

## EXECUTIVE SUMMARY

### Recommendation of \$500,000 or Less 18-173T – Animal Control Services

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This request is to approve the recommendation to award ITB 18-173T – Animal Control Services, for a three (3) year contract term April 1, 2018 through March 31, 2021.

This solicitation was advertised from February 16, 2018 through March 5, 2018. There were two hundred and ninety-eight (298) vendors notified, which included fifty-six (56) Small/Minority/Women Business Enterprise certified vendors. Eight (8) vendors downloaded the ITB, and two (2) responsive bids were received before the bid opening deadline.

On occasion, the School Board of Broward County, Florida (SBBC), will experience nuisance pest problems such as cats, dogs, pigeons, raccoons, possums, foxes, ducks, rats, iguanas, and other wildlife, which will need to be removed from SBBC property.

This Bid will be utilized by the Physical Plant Operations (PPO) Custodial and Grounds Department throughout the District, to provide animal control services, including the removal, transportation, relocation, release, and euthanasia, as allowed by law, of these nuisance animals, wildlife, pests, or other potentially dangerous animals, as needed, in compliance with all federal, state, county, and local laws, ordinances, codes, rules, and regulations, as applicable to the provision of these services, in order to ensure a safe environment for students, staff and visitors.

For some years, solicitations for these services had included a restrictive requirement, a Euthanasia Certification, that does not apply. As such, restricting competition and limiting the number of respondents. A Euthanasia Certificate is only applicable to dogs and cats. By law, any dogs or cats captured at any SBBC property must be taken, by the service provider, to a county shelter or county Animal Services Department for proper processing. As such, bidders, under this new ITB, are no longer required to provide a Euthanasia Certificate, issued by the Florida Animal Control Association (FACA).

PPO is requesting School Board approval for an authorized spending authority of \$180,000 for a three (3) year term contract. Funding for this Bid will come from PPO's operating budget. The amount requested was determined based on PPO's requirements to satisfy the needs of the District for this Bid, and a comparison of expenditures from the previous bid. Expenditures for this contract will not exceed the bid award amount.

CHJT, LLC d/b/a Florida Animal Removal submitted a bid, which met all specifications, terms, and conditions of the solicitation, and it is recommended to be awarded this bid in its entirety.

### FINANCIAL IMPACT

The total spending authority requested is \$180,000 as demonstrated in the breakdown below:

Historical average monthly expenditure	<u>\$4,320</u>
Number of months requested	<u>36</u>
Estimated forecasted spend for thirty-six (36) months	<u>\$155,520</u>
Fifteen (15) percent contingency provision	<u>\$23,328</u>
<b>(Total spending authority requested, rounded)</b>	<b><u>\$180,000</u></b>