

Exhibit 1

School Board Agenda Item

April 10, 2018

Executive Summary

Proposed Revised Job Description for the Exceptional Student Education (ESE) Support Facilitator Position

Background: This item is being recommended for School Board **adoption** to meet requirements for revised job description.

Position Title: **Exceptional Student Education (ESE) Support Facilitator**

Division/Department: **Chief Academic Officer**

Pay Grade: **N/A** Range: **PFP \$40,724 - \$46,164** Grandfathered **\$44,411 - \$75,035**

Salary Schedule: **2017 - 2018 Teacher Salary Schedule**

Recommended Policy Status: Non-Chart Job Description – **Final** Reading

Rationale: The Exceptional Student Education (ESE) Support Facilitator is responsible for providing support to students with disabilities, their general education teachers, and their ESE teachers, to promote inclusion of students with disabilities in the general education curriculum. We are requesting Board approval to revise the job description to better align the goals, qualifications and primary performance responsibilities of the position, based upon the expected scope of work. The revisions include edits to existing performance responsibilities, addition of new duties, and updates to the minimum education and experience requirements. Specific changes to Minimum Qualifications include moving the three-year ESE experience requirement from "required" to "preferred", to assist with attracting qualified candidates.

Additional edits incorporated based on feedback from Board members during the February 13th Agenda Planning Session include modifying the following performance responsibility:

- Initial performance responsibility: Develop and adapt curriculum and testing materials to meet the needs of teachers and students.
- Revised performance responsibility: Develop, adapt and assist in creating curriculum and test materials to meet the needs of teachers and students, such as standards based instruction and modified curriculum.

As part of the process to create and edit job descriptions, Compensation provides the designated Bargaining Unit or Meet and Confer Representative with a copy of the new or revised job description prior to the First reading. Any feedback received from the Representative is reviewed for consideration and, where applicable, incorporated as part of the job description. The Representative for BTU was provided a copy of the Exceptional Student Education (ESE) Support Facilitator job description via e-mail on January 30, 2018. Additional feedback was not received prior to submission of this document for approval.

Cost: There is no additional financial impact to the District.