

EXECUTIVE SUMMARY

Recommendation of \$500,000 or Greater 16-061C– Maintenance and Repair of Elevators and Wheelchair Lifts

This Bid provides maintenance and repair services for elevators and wheelchair lifts throughout the District and complies with Florida Statute, Section 399.061, which states that all elevators must be inspected annually by a certified elevator inspector. Services included in this Bid are essential to maintaining safe and secure elevators and wheelchair lifts throughout the District. These services also increase the life expectancy of equipment, reduce repair costs and downtime, and ensure accessibility to all areas of our schools.

Maintenance and Repair of Elevators and Wheelchair Lifts is utilized by Physical Plant Operations (PPO), as part of their preventive/routine maintenance program, to provide maintenance and repair services for elevators and wheelchair lifts throughout the District. These services are not provided in-house and are essential to maintaining safe and secure elevators and wheelchair lifts.

PPO is requesting School Board approval of a three (3) year contract from August 1, 2016, through July 31, 2019 with a spending authority of \$2,000,000. The \$2,000,000 spending authority consists of \$1,000,000 for required elevator inspections and those repairs which are routine and ordinary, and another \$1,000,000 for elevator renovations/replacements of the oldest elevators in schools across the District. Approval of this contract will allow the District to maintain and repair all elevators and wheelchair lifts and modernize our oldest elevators. Modernization of these elevators will bring them up to current code and will include new controllers, new cabs, and new hydraulics.

The solicitation for the new bid was advertised from April 7, 2016, through April 29, 2016. There were four (4) bidders that met all specifications, terms, and conditions of the bid. For item A (Elevators) there will be a primary vendor awarded and two (2) alternates. For item B (Wheelchair Lifts) there will be one (1) primary vendor awarded and one (1) alternate. Based on the evaluation of bids submitted, Xpert Elevator Services, Inc., is being recommended as the primary vendor for both elevators and wheelchair lifts. Eastern Elevator Service, Inc., and Ameritech Elevator and Escalator, Inc., are being recommended as the first and second alternate respectively for elevator services and Ameritech Elevator and Escalator, Inc., is being recommended as the alternate for wheelchair services.

This contract may be renewed for two (2) additional one-year terms based on mutual agreement between the District and awardees and upon final School Board approval. Should staff determine that renewal would be in the best interest of the District, additional spending authority will be requested at that time.

The current Bid 11-011R - Maintenance and Repair of Elevators and Wheelchair Lifts was originally approved by the Board on September 21, 2010, for a five (5) year term from February 1, 2011, through January 31, 2016, with approved spending authority of \$2,500,000. On January 20, 2016, the School Board also approved a six (6) month extension from February 1, 2016, through July 31, 2016, to allow vendors time to complete the pre-qualification process.

Supplier evaluations were completed by District Maintenance staff and all evaluations were extremely positive. During the five and a half years (5 ½ years) of the Bid, any issues related to the maintenance and repair of elevators and wheelchair lifts were addressed promptly by the awarded vendors.

There were no Minority/Women Business Enterprise (M/WBE) vendors submitting a bid, however, one (1) M/WBE vendor downloaded a copy. Procurement & Warehousing Services reached out to the vendor who advised that they were not capable of providing the required services since their core business is elevator inspections.

Board approval of this Bid recommendation does not mean the authorized amount will be spent.