

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA  
OFFICE OF THE SUPERINTENDENT

ROBERT W. RUNCIE  
SUPERINTENDENT OF SCHOOLS

April 6, 2018

TO: School Board Members

FROM: Maurice L. Woods *MLW*  
Chief Strategy & Operations Officer

VIA: Robert W. Runcie *Robert W. Runcie*  
Superintendent of Schools

SUBJECT: **REVISION TO EE-11, PIGGYBACK RECOMMENDATION OF \$500,000 OR GREATER – 18-216R - INDUSTRIAL AND COMMERCIAL SUPPLIES AND EQUIPMENT, FOR THE APRIL 10, 2018, SCHOOL BOARD OPERATIONAL MEETING**

The following is a revision for EE-11, Piggyback Recommendation of \$500,000 or Greater – 18-216R - Industrial and Commercial Supplies and Equipment, for the April 10, 2018, School Board Operational Meeting.

- Revised Executive Summary

RWR/MLW/MCC:bm  
Attachment

cc: Senior Leadership Team

**EXECUTIVE SUMMARY**

**Piggyback Recommendation of \$500,000 or Greater  
18-216R - Industrial and Commercial Supplies and Equipment**

This request is to approve the recommendation to piggyback on the Florida Department of Management Services (DMS) Industrial and Commercial Supplies and Equipment 31160000-18-ACS. This alternate contract source includes facilities Maintenance Repair Organizations, hand-held tools, power tools and related accessories. This piggyback will be used District-wide, and the main user is the Stockroom. Below is a list of benefits that this Piggyback will provide the District:

- Wide product selection with more than 100,000 items on contract
- Manufacturer standard warranty coverage
- Certified minority vendor availability
- Online reporting capabilities (e.g., order tracking, usage reports)
- Pricing tied to Producer Price Index to keep current with market
- Includes the following value-added services: consulting services; inventory management services and technical services (limited vendors)

**Procurement Method**

DMS considers this contract as an alternate contract given that DMS is piggybacking the State of New York, which provide more leverage and deeper discounts considering the economies of scale of the two (2) states. Purchasing through this Piggyback allows the District to benefit from the purchasing power of governmental agencies and cities throughout Florida and New York. This recommendation will allow Procurement & Warehousing Services to release purchase orders for items awarded in this contract, promptly, at the discounted prices.

**Financial Impact**

The total spending authority requested based on the total dollar amount of orders placed for vendors Grainger, Inc., Fastenal Company, and MSC Industrial Supply Co. since January 1, 2016 (twenty-six (26) months) is ~~\$1,400,000~~ \$2,815,000 as demonstrated in the breakdown below:

Grand total expenditure in purchase orders		\$1,003,160.03
<u>Grand total expenditure in credit card transactions</u>	+	<u>\$1,289,539.22</u>
Grand total		\$2,292,699
<u>Months (January 2016 – March 2018)</u>	/	<u>26</u>
Historic monthly expenditure		\$88,181
<u>Contract term (months)</u>	*	<u>29</u>
Estimated forecasted spend		\$2,557,241
<u>Ten (10) percent provision</u>	+	<u>\$255,724</u>
<b><u>Total spend authority (rounded)</u></b>		<b><u>\$2,815,000</u></b>