



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

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| MEETING DATE | Oct 5 2016 10:15AM - Regular School Board Meeting |
| AGENDA ITEM | OPEN ITEMS |
| CATEGORY | FF. OFFICE OF ACADEMICS |
| DEPARTMENT | Student Support Initiatives |

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| Special Order Request | |
| <input type="radio"/> Yes | <input checked="" type="radio"/> No |

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| Time |
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| Open Agenda | |
| <input checked="" type="radio"/> Yes | <input type="radio"/> No |

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| ITEM No.: |
| FF- 1. |

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| TITLE: |
| Recommendation of less than \$50,000. Expo Convention Contractors, Inc. |

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| REQUESTED ACTION: |
| Approve the recommendation to award the above Agreement. Contract Term: October 20, 2016 through October 21, 2016. User Department: School Counseling and BRACE Advisement: Award Amount \$4,999.00 initial deposit, additional costs based upon total number of booth sales and printing needs: Awarded Vendor(s): EXPO Convention Contractors, Inc.: M/WBE. Vendor(s): None. |

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| SUMMARY EXPLANATION AND BACKGROUND: |
| EXPO will provide decorative services for the 2016 BCPS College Fair at Nova Southeastern University, including the setup and cleanup of booths, signs and additional materials, as needed. This Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel. |

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| SCHOOL BOARD GOALS: |
| <input checked="" type="radio"/> Goal 1: High Quality Instruction <input type="radio"/> Goal 2: Continuous Improvement <input type="radio"/> Goal 3: Effective Communication |

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| FINANCIAL IMPACT: |
| There is no financial impact to the School District; therefore, this item does not require a collaborative form from the Capital Budget Department. All costs will be covered by the revenue generated from college and vendor registrations to participate in the fair. |

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| EXHIBITS: (List) |
| (1) Executive Summary (2) EXPO LEGSUFFELECSIG 9-7-16 |

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| BOARD ACTION: |
| (For Official School Board Records Office Only) |

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| SOURCE OF ADDITIONAL INFORMATION: | |
| Name: Daniel Gohl | Phone: 754-321-2618 |
| Name: Ralph Aiello | Phone: 754-321-2587 |

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title

Daniel Gohl - Chief Academics Officer

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| Signature |
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Approved In Open Board Meeting On: _____

By: _____

School Board Chair