Division does not provide traps for capturing stray cats. Traps must be provided and set by school personnel or the hired animal control services vendor. The Division will only pick-up and remove cats from school facilities if they have been confined to a cage. Furthermore, the Division practices “Return to Field” (RTF), for all stray or feral cats picked-up by the Division. This means, cats removed from any SBBC school property, will be spayed/neutered, vaccinated against rabies, ear-notched, and returned to the point of pick-up. The Division also releases any cats with existing ear notches from traps, and will not impound or relocate them.

PPO is requesting School Board approval for an authorized spending authority of \$156,000 for a three (3) year term contract. Funding for this Bid will come from PPO’s operating budget. The amount requested was determined based on PPO’s requirements to satisfy the needs of the District for this Bid, and a comparison of expenditures from the previous bid. Expenditures for this contract will not exceed the bid award amount.

CHJT, LLC d/b/a Florida Animal Removal submitted a bid, which met all specifications, terms, and conditions of the solicitation, and it is recommended to be awarded this Bid in its entirety.

Financial Impact

The total spending authority requested is \$156,000 as demonstrated in the breakdown below:

Historical average monthly expenditure	<u>\$4,320</u>
Number of months requested	<u>36</u>
Estimated forecasted spend for thirty-six (36) months	<u>\$155,520</u>
(Total spending authority requested, rounded up)	<u>\$156,000</u>