

## EXECUTIVE SUMMARY

### **Recommendation for Additional Spending Authority 14-001V – Occupational and Physical Therapy Services**

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This Request for Proposal (RFP) is issued to provide students who qualify for services as Exceptional Student Education and Support Services (ESE) occupational and physical therapy services (OT/PT) under the Individuals with Disabilities Education Act (IDEA) and Individuals with Disabilities Improvement Act of 2004 (IDIA) and any other students identified by the District staff or as required by legislature.

Occupational therapy provides therapy for those recuperating from physical or mental illness that encourages rehabilitation through the performance of activities required by daily life. Physical therapy provides treatment of disease, injury, or deformity by physical methods such as massage, heat treatment, and exercise rather than by drugs or surgery. OT/PT services will include, but not be limited to, small group or individual therapy with students, evaluations, supervising assistants and aids, record keeping for student attendance, progress reports and therapy notes, individual education plan development, attending in-service meetings as required, and providing consultation with parents, school, and staff.

Awarded vendors are provided their school and student assignments at the start of the school year as well as throughout the year as new students are identified for these services. Placement is based on several factors including, areas of expertise, level of experience with special populations (ASD, Ind.), geographical location, and ability to provide personnel as well as vendor cost. The Curriculum Supervisor and OT/PT Specialists work directly with the awarded vendors regarding placement, delivery of services, and billing. Schools (teacher and ESE Specialist) have direct contact in regard to providing student schedules, location for therapy, and setting up IEP meetings and other services as needed.

The process, for these services during the school year, is a school will receive a request either generated by the school itself or by parental concerns. A therapist is assigned, by the ESE department, to the school to complete a “tech-assist” similar to the Rtl process. If the interventions are not successful, an evaluation is conducted, and based on the eligibility criteria, the student is made eligible for services if the criteria is met.

This Contract was awarded with a spending authorization of \$12,250,000 for 36 months on July 1, 2013. Procurement & Warehousing Services has issued purchase orders in the amount of \$12,220,487 to date. This leaves a balance of \$29,513 for spending on the contract. Also, this contract utilizes a significant number of M/WBE vendors who provide services under this RFP. To date, the spending amount for M/WBE vendors is \$9,679,705 and non M/WBE vendors is \$2,540,782.

During the term of RFP 14-001V, there has been an increase of four (4) percent in student service hours resulting in the cost of services exceeding the spending of this RFP. Additionally, the current RFP includes payment for travel at the vendor’s hourly rate which will be eliminated in the bid for the new RFP being proposed for July 1, 2016.

<u>2,877</u>	OT/PT Services in Districts
3	Collaboration in Occupational Therapy
2	Collaboration in Physical Therapy
69	Consultation in Occupational Therapy
22	Consultation in Physical Therapy
2,187	Occupational Therapy
594	Physical Therapy

**EXECUTIVE SUMMARY****Recommendation for Additional Spending Authority****14-001V – Occupational and Physical Therapy Services****February 9, 2016 Board Agenda****Page 2**

This recommendation for an additional spending authority of \$2,050,000 will allow the Exceptional Student Education department to continue purchasing occupational and physical therapy services through June 30, 2016, and will provide for an approximate total expenditure of \$14,300,000 for the award period.

Procurement & Warehousing Services has released a new RFP 17-005V, Occupational and Physical Therapy Services and the estimated Regular School Board Meeting date is May 17, 2016. This contract will start on July 1, 2016.