

OFFICE OF ACADEMICS LEARNING DIVISION

Instructional and Digital Materials Policies 6.5, 6307, 6308

2nd School Board Workshop

January 24, 2017

Presented by:

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Innovative Learning



BROWARD COUNTY PUBLIC SCHOOLS

Agenda



1. Review of Policies 6.5, 6307, and 6308
2. Overview of revisions of Policies 6.5, 6307, and 6308 since last Board workshop
3. Finalization of policy changes


Instructional and Digital Materials Policies

- **April 26, 2016** - Brought Instructional Materials Policies 6.5, 6307, and 6308 to the Board for a first reading
- Received feedback from the Board and added some additional information regarding:
 - School review process regarding parental objection to instructional and digital materials
 - changing the name of the policies to include Digital Materials
- Here today to review final changes and to discuss any further recommendations

Next Month - Bring to a Board Meeting for approval



Policy 6307 - INSTRUCTION AND INSTRUCTIONAL **AND DIGITAL** MATERIALS FOR MINORITY CULTURES

Current Policy	Proposed Revision
1. The Division of Instructional Services shall have the responsibility for locating and/or developing materials of instruction about minorities suitable for use in the classrooms of the schools.	1. The department overseeing Instructional and Digital Materials shall have the responsibility for locating and/or developing materials of instruction about minorities suitable for use in the classrooms of the schools.
2. Recognition of the contributions of minorities shall be provided in all areas of the instructional program and school activities.	2. Recognition of the contributions of minorities shall be provided in all areas of the instructional program and school activities.
	3. In alignment with School Board Policy 4001.1, instructional and digital materials should be representative of diverse racial, religious, ethnic, social, political, and cultural groups, emphasizing their valuable contributions to American heritage and depict men, women, and members of minority groups in roles of equivalent status and leadership positions.
	4. Instructional and digital materials should support the general educational goals of the District and the objectives of specific courses, including materials that represent diverse points of view in order that young citizens may develop, under guidance, the practice of critical analysis of all media and intellectual integrity in forming judgements.
	5. Instructional and digital materials must also be evaluated for bias-free content, e.g. contextual invisibility, stereotyping and characterization, historical distortions and omissions, language bias, and inaccurate and stereotypical visual images.

These clauses were added to give more importance to evaluating and adopting instructional materials that are diverse in content and views.



Policy 6.5 - Instructional Materials

Current Policy	Proposed Revisions
The current policy was ambiguous with the final responsibility. This clause places final responsibility on the school leader, the principal. For the proposed revision, this clause is to the first.	Add as a new clause: The principal has the responsibility for maintaining accurate records related to the instructional materials used at the school site, including accounting inventory and evaluations of non-district evaluated materials.
Since instructional materials come in many forms, print and digital, we need to ensure proper technology use.	Add as a new clause: Students shall be held accountable for school and district technology usage guidelines as outlined in School Board Policy 5306.
Need a statement that holds students responsible for their obligation for instructional materials and tracks those obligations.	Add to the end of existing 4d (1): destruction or loss. Failure to pay obligation will be entered in student database.
Need to recognize that it is not the teachers fault if students lose textbooks, unless there exists a pattern on the teacher's part that has caused the loss of books.	Change last sentence of 4d (2) to read: In such cases, a teacher shall not be held responsible for the loss of such materials unless a pattern of negligence exists.
Does not have a clause regarding disposal of materials. This addition will. See Policy 6308 for more details on disposing instructional materials.	Add as a new clause: The principal has the responsibility for ensuring the surplus process is adhered to relating to the disposal of instructional materials.
Does not mention where instructional materials monies, when collected from students and parents, are deposited. This addition will place all collected monies back to the District fund for future use in purchasing instructional materials	Add to the end of existing 6: to be deposited in District fund and added to the District appropriation for textbook materials.

Revisions made to Policy 6.5 were then incorporated into the revisions of Policy 6308



Policy 6308 - Instructional and **Digital** Classroom Materials Policy

Current Policy

Ten rules are listed that detail how the School Board will provide students with appropriate textbooks and materials of instruction, library materials, and equipment, necessary to ensure that each student will be able to pursue a course of study to realize full academic potential.



Proposed Revisions

The proposed revisions realize that there are many types of instructional **and digital** resources and, therefore, does not limit the School District to merely textbooks and materials of instruction, library materials and equipment.

Rather than just the ten Rules found in the current policy, the proposed revisions detail the inclusion of:

- District Responsibilities
- District Rules – Requisition, Purchase, and Receipt; and Use of Instructional **and Digital** Materials;
- Protest to Use of Instructional **and Digital** Materials
- More detail regarding the School Review Process
- Disposal of Instructional **and Digital** Materials
- Instructional **and Digital** Materials Management, Records, Conservation, Property Accountability
- Evaluation and Selection – Selection and Adoption; Roles and Responsibilities of Publishers in Adoption, Adoption Review Standards; Adoption Committee Membership; and Adoption Committee Duties and Responsibilities
- District Selection Procedures
- Independent District Adoption Processes
- **Added a fee for participating vendors to offset cost of substitutes for review process.**
- **Updated definitions for District Adoption and Independent District Adoption**

Major rewrite of Policy 6308 to incorporate what was in it previously, remove what was no longer relevant, incorporate digital materials, and weave into it Policy 6.5.

Discussion



Office of Academics

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